



Certified Peer Specialist Advisory Committee Meeting Minutes
October 9, 2020
12:30 p.m. – 3:30 p.m.

Co-Chairs: Vic Welle and Tim Saubers
Staff: Ashley Rogers and Joann Stephens

Call to order: Tim Saubers called meeting to order 12:47 p.m.

Room and building logistics:

-Reviewed the Zoom Webinar format details and the voting process was explained

Members present: Tim Saubers, Vic Welle, Chris Richardson, Corbi Stephens, Deb Ramacher, Ellie Jarvie, Heidi Roettger, Kathy Knoble-Iverson, Kimberlee Coronado, Mary Neubauer, Meagan Sulikowski, Michelle Uetz, Robert Kaminski, Todd Campbell, Tony Chambers, Tori Krohn, Shirley Drake, Peter Brunzelle, Terry Finley

State staff present: Ashley Rogers, Joann Stephens, Sara Coyle, Anne Larson, Cory Flynn, Jason Cram, Dennis Radloff, Donovan Shumacher, Kenya Bright, Teresa Steinmetz,

Members absent: Bethany Sweeney, Lynn Bigboy

Announcements

- CCF Conference had been canceled for 2020
- CPS training accepting applications from Milwaukee County for the next week

Public comment (limited to three minutes per person)

- a. Question: Regarding receipt of CPS re-certification materials
 - Follow up with UWM and CC Tim Saubers
 - Utilize form on DHS website explaining process
- b. Question: Will a medical code be available to bill for CPS?
 - Discussed Medicaid benefits process

- No initiative at this time for Medicaid reimbursement
- c. Question: Is there discussion of peer recovery coaches becoming state certified?
 - ACT 122 is in revision by the DHS Division of Medicaid Services.
 - DHS 105 and 107 covering reimbursement are in early stages of drafting.
 - Public input regarding these documents will be accepted.
- ci. Question: If there are any open seats on Certified Peer Advisory Committee
 - Currently 5 vacancies which will be posted following this meeting
- cii. Discussion on agenda item for the next meeting
 - Addressing processes of functioning within committee and subcommittees

Review and approval of August 21, 2020, minutes

- Motion to approve minutes Kathy Knoble-Iverson, Toni Krohn seconded, no discussion

Corbi Stephens, Deb Ramacher, and Heidi Roettger abstained as they were not at the last meeting.

Minutes were approved unanimously

Subcommittee report outs

Employment: Michelle Uetz

- Motion from subcommittee: Rewrite item DHS 36.10(2)(g)20 and add a second piece regarding certified parent peer specialists to better clarify the parent peer specialist role.

- Add a line defining parent peer specialist
- Missing certification section
- Number of hours incorrect
- Discussed difference between peer vs parent peer
 - Peer needs lived experience- parent peer needs experience with a child with lived experience
 - Discussed clarifying hours needed for each title as well as recertification hours
- Would be written as a recommendation to the state and sent in a letter
- Discussed wording of motion that will be presented to larger committee
- Motion for friendly amendment was made within subgroup
 - Discussed decision on whether letter to DHS for changes to be made will be sent
 - Permission would need to be sought up to the level of governor's office
 - DCTS does not have capability to make those changes, however can forward it
 - Opened up for recommendations for a friendly amendment
 - Michelle Uetz made motion
 - Requesting a rewrite of DHS 36.10(2)(g)20 adding information about CPPS and better clarifying the peer specialist role
 - Deb Ramacher seconded
 - Moved into discussion of motion
 - o Issue is that language complicates funding as far as service arrays parent peer specialist is not listed
 - o Peer specialist hours are not accurate

- o Would like to add the word certified
- According to DCTS and Medicaid the term peer specialist is a blanket term in which CPS and CPPS are able to bill under
- CCS billing is predicated on the individuals degree bachelor vs masters
- Medicaid bills based on area of degree i.e. social services. With a master's in business you cannot bill Medicaid at masters level due to type of degree
- Some counties do not acknowledge the CCS blanket term
- Those counties should reach out to the state and CCS can provide improved ta
- Discussed if it will be a line added or a note added
- Sarah Coyle mentioned that it would be necessary to completely revise the rule which a difficult and long process
- Discussed how this can be achieved by other means
- Discussion will be re visited at next meeting
- Issue is with states communication with counties regarding this matter
- Kenya Bright stated a note in the rule is not an option
- Voted on friendly amendment
 - Mary Neubauer and Ellie Jarvie against
 - Motion put forth
 - Motion passes for CPSAC to write letter of recommendation to DHS next step is for co-chairs to put letter together and the CPSAC to review it before it goes to DHS

