



Wisconsin Recovery Implementation Task Force • 1 West Wilson Street, Room 951 • PO Box 7851 • Madison, WI 53707-7852

Recovery Implementation Task Force

Friday, September 27, 2019

12:30 pm - 3:20pm

Prairie Oak State Office Building
Department of Agriculture, Trade, and Consumer Protection
2811 Agriculture Drive
Madison, WI 53718

Task Force Minutes:

Meeting was called to order by Paul Anderson at 12:30 pm

Members Attending: Meagan, Lynn, Chrissy, Paul, Corbi, Joann, Mary, Rose, Robin, Joan, Tim

Guests Attending: None

State Staff: Theresa, Scott, Danielle

Members Absent: Excused – Maria, Julie, Cory, Amy

Unexcused: Anneke, Kevin, Michael, Mark

Announcements: October 14 & 15 is the WI Summit on Opioid and Meth, joint venture between DEA and DOJ

October 29 & 30 is the MHSU Conference at the Kalahari in WI Dells

Chrissy read Bob Rules of Order / Meeting Guidelines

Review Minutes from last: Review minutes from last meeting – Rose motioned to approve, Chrissy seconded, all in favor (Corbi, Joann and Meagan abstained)

Committee Reports:

- I. Paul reported that the Executive Committee prepared the agenda for today's meeting
- II. Membership Committee was discussed. Leadership is needed along with members on the committee. Meagan volunteered to join the committee, Joann will send her a calendar invitation for the upcoming meetings.

- III. Paul reviewed the Program Review and Quality Enhancement (PRQE) committee. He announced that Chrissy is the new co-chair on the committee. He reported that Mike Derr from DHS provided the executive summary of the SCAODA planning and performance report. He also provided the grant budget summary and SCAODA committee membership. The next meeting they will bring in a provider who provides the First Episode Psychosis services. Items for follow up: Joann will put together a calendar of the MHC and SCAODA Meetings and committee meetings in case RITF members want to get involved.
- IV. Tim reviewed the progress on the Best Practices for CPS Guide that the TE Committee is working on. They hope to have it finished up at the next meeting. Joann will send the updated document to all TE Committee members to review prior to the November meeting

CPSAC Report: Corbi reported on the work of the CPSAC. At the last meeting the group developed three subcommittees. They are Governance, Professional Development, and Employment. The next meeting is Friday, October 7.

Meeting Recap: Joan and Joann presented a leadership training to the group. The leadership plan was focused around personal growth. Members discussed strengths of the group, they feel that they're given opportunities for growth. They feel this is a welcoming environment and a safe place.

They discussed ways to make meetings more efficient. One thought was to ask at the end of the meeting "How was today's meeting?"

They wondered if we could have a Facebook page to keep connected and engaged outside of meetings. Joann will look into this.

They liked the way the presentation started with the mission and vision of the RITF and thought it would be helpful if we started every meeting with that focus. They would like the verbiage added to the agendas.

We discussed membership and the topic of absenteeism came up. The group would like an updated roster provided at the next meeting. They want absent members identified in the minutes. They also want to shore up the verbiage on the commitment form so that a more firm action is identified when members aren't coming to meetings and aren't providing notification that they will miss a meeting. The Membership committee will work on the changes at their next meeting and bring them forward to the RITF meeting in November.

Action Items (list who is doing what by what timeframe):

Joann will:

- Send Meagan a calendar invitation for the upcoming membership committee meetings
- Put together a calendar of the MHC and SCAODA Meetings and committee meetings
- Send the updated Practice Profile document to all TE Committee members to review prior to the November meeting
- Update agendas to include mission of RITF
- Check into a Facebook page for RITF
- Bring forth all the proposed changes to the membership committee

Call for Agenda Items: None

Contact Staff Person RITF: Laleña Lampe- Lalena.lampe@dhs.wisconsin.gov or 608-266-2476 (Office), 608-669-3857 (Cell)

Contact Person for RITF Support: Joann Stephens – Joann.Stephens@wisconsin.gov or 608-266-5380 (office), 608-405-2569

Note: Please refrain from wearing perfumes or scented products to accommodate those with chemical sensitivity or environmental illness, and refrain from flash photography without permission of all present to accommodate those with seizure disorders.

Accessibility: This meeting is accessible to people with mobility impairments. People needing accommodations to attend or participate in this meeting please notify the contact person five days prior to the meeting.

Recovery Implementation Task Force Mission Statement

To transform Wisconsin mental health and substance abuse services to embody recovery, hope, dignity and empowerment throughout the lifespan, in partnership with the DHS-DCTS-BPTR.