

## 2021 Dementia Care Specialist Contract Grant/Contract Deliverables and Expectations

Name of Organization: Menominee Indian Tribe

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### Background

*The three tribal dementia care specialist positions were originally funded through a one-time grant process in 2015. The 2017-19 Biennial Budget (2017 Wisconsin Act 59) provided funding to maintain ongoing support for the three tribal dementia care specialists. The 2019-21 Biennial Budget (2019 Wisconsin Act 9) provided ongoing funding for one additional tribal dementia care specialist position.*

### Generalized Funding Statement

*\$80,000 will be provided to each of the four grantees: Oneida Nation, Menominee Indian Tribe, St. Croix Chippewa Indians, and Great Lakes Inter-Tribal Council, Inc., which has been contracted under their joint grant by Lac du Flambeau and Sokaogon to serve their communities. This funding will be used for dementia care specialist positions.*

*Federal Medicaid administration matching funds are available. In order to access these additional funds, ADRS are required to complete 100% time and task reporting.*

### Scope of Work Summary

*Deliverables of the **designated tribal agency** include, but are not limited to, the following major activities consistent with the Tribal Dementia Care Specialist Program requirements:*

- Hire a full-time Tribal Dementia Care Specialist with training and experience working with tribal members with dementia and family caregivers.*
- Designate a supervisor who is able to provide guidance and oversight to the dementia care specialist.*
- Provide orientation and ongoing training in conjunction with the Department.*
- Develop detailed budgets for the use of program funds, including any contractual services, for each year.*
- Ensure that the dementia care specialists has the technology and materials needed to fulfill job duties.*

*Deliverables of the **dementia care specialist** include, but are not limited to, the following major activities consistent with the Tribal Dementia Care Specialist Program requirements:*

- Attend training offered for Tribal Dementia Care Specialists provided by the Department.*
- Participate in ongoing training and collaborative conference calls offered by the Department, tribal agencies, ADRCs and Alzheimer's and dementia organizations.*

- *Provide information and assistance to people with dementia and their caregivers regarding topics including, but not limited to:*
  - *Information and education about dementia, communication strategies, and safety considerations.*
  - *Assistance with advanced and ongoing care planning.*
  - *Referral to support groups, respite care providers, memory cafes, research opportunities, and other community resources.*
- *Engage in marketing and outreach to inform tribal leadership, health systems and members about services available through the Tribal DCS.*
- *Provide outreach and education to tribal members about dementia and the needs of family caregivers.*
- *Provide memory screens in accordance with the memory screening manual published by DHS.*
- *Train appropriate tribal departments and services to be dementia-capable.*
- *Partner with community organizations to create a dementia-friendly tribe and community, including enhancing relationships with health and long-term care systems, health care professionals, emergency responders, mental health systems, crisis teams, schools and other community organizations and businesses.*
- *Coordinate with other Alzheimer's and dementia organizations serving the Tribe.*
- *Develop programs that will create opportunities for tribal members with dementia to remain living safely in their own homes.*
- *Present at local, regional and statewide workshops and conferences to provide updates about the tribe's experiences and lessons learned from implementing the Tribal Dementia Care Specialist Program.*
- *Collect required data and provide regular verbal and written updates to the Tribal Dementia Care Specialist project manager in accordance to reporting requirements outlined by the Wisconsin Department of Health Services.*

Contract Period of Performance:

**October 1, 2020 – September 30, 2021**

Reporting Requirements	Due Date
Annual Narrative Report (for the previous year)	November 30, 2020
100% time reporting for Federal Medicaid administrative claiming	Monthly
Client Tracking Database System Reporting	Monthly
DCS SharePoint Site Outreach Reporting	Monthly