

INCOME MAINTENANCE ADVISORY COMMITTEE (IMAC)

Thursday, October 19, 2023

1:00 – 3:30 p.m.

Zoom: <https://dhswi.zoomgov.com/j/1619409056>

Minutes

Invitees

Attendees (X = Attended)			
X	Katie Sepnieski – DHS BEOT	X	Beth Stiner – DHS BEOT
X	Alicia Grulke – DHS BEOT	X	Elizabeth Olsen – DHS BEOT
X	Abby Abernathy – DHS BEOT	X	Angela Stanford – DHS BEOT
X	Kristine Bovee – DHS BEOT		Stevey Poppe – DHS BEEP
X	Molly Thomas – DHS BEOT	X	Autumn Arnold – DHS BEEP
X	Pang Xiong – DHS BEOT	X	Linsey Donaldson – DHS BEOT
X	Laurie Teubert – DHS BEEP	X	Tony Trout – DHS BEEP
	Leah Watson – DHS BEEP		Craig Hayes – DHS BEEP
X	LaTanya Baldwin – DHS BEOT	X	Becky Luebke – DHS OIG
	Mai Yee Xiong – DHS BEEP		Melissa Benner – DHS BEEP
X	Jody Noble – DHS BEOT	X	Jatinder Singh - DHS
X	Nick Kwaw – DHS BEOT		Nick Haught – DHS BEEP
	Melissa Todd – DHS BEOT	X	True Lor - DHS
	Steven Boisvenue – DHS BEEP		Brooke Slamka – DHS BEEP
X	Michael Turner - DHS	X	Brittany Dupuis - DHS
X	Bay Lake – Chelsey Groessl		MilES – [vacant]
	Bay Lake – Becky Hetfield-Salentine		MilES – Mike Poma
	Capital – Shawn Tessmann	X	Moraine Lakes – Mia Anderson-Inman
X	Capital – Tony Sis	X	Moraine Lakes – Robert Klingforth
X	Central – Nicole Rolain	X	Northern – Steve Budnik
X	Central – Kris Weden		Northern – Jeanine Spuhler
X	East Central – Ann Kriegel	X	Southern – Kate Chambers
X	East Central – John Rathman		Southern – Mark Nelson
	East Central – Annett Mooney	X	Western – Lorie Graff
	Great Rivers – Kathy Welke		Western – Tricia Wavra

X	Great Rivers – Ronda Brown		WGRP – Dustin Feeney
		X	WGRP – Katie Kasprzak
	Guests:		
X	April Ferstl - DCF	X	Nicole Koch – DHS OIG
X	Gage Winkelmann - DCF	X	Shena Smith – DHS OIG
X	Tim McGuire - DCF	X	Tabbie Mellenberger – DHS OIG
X	Annie Griggs – DCF	X	Suzanne Cone – DHS BSM
X	Kent Ellis - DCF	X	Kara Ponti – Dane County
X	Jessica Schultze - Jefferson County	X	Stacey Stewart – Washington County
X	Kesha Cole – Ozaukee County	X	Amanda Brooks – Portage County
X	Mitch Birkey – Calumet County	X	Lori Garber – Oneida County
X	Roxann Binkowski – Waushara County	X	Debra Williquette – Manitowoc County
X	Heather Ondik – Oconto County	X	Maria Delgado – Rock County
X	Amy Beranek – Dodge County	X	Cortney Hebel – Dane County
X	Briana Turk – Richland County	X	Rena Zagel – Washington County
X	Darsell Johns - MILS	X	Carol Sjoblom – Columbia County
X	Heather Merten – Fond du Lac County	X	Rose Strege – Mohican County
X	Renee Lyman – Dodge County	X	Brenda Belanger – Red Cliff Tribe
X	Wendy Corbine – Bad River Tribe	X	Carol Waulet – Door County
X	Shelby Jensen – Green Lakes		

AGENDA

Welcome (Katie Sepnieski & John Rathman)

- Report attendance by replying to an email from DHSBEOTAdmin@dhs.wisconsin.gov.
- Rescheduled December 8, 2023, Income Maintenance Operational Analysis meeting to December 7, 2023.

Public Comment

- Public comment will be at the end of the meeting.

Approval of September 21, 2023, Meeting Minutes (Katie Sepnieski)

- Motion to approve the minutes made by Tony Sis and approved by consensus.

