

INCOME MAINTENANCE ADVISORY COMMITTEE (IMAC)

Thursday, November 17, 2022

1:00 – 3:30 p.m.

Zoom: <https://dhs.wi.zoomgov.com/j/1619409056>

**Minutes**

**Non-State Attendees:**

Roxann Binkowski	Waushara County	Jessica Schultze	Jefferson County
Michele Chiuchiolo	Dane County	Kara Ponti	Dane County
Maria Delgado	Rock County	Kate Chambers	Iowa County
Lorie Graff	La Crosse County	Kathy Busler	Jefferson County
Chelsey Groessl	Brown County	Kimm Peters	Kenosha County
Bob Klingforth	Waukesha County	Lori Joas	Manitowoc County
Ann Kriegel	Winnebago County	Darsell Johns	Ozaukee County
Doreen Lang	Wood County	Carol Waulet	Door County
Nicole Rolain	Marathon County	Nina Taylor	Kenosha County
Annett Mooney	Marquette County	Shawn Tessmann	Dane County
Tony Sis	Dane County	Stacey Stewart	Washington County
Kris Weden	Marathon County	Heather Ondik	Oconto County
Amberlynn Yohn	Racine County	Heather Merten	Fond du Lac County
Kathy Welke	Eau Claire County	Adam Chorlton	Dane County
Kesha Cole	Ozaukee County	Rose Strege	Mohican
Mia Anderson-Inman	Walworth County	Steve Budnik	Wood County
Ranae Zagel	Washington County	Alyson Wagoner	Forest County Potawatomi

**State and Federal Attendees:**

Autumn Arnold	DHS	Lars Brown	DHS
Kent Ellis	DCF	LaTanya Baldwin	DHS
Becky Luebke	DHS	Stevey Poppe	DHS
Elizabeth Olsen	DHS	Tabbie Mellenberger	DHS
Beth Stiner	DHS	Allan Goetsch	DHS
Katie Sepnieski	DHS	Jody Noble	DHS
Angela Stanford	DHS	Molly Thomas	DHS
Wendy Metcalf	DHS	April Ferstl	DCF
Kristine Dejanovich	DHS	Elizabeth Dehling	DHS
Shena Smith	OIG	Stephanie Schreiber	DHS
Tonya Evans	DOT	Kris Bovee	DHS
Kristina Smith	DHS	Autumn Gehri	WI Early Childhood
Michelle Berger	DHS	Laurie Teubert	DHS
Candice Canales	DHS	Rebecca David	DHS
Jolyne Wallace	DHS	Gage Winkleman	DCF
True Lor	DHS	Steph Mabrey	DHS
Larissa Tomczak	DHS	Julie Anstett	DHS
Pang Xiong	DHS	Nikhil Zaveri	DHS
Myesha Thompson	DHS		

## AGENDA

### Administrative Updates (Katie Sepnieski & Kathy Welke)

- Report attendance by e-mailing to this mailbox [DHSBEOTAdmin@dhs.wisconsin.gov](mailto:DHSBEOTAdmin@dhs.wisconsin.gov).
- The Federal Government did not provide the 60-day notice for the ending of the Public Health Emergency (PHE). If notice is received in February 2023, April 2023 is the next potential date for renewals to begin.
- Elizabeth Dehling retiring in December 2022.
- Steve Budnik from Wood County is replacing Doreen Lang who is retiring 12/16/2022 as Operational Lead.

### Approval of November 17, 2022, Meeting Minutes (Katie Sepnieski)

- Motion to approve the minutes made by Tony Sis and Doreen Lang and approved by consensus.

### Policy Updates/COVID-19 Policy updates (Stevey Poppe/Autumn Arnold)

#### Healthcare Updates

- The Public Health Emergency Communication timeline was reviewed and will continue to be updated as it is still subject to change. The link for the communication timeline is below.

[Public Health Emergency \(PHE\) Unwinding Member Communication Timeline \(wisconsin.gov\)](https://www.wisconsin.gov/public-health-emergency-unwinding-member-communication-timeline)

#### FoodShare Updates

- Handbook updates
  - Handbook updates will be published on December 5, 2022. This includes the FoodShare and FSET handbooks.
- Emergency Allotments
  - Emergency Allotments has been approved for November 2022. Benefits will be issued to open FoodShare households November 19, 2022, and available to members November 20, 2022.
  - The November 2022 catch-up run is scheduled for January 7, 2023, with benefits available to members on January 8, 2023. This includes any FoodShare households eligible for benefits for November 2022 that were confirmed eligible for benefits after November 19, 2022.
  - Emergency allotment benefits have been requested for December, currently awaiting approval from Food and Nutrition Services (FNS).

### Tentative CARES Projects (Danielle Karnopp)

- Danielle Karnopp will be providing updates on the CARES projects at the January 2023 meeting.

### 2022 Management Evaluation Review Results (Molly Thomas)

- Molly Thomas shared the results from the 2022 Management Evaluation Review. See the attachment for additional details.

### Subcommittee Updates (Income Maintenance Agency Subcommittee Co-Chairs)

- Income Maintenance Operational Analysis (IMOA) subcommittee met on November 4, 2022. Kathy Welke shared key discussion points (see attachment). Next meeting is December 8, 2022.
- IM Training Subcommittee met on October 24, 2022. Key discussion points are available in the attachment. Meetings for 2023 are being scheduled.
- Call Center Operational/Technical subcommittee met on October 31, 2022. Kris Weden shared key discussion points (see attachment). Next meeting was scheduled for November 14, 2022.
- The Fraud Program and Integrity Subcommittee meet on November 8<sup>th</sup>, 2022. Mary Donahue shared key discussion points (see attachment). Meetings for 2023 are being scheduled.

### **Income Maintenance (IM) Funding and Contract Updates (Katie Sepnieski & Kathy Welke)**

- The Public Health Emergency Unwinding ARPA Contract has been drafted. The draft language was shared with ESPAC to provide feedback. The Department of Health Services (DHS) intends to release the contracts as close to the 60-day notification as possible once the notification is received that the PHE is ending.
- The negotiations for the 2023 IM Contract have concluded. The summary of all changes will be shared with Consortiums.

### **Consortia Feedback (Kathy Welke)**

- None

### **Administrative Memos (Katie Sepnieski & Kathy Welke)**

- Administrative Memo 17-07 Income Maintenance Training Roles and Responsibilities has been reviewed by Consortiums. Feedback from the consortiums has been shared.
- Administrative Memo Fraud Prevention and Investigation Program Allocations and Guidelines for Calendar Year 2023 is currently being reviewed by Consortiums. Consortiums have 45 days to review this administrative memo to provide feedback, with a 12/16/2022 due date.

### **Regional Enrollment Network (Lorie Graff)**

- Regional Enrollment Network (REN) committee met on November 8, 2022.
- Members reported a busier start to open enrollment than in recent years.
- Covering Wisconsin shared promotions that would be launched. A variety of media is being used to share information out regarding open enrollment.
- Updates were shared on progress to re-invigorate the RENS statewide. Strategies being used to engage partners in meetings, include surveying partners about topics of interest at future meetings.
- Office of Commissioners Insurance