

OPEN MEETING MINUTES

Name of Governmental Body: Certified Peer Specialist Advisory Committee		Attending: Members: Tanya Kraege, Amy Yonker, Chris Bivins, Christopher Zahn, Christine Ullstrup, David Stanley, Deanna Cobun, Ellie Jarvie, Kimberlee Coronado, Morgan Potter, Oleka Parker, Sharalane Staples-Skinaway, Shelley DeSmith, Tiffany Koch, Todd Campbell
Date: 12/13/2024	Time Started: 12:35 pm	Time Ended: 3:21pm
Location: Join the meeting now		State and Contract Staff: Kenya Bright, Marguerit Galindo, Kaeden Watford, Amy Cottingham, Jason Cram, Joannette Robertson Julie Nailpinski, Tiffaney Nielson, Lynn Maday-Bigboy, Elizabeth Rudy, Katie Sparks, and Ginger Steele
Location: Join the meeting now		Presiding Officer: Tanya Kraege
Minutes		

Call to Order: Tanya Kraege, CPSAC co-chair, called the meeting to order at 12:35pm.

Teams Logistics: Marguerit Galindo, CPSAC lead staff goes over the Teams logistics,

- when members are voting they use the Raise Hand function to vote yay and to vote no or abstain do not raise their hand at all
- Please remain muted while in the meeting and raise your electronic hand when you want to contribute to the meeting
- When speaking, please state your name so everyone knows who is speaking
- Closed captions are available for those who are interested in utilizing them
- Public guests are not allowed to vote or contribute neither verbally or in chat to the meeting discussion but will be provided 3 minutes during Public Comment portion of the meeting to share their concerns, thoughts, insights and/or ideas with the committee.

Welcome and Introductions: Members and DHS Staff introduced themselves and public guests were asked to introduce themselves in the chat.

Announcements: Ellie Jarvie provided the link for participants to weigh in on the 2025 priorities for Disability Rights Wisconsin: all feedback is welcome, especially from those with lived experience:

<https://disabilityrightswi.org/news/comment-on-our-2025-protection-and-advocacy-plan-by-december-19/>

Peer Values: Tanya Kraege shared on the value of self-care and self-awareness.

- In order to practice self-care we need to have the self-awareness to know when we need to take time off or need some time to explore what we need for our self-care in order to show up for others.

Peer Presentation: David Stanley presented on Peer Services in Eau Claire County which has several levels: Eau Claire County, Human Services, Behavior Health Services, Crisis Services, and Comprehensive Community Health Services – he is the first CPS in-house. His role changes from day to day:

- He participates in team meetings; in these meetings he advocates for the peer model and the peer in these meetings in areas such as:
 - Person-first language
 - Non-clinical approach
 - Mutuality in goal setting Not sure what this all means

- Crisis Services – he co-responds to community with outreach services.
 - House calls – follow up on services
 - Co-responds to call outs in the community
 - Homeless encampments
 - Shelters, libraries
 - Emergency rooms
- Human Services – Taking walk-ins and listening to the person’s story and to provide them with relevant services.

Review and approval of September 13, 2024 minutes: Chris Bivins motions to approve the minutes, David Stanley seconds the motion. Minutes are approved unanimously.

Break for 10 minutes

Peer Voice – CPS Roles and Responsibilities: Tanya Kraege facilitates a conversation surrounding the following questions:

- What is the difference in being hired in just simply running errands with consumers or is it ok with having transportation with the consumer while providing peer support during the transportation? When is it ok to provide transportation?
- How does it work when we say CPS/CPSPS is not a mandated reporter, but the agency says you are a mandated reporter?
 - Feel free to contact DCTS peer staff for technical assistance with either topic.

Public comment (limited to three minutes per person):

Two comments were given, one reflecting on the transportation conversation and one about the need to be careful with having individuals with lived experience providing support vs. Peer Specialists.

Subcommittee Report Out:

Governance: Ellie Jarvie, co-chair reports, we have made progress. DCTS is reviewing the By-laws. The subcommittee was not able to vote on the By-laws due to not having quorum for last meeting but we will have the approved By-laws very soon.