Policy Updates/COVID-19 Policy updates (Department of Health Services)

FoodShare

- Vault Cards

- The Department is implementing new policies related to temporary QUEST cards, also known as vault cards, effective December 1, 2023.
- An operations memo should be published tomorrow announcing these changes.
- The new policy will become effective on December 1, 2023.
- Key elements of the new policy include:
 - All Income Maintenance agencies must issue vault cards, in alignment with the policy.
 - FoodShare members approved for expedited benefits at application must be offered the opportunity to come to the local agency to receive a temporary QUEST card either the same day or next day.
 - Members requesting a temporary QUEST card, for any reason, must fill out a new form that will be called the Temporary QUEST Card Request; and Income Maintenance workers must complete a corresponding issuance check list.
 - There will be a yearly maximum on the number of temporary QUEST cards a FoodShare member could receive.
 - Members can receive one card per 12 months. Cards issued in response to approval of expedited issuance do not count towards this limit. Members may also be able to receive more than 1 card if there are extenuating circumstances and a member no longer has access to their card and cannot wait for a permanent card to come in the mail.
 - The temporary QUEST card limit is just for temporary cards that a member obtains from the IM agency. There is no limit on requesting new permanent cards, although there may be a card replacement fee or monitoring of cases due to excessive card replacement in alignment with current policy.
- **FoodShare at a Glance Interactive Tableau Report**
 - Interactive, filterable FoodShare at a glance data is available on the public website with the ability to obtain county-level data.
 - This information is updated monthly.
 - This report will possibly be available by November 2023.

Healthcare

- The Department is continuing to work on administrative renewal changes to comply with federal guidance around individual-level vs. household level administrative renewals.
 - A series of CARES Coordinator Notices have been shared to communicate the steps being taken.
 - The Department is extending benefits for ~2,000 members each month who may be adversely impacted by household-level renewals, and we are working to retroactively restore coverage for ~4,000 members who lost coverage in June, July or August and who may have been adversely impacted by household-level renewals. For both groups, eligibility is being extended by 12 months, but it is not continuous coverage.
 - Longer-term systems changes are being explored to support individual-level administrative renewals by early next year.
 - An Operations Memo on the new administrative renewal approach with a target publication date of mid-November 2023.
- The Department is beginning outreach efforts to Medicaid Purchase Plan (MAPP) members regarding work requirements and premiums.
 - An Operational Memo on MAPP policy reinstatement on September 22, 2023.
 - A CARES Coordinator Notice (CCN) with MAPP outreach letters, talking points and other materials in October 2023.

- There are not updates regarding premiums for children or childless adults.
 - For children, we continue to expect that premiums for children will be reinstated on a timeline like that for MAPP, but this could change pending changes in federal guidance.
 - For childless adults, the Department continues to understand that CMS will not approve premiums and the treatment needs question for 2024 and so we are not planning to reinstate these policies.

IM Training Updates

- Abby Abernathy presented information on Training Updates. See attachment for additional details.

Benefit Recovery and Investigation Tracking System (BRITS) Update

- The presentation for this will be completed at a future IMAC meeting as the release date for November 2023, is being postponed.

Subcommittee Updates (Income Maintenance Agency Subcommittee Co-Chairs)

- Income Maintenance Operational Analysis (IMOA) subcommittee met on October 6, 2023. Lorie Graff shared key discussion points (see attachment). Next meeting is November 3, 2023.
- Call Center Operational/Technical subcommittee met on October 9, 2023. Kris Weden shared key discussion points (see attachment). Next meeting is October 30, 2023.

CARES Releases

- Nicole Huffman and Suzanne Cone presented information on the CARES Release for 12 – Month Continuous Coverage for kids, which is effective January 1, 2024. See attachment for additional details.

Income Maintenance (IM) Funding and Contract Updates (Alicia Grulke & Lorie Graff)

- The 2024 Income Maintenance final contract changes is being reviewed by consortia for final changes.
- The administrative memo titled, IM Enhanced Federal Funding and Enrollment Activities is being reviewed by consortia. Feedback will be shared back to the Department.

Consortia Feedback (Lorie Graff)

- Consortia would like to have further discussions around appropriate activities for use of the Fraud funding. For example, quality control work is done to prevent errors and fraud but is not currently an activity that can be charged to fraud. Given consortia representation and typical agenda topics for the FPIP subcommittee meetings, Consortia Leads do not feel this is an appropriate venue for funding discussions.

Administrative Memos (Alicia Grulke & Lorie Graff)

- The administrative memo for Fraud Prevention and Investigation Program Allocations and Guidelines for Calendar year 2024 is being reviewed by consortia. Feedback will be shared back to the Department.

Regional Enrollment Network (Lorie Graff)

- You Lee, the lead for the new statewide Hmong Enrollment Network, was introduced.

- The 2023 Enrollment Conference was a success with almost 400 attendees.
- Partners are amid planning for the upcoming open enrollment while also continuing their work with the unwinding. Open enrollment is November 1st through January 15th.
- Covering Wisconsin will be conducting a survey of partners that have received funding to support Regional Enrollment Networks. The goal of the survey is to collect feedback on the Regional Enrollment Networks.

Public Comment

- None

Announcements

- For upcoming meetings in 2023, send agenda items to the WHCSA Tri Chairs or Bureau of Eligibility Operations and Training operations associate at DHSBEOTAdmin@dhs.wisconsin.gov.

DRAFT