

WIC-CYSHCN/Nourishing Special Needs Network (NSNN)

Key dates:

January 1 – June 30	Work plan calendar
January 1 – June 30	Spend funds
January 1	Contract starts
June 30	Contract ends

Background:

WIC-NSNN Nutritionists from Wisconsin's five public health regions have developed a system that addresses the following:

1. Facilitation of referrals to other services including Wisconsin Medicaid, primary care, tertiary care, the Birth to Three Program, economic assistance, Health Check, Children and Youth with Special Health Care Needs Regional Centers, and registered dietitian/nutritionists providing medical nutritional therapy,
2. communication with families, health care providers or Birth to Three Programs, about special needs or concerns,
3. facilitation of the provision of special infant and pediatric formulas through WIC,
4. collaboration with families, health care providers and pharmacists to ensure documentation for Medicaid reimbursement of nutritional products

Scope of Work:

The NSNN facilitates the recruitment and training of WIC Nutritionists to serve CYSHCN using a mentoring model. WIC Nutritionists complete a work plan with integrated mentoring and leadership strategies, and targeted competency activities.

CYSHCN-WIC/NSNN has a unique funding profile separate from WIC funds; therefore, submit expenses and reimbursements directly to CARS. Allowable costs for this project are staff time and travel for training and work plan related activities. Claim expenses as lump sum or expense routinely on timesheet.

Funding given by the first half of the calendar year, which is January 1 – June 30; meaning that all expenses incurred from January 1 – June 30 may be submitted under this contract. Expenses cannot be incurred after June 30.

Required activities:

- Facilitate or participate in NSNN webinars and presentations as outlined on annual activity calendar
- Participate in routine contact with mentee.
- Ensure mentee is aware of completes competency assessment at beginning and end of calendar year.
- Track activities using activity log.
- Complete and submit project evaluation.