Membership: Kimberlee Coronado and Oleka Parker, co-chairs report, the meeting meets the first Monday of every month with exceptions of holidays. During the meeting, they assess attendance of members, when attendance is not consistent an email to inquire with the member to see if their commitment is still intact and await a response to vote on what steps are next. We have two new members who have been approved and will be taking their seats. There will be a new application for CPSAC members for a new pool of applicants. They worked on By-laws, and it has been submitted to DCTS and Governance to approve them before they are submitted to the committee. Reminder for members to be connected to a subcommittee they can commit to. They will be opening applications for open seats. There is a reminder to communicate when attendance needs to be excused and do not commit to subcommittee that you cannot be consistent in as we need to meet quorum and if one is not in attendance, that counts against quorum and business cannot be taken care of.

Professional Development: Todd Campbell, member of the subcommittee, shares they have not met since the last CPSAC meeting, there has been some emailing back and forth to set dates to meet and that date should be solidified soon.

Employment: Tiffany Koch, co-chair reports, they were unable to meet due to not meeting quorum. However, they have created a workgroup to review the Employer's Toolkit to provide edits, content, etc. There is action being taken to schedule another workgroup meeting before the next subcommittee.

DCTS Update: Kenya Bright, Supervisor of Integrated Services Section (ISS), proposes to continue the CPSAC meeting with the same frequency as 2024. The second Friday of every three months: March 14, 2025, June 13, 2025, September 12, 2025 and December 12, 2025.

- Subcommittees should submit any changes to their meeting frequency to Marguerit Galindo by January 31, 2024. Also, Subcommittees should review the definition (Area of focus) of their subcommittee and submit any changes to definitions to Marguerit Galindo by January 31, 2025.
- Public comments hearing for the DHS 72 rule meeting will be held Wednesday, December 18, 2024 at 2:00pm. Public comments can be made at the meeting or they can be submitted in writing by Wednesday, December 18, 2024. To register: [Microsoft Virtual Events Powered by Teams](#) or to submit a written comment, click here: [Public Comment on Rulemaking Projects, F-01924 \(08/2017\) \(surveygizmo.com\)](#)

Joanette Robertson, Director of the Bureau of Prevention Treatment and Recovery (BPTR), reports: The survey report on the Peer Crisis Survey has been posted at: [Peers in Crisis Services: Results of a 2023 State Survey](#). Also, we will be sending out a very similar survey in 2025 for Certified Parent Peer Specialists.

Jason Cram, Deputy Director of BPTR, shares various resources:

- Funding opportunities DHS has to offer: [Current Grant Funding Opportunities | Wisconsin Department of Health Services](#)
- The Peer Recovery conference will be taking place on April 15 – 17, 2025 in the Wisconsin Dells, registration information can be found at: [Wisconsin Peer Recovery Conference - Continuing Education and Outreach | UWSP](#)
- The NAMI Wisconsin conference will be held on April 25 and 26, 2025 in Madison, registration information can be found at: [Annual Conference - NAMI Wisconsin](#)
- To access information on the Administrative Rule development: [Administrative Rules | Wisconsin Department of Health Services](#)

Certified Parent Peer Specialist (CPPS) Updates: Lynn Maday, Peer Coordinator for DCTS reports that the CPPS pilot stage started with 55 CPPS. Currently, there are 163 CPPS with the potential to have over 200 CPPS by the end of the year as there has recently been an exam. As the CPPS program goes from a pilot program to a permanent program stage, there will be opportunities to have more peer voices involved including members of this committee. If members are interested please contact her.

Access to Independence Contractor Report: Kaeden Watford, Peer Specialist Workforce Development Coordinator for the Wisconsin Peer Specialist Employment Initiative (WIPSEI) at Access to Independence, provides the WIPSEI Report. Please see the attached WIPSEI Report 12.13.2024
Todd Campbell requests the next WIPSEI report name the source of the privately funded trainings.

Agenda items for next meeting: Ellie Jarvie – Offered to do a presentation on Disability Rights Wisconsin. Otis Winstead offered to do a presentation on Dry Hootch veterans peer services programs.

Peer voice: Supervision Best Practices

Adjourn: Christine Ullstrup motioned to adjourn at 3:28pm. Chris Bivins seconded the motion. Motion passed.

Prepared by: Marguerit Galindo on 1/21/2025.

They have been presented and approved by the governmental body on: 3/14/2025