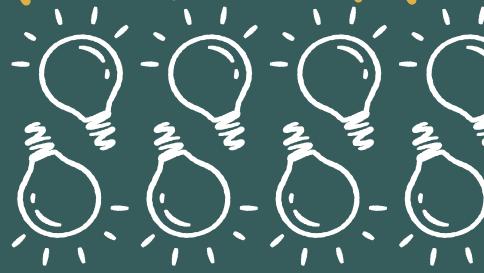


IRIS Participant Tip Sheet

Adult Long-Term Care Provider Enrollment



What's changing?

Wisconsin Medicaid has changed how your providers sign up to be able to provide services to you. Your providers do things you need help with through the IRIS (Include, Respect, I Self-Direct) program. Wisconsin Medicaid pays them to deliver your IRIS services.

- **Participant-hired workers (PHWs) do not need to sign up.** They will keep working as usual. PHWs are workers you sign or approve timesheets for.
- All of your other providers who are not PHWs need to sign up to be a Medicaid provider using the ForwardHealth Portal (forwardhealth.wi.gov).

All of your providers need to sign up through the ForwardHealth Portal to keep delivering your services.



When does this need to happen?

Your IRIS providers needed to sign up by December 31, 2025. Their signup must be approved by April 1 to get paid to deliver your services.

If they haven't signed up yet, they should start right away. They may not get approved by April 1, but they should still sign up if they want to keep delivering your services.

If they don't sign up, you'll have to find new providers before April 2026.

They needed to do this by December 31, 2025.



Why do my providers need to sign up a different way?

The law changed. It requires the Wisconsin Department of Health Services to find a way to look more closely at vendors. This new enrollment process lets DHS have more control over vendor background checks.

Provider signup changed because the law changed. We need to look more closely at providers.



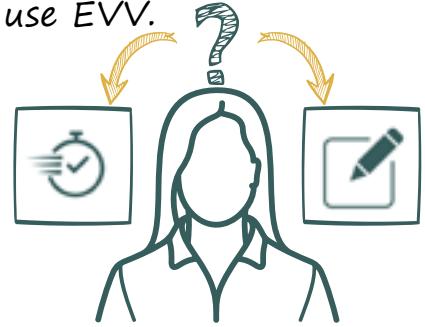
What do my providers need to do?

Most providers should submit a new provider enrollment application on the ForwardHealth Portal.

Supportive home care agencies who use electronic visit verification (EVV) have a quicker process. They just need to upgrade their EVV-only enrollment to full Medicaid enrollment.

Everything they need to know is at forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider_enrollment.htm.

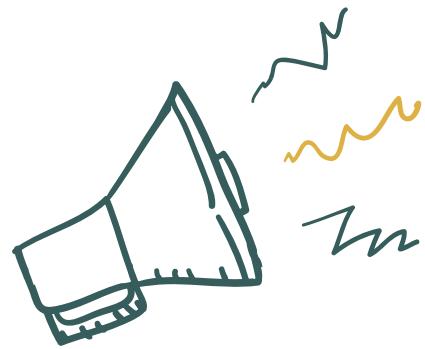
Not all providers will sign up the same way. It depends on if they use EVV.



What do I need to do?

1. **Ask your providers if they signed up.** Check to make sure they have an application tracking number. That means they signed up and their application is in process.
2. **Tell providers who didn't sign up that they should start right now.** Use the resources at dhs.wi.gov/iris/participant-ltcpm-toolkit.htm.
3. **Talk with your IRIS consultant if your providers won't sign up.** Tell them you have providers who haven't signed up.
4. **Get ready to find new providers.** Your IRIS consultant will help you make a plan to find new providers before April.

You can help by telling your providers to start right away!



Who can help me?

If you have questions or need help understanding something, talk with your IRIS consultant. They know about this new signup requirement and can help you figure out how to talk with your providers about it.

Get help from your IRIS consultant if you have questions.

