



# Medicaid Issues in Wisconsin

Comprehensive Community Service (CCS) Program

Assessment Requirements

## CCS Programs

All CCS Programs must provide the services covered under the benefit. Document member needs as shown in the assessment of all life domains in Wisconsin Admin Code DHS 36.16(4).

### Assessment domains must include:

- Life satisfaction.
- Basic needs.
- Social network and family involvement.
- Community living skills.
- Housing issues.
- Employment.
- Education.
- Finances and benefits.
- Mental health.
- Physical health.
- Substance use.
- Trauma and significant life stressors.
- Medications.
- Crisis prevention and management.
- Legal status.
- Any other domain identified by the CCS program.

## Required Assessment Process and Summary

The required assessment process and summary must:

- Be completed within 30 days of the application.
- Be completed by a service facilitator.
- Include the member's own words on recovery, strengths, challenges, resources and needs.

### Assessment summaries must include:

- Meeting dates.
- Outcomes and goals desired by the member.
- Basis for outcomes and services.
- Names of people involved in the process and relation to the member.
- Differences of opinions.
- Signatures from persons at meetings.

## Common Issues

- Assessment is not completed within 30 days of the application.
- Assessment is not completed by a service facilitator.
- Substance use diagnosis is not made by a substance abuse professional.
- Member's input is not used in the assessment.
- Required domains are not addressed.
- Assessment summaries are missing or required elements are not included.
- Member's placement group is missing.



**WISCONSIN DEPARTMENT**  
*of* **HEALTH SERVICES**

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