



# Farmers' Market Nutrition Program Check Redemption Solution for 2025

The Wisconsin Department of Health Services and our processing partner, RP Solutions is continuing to provide the hybrid FMNP check processing solution that was introduced in 2023. This solution provides a gradual transition to an electronic redemption model. This solution allows you to accept FMNP checks electronically through a mobile app, or checks can be mailed to our processing center for traditional processing.

## Hybrid Solution Overview

### *Redemption Options*

1. Farmers can download the fmVendor mobile app to scan and redeem checks right at the farmers market and farmstand or post-market for simple electronic check acceptance and processing.
2. If farmers elect to skip electronic processing this year, checks can be collected at farmers markets or farmstands and then mailed to our processing center for redemption and processing.

### Electronic redemption overview

Download the fmVendor App on your mobile phone by clicking the link in your activation email.



### Mail in option overview

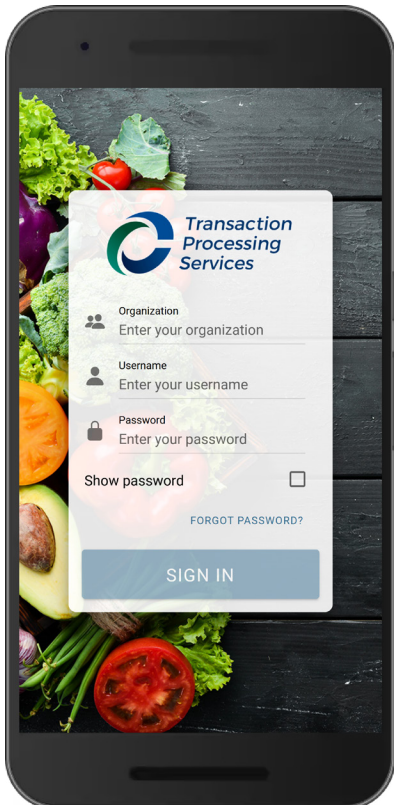
Simply mail coupons to the following address for manual processing.

**RP Solutions**  
**ATTN: FMNP Processing**  
**PO Box 4200**  
**Ithaca, NY 14852**

- For both of these options, farmers must set up an online account with their bank account information, in order to deliver FMNP check funds directly into farmer bank accounts after checks have been processed for weekly payment. Detailed instructions on creating an account can be found on the back of this sheet.
- For paper check payment, farmers must mail in stamped checks with 'FMNP Deposit Form' for monthly payment.

## Setting up your account

- In order to receive funds, all farmers must set up an online account.
- Each authorized farmer will be sent an email before the season starts, inviting you to set up an online account. This email will come from FMNP fmVendor (notifications@fmvendor.com).
- You can then simply click on a link in the email to reach your account activation Page.
- At this point, you will need to create a Password for the account.
- Next, you will be prompted to enter your bank account information so that the check funds can be deposited directly into your account via electronic payment weekly.
- A “micro-payment” will then be deposited into your bank account. This micro-payment will take 1-3 business days to show up in your account. After you confirm the micro-payment activation code, your account will be verified and ready to receive funds.
- If you need assistance during the account set up process, RP Solutions’ customer support representatives will be available to support you.



## For electronic check redemption

- Once your bank account is verified, you can begin using your account.
- You can utilize the user manager to create additional users (anyone who will be accepting payments at farmer’s markets should be added).
- Restrictions are in place to ensure added users have no access to bank information.
- All added users will receive an activation email inviting them to download the mobile app and set up an account.
- After your account is set up, you can download the mobile app by clicking on the link right from your farmer dashboard. Once downloaded, the fmVendor app will be used to accept the checks at the farmers market.

**If you need assistance creating your account or entering your bank account information, please reach out to RP Solutions for assistance:**

**607-252-4866**

**support@fmvendor.com**