



Wisconsin Immunization Registry (WIR)

The Wisconsin Immunization Registry (WIR) was developed to record the immunization dates of Wisconsin's children and adults, as well as to forecast when upcoming immunizations are due. All VFC providers must have a WIR account to manage their VFC program.

VFC/WIR requirements

- Maintain accurate clinic information including name, address, and delivery windows.
- Maintain VFC primary and backup coordinator contact information.
- Enter all administered immunizations into WIR within three days.
- Provide doses administered data at the dose level (known in WIR as "Dose Level Eligibility").
- Order VFC vaccine (unless specific instructions are given).
- Pre-book influenza vaccine.
- Maintain accurate VFC inventory in WIR.
- Document all wasted/spoiled doses in WIR.
- Accept all vaccine transfers (for example, receipt of orders).
- Complete VFC annual re-enrollment.
- Manage WIR users, ensure everyone has their own login, and terminate access to individuals who leave the clinic (IR Administrator access only).

WIR resources and trainings

- [Introduction to WIR \(PDF\)](#)
- [Accessing WIR \(PDF\)](#)
- [Managing access \(PDF\)](#)
- [WIR maintenance \(PDF\)](#)
- [Inventory management \(PDF\)](#)
- [Managing clients \(PDF\)](#)
- [Immunizations \(PDF\)](#)
- [Mass Vaccinations \(PDF\)](#)
- [Ad hoc reports \(PDF\)](#)
- [Benchmark reports \(PDF\)](#)
- [Reminder/Recall report \(PDF\)](#)
- [VFC reports \(PDF\)](#)
- [WIR acronyms and glossary \(PDF\)](#)
- [WIR provider FAQs \(PDF\)](#)

See the [WIR website](#) under "Training Resources" for updated information.

WIR contact information

WIR Help Desk
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