



State of Wisconsin
Statutory Council on Blindness

1 West Wilson Street, Room 551
Post Office Box 2659
Madison, WI 53701-2659

Telephone: 608-266-3147

Website: dhs.wisconsin.gov/scob

Statutory Council on Blindness (SCOB) Executive Committee Meeting Minutes

**Monday, February 5, 2025
4:00 P.M. to 5:00 P.M.**

Executive Committee meeting Action Items and Motion Items

A. Action Items

- 1. Action Item:** DHS Staff Support will send an invitation to the applicant to the SCOB Quarterly Meeting.
- 2. Action Item:** DHS Staff Support will reach out to Vision Forward and Wisconsin Council of the Blind and Visually Impaired to invite them to the SCOB Quarterly meeting.

B. Motion Items

- 1. Motion Item:** Jenny Marchewka made a motion to approve February 5, 2025, Executive Committee Meeting agenda as amended. Brenda Brunet seconded the motion. Motion Carried.
- 2. Motion Item:** Chuck Fehl made a motion to approve August 26, 2024 Executive Committee meeting minutes. Jenny Marchewka seconded the motion. Motion carried.
- 3. Motion Item:** Chuck Fehl made a motion to adjourn the meeting. Jenny Marchewka seconded the motion. Motion carried.



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C. Meeting Minutes

I. Welcome and introductions: Patty Zallar, Chairperson.

Committee members present: Patty Zallar, Chuck Fehl, Brenda Brunet, and Jenny Marchewka.

Committee members absent (Excused*): N/A.

Guest Present: N/A

DHS staff support present: Zachary Davenport, Department of Health Services (DHS), Bureau on Aging and Disability Resources (BADR); Angela Brenna, DHS, BADR; and Ann Sievert, DHS, BADR.

American Sign Language Interpreting Services: Chantel Wiedmeyer, DHS, BADR.

II. Patty Zallar, Chairperson, called the meeting to order at 4:03 P.M.

- The Committee meeting was made available via phone at (669) 254-5252 with Meeting ID: 160 129 7106 and via [Zoom](#).

III. Review and Approve February 5, 2025 Statutory Council on Blindness Executive Committee Agenda

- Jenny Marchewka made a motion to approve February 5, 2025, Executive Committee Meeting Agenda as amended. Brenda Brunet seconded the motion. The motion carried. Motion Item 1.

IV. Review and Approve August 26, 2024, Statutory Council on Blindness Executive Committee Minutes



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- Chuck Fehl made a motion to approve August 26, 2024, Executive Committee meeting minutes. Jenny Marchewka seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting Wisconsin Residents Who are Blind or Visually Impaired

- No public comment was made.

VI. Discuss Potential Council Applicant

- The Committee decided to invite the applicant to the SCOB Quarterly meeting in March.
- DHS Staff Support will invite the applicant to the SCOB Quarterly meeting. See Action Item 1.

VII. Set next SCOB council meeting agenda by using SCOB Workplan

- The Committee wanted to continue working on the SCOB workplan that was not completed from previous Quarterly meeting.
- DHS Staff Support shared some potential actions that SCOB could do.
- DHS Staff Support will reach out to Vision Forward and Wisconsin Council of the Blind and Visually Impaired to invite them to the SCOB Quarterly meeting. See Action Item 2.

VIII. Set Date and Agenda for March Quarterly Council Meeting

- The Executive Committee drafted the March 3, 2025, SCOB Quarterly Meeting Agenda.
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IX. Adjourn

- Chuck Fehl made a motion to adjourn the meeting. Jenny Marchewka seconded the motion. Motion Carried. See Motion Item 3.

The meeting Adjourned at 4:59 P.M.