

Wisconsin Council on Mental Health

Guidelines for Conduct of Meetings

Welcome, thank you for serving on the Wisconsin Council on Mental Health.

The members of the Mental Health Council would like to offer the following guidelines for Council meetings.

- A modified form of Robert's Rules of Order will be followed for decision making on items of importance and those that may require action from the Council.
- We value your opinions. To ensure everyone has an opportunity to speak, please raise your hand and wait to be recognized by the chair before speaking.
- Please limit comments to the topic at hand. Additional comments may be discussed during Open Discussion time, during lunch or other listed breaks, or put on a Parking Lot for future agenda consideration.
- As a matter of respect, during Council meetings, please:
 - Turn off cell phones
 - Refrain from conducting non-Council business, and
 - Refrain from conducting any side discussions.