Governance: Christine Richardson and Meagan Sulikowski

Motion from subcommittee: Review and approve the updated roster with assigned term limits

- Expanding on two topics brought forward from last committee meeting
- Discussed term limits
- Will be split in half, some serving 2 years and some 3 years
- Alternated term length between mental health, substance use and dual focus
- Motion put forward by subcommittee; discussion opened up
 - Letter will be written to DCTS to review and approve the roster put forth by the subcommittee
 - Friendly amendment
 - o Mary Neubauer put forth amendment to recommend DCTS review and accept roster
 - o Chris Richardson seconded it
 - o Discussion proceeded
 - All in favor
 - Passed unanimously
- Request from subcommittee: Volunteer from each subcommittee to participate in scoring applications to fill vacant seats
 - o Discussed five open seats
- Asking for someone from each subcommittee to scoring applications

- Mary Neubauer and Shirley Drake volunteered, Members asked about what to expect with the timeline,
 - DCTS approves the roster and term limits
 - Then a call out for vacant seats term length will then be determined
 - Same application format used as the one for the subcommittee development
 - DCTS staff and volunteers form this group
 - Then a recommendation will be put forth to Holly Audley
 - Period where application is open then there will be time for scoring process
 - People can apply for their same seat again
 - Discussed to put applications out for all positions 5 current and those coming up in January
 - This will be put in letter written to DCTS
 - Once letter is written it will be reviewed and then time frame for scoring will be clarified

Professional Development: Mary Neubauer reported

- Mary Kay Wagner has resigned from the committee as a whole and the subcommittee
- Meeting will be scheduled at the end of the year to select a new co-chair

Ad hoc report out on CPS and CPPS opportunities within the GAPS Study

- Decided in August meeting to form this ad hoc
- First meeting scheduled for Monday, October 19, from 1-3 p.m.
- Still open for volunteers
- Will take place over approximately three meetings

Access to Independence report

- Contract began October 1
- All CPS and CPPS exams will be online through September 2021 as of now
- Continuing with Communities of Practice
 - Last two will be in November and resume in January
- Study sessions: two before each exam
 - Information will be put on website
- Planning on launching exam scholarships for February exam
 - Meeting with organizations that distribute micro grants will be in collaboration with DHS
 - for both CPS and CPPS
- Looking at launching trainings through MATC
 - Second technical college to do this
- One training open to public in January and two that are just for students in spring semester
- Experimenting with different formats
- Cost associated
 - College will collaborate to lower cost

- Technical assisting offerings quarterly one for CPS one for CPPS
- Will be recorded and available to employers
- First are scheduled mid-November
- Department of Corrections trainings shut down because of COVID re-opening this month
- For men at max security institutions
 - working with them to make sure everyone has access
- December CPS Train the Trainer two people that are incarcerated will become trainers in the facility
- Still planning on these trainings into 2021
- Interested in doing one for women prison

DCTS report - Kenya Bright reported

- We have been in rule making process for DHS 75 substance use services
 - administrative rule governs all
- Completed economic impact and end proposed rule
 - went to the legislative council
 - after the legislative council is a public comment session
 - one of the changes was integrating mental health substance use in rule
 - Certified peer specialist peer specialist and per recovery coaches in rule
 - Will allow for an expansion of the roll in the substance use services
 - Andrea Jacobson has been promoted to deputy director
- Option to give input at to things that should be added to DCTS updates moving forward
 - Suggested that budget updates be shared at CPSAC meeting

Dates for 2021 meetings and revisit meeting structure

Discussed sub group meetings format

- Would like to continue sub groups separate from large group meetings

Proposed that large meetings are switched to even months to avoid conflict with other a large meetings

Second Friday

Discussed subcommittee meetings being more solidified

- Meet the week before or after large meeting
- Meeting before would interfere with two SCAODA meetings
- Suggested some form of consistency would be helpful

Dates may be affected by chair seats expiring in January

Proposed a poll to gain better idea of best meeting dates

- The dates and which of the four for the full committee will be included
- Suggested there be a deadline for when survey is due

Proposed agenda items for next Certified Peer Specialist Advisory Committee meeting in 2021

Medicaid update on implementation of Act 122

Updates on pass rates for the exam now that it is virtual

Meeting adjourned - Motion to close out meeting put forth by Michelle Uetz, Tori Krohn seconded, No abstentions, Meeting adjourned at 3:33 p.m.

Meeting minutes submitted by Ashley Rogers

Minutes approved with corrections noted in full CPSAC meeting held on 2/12/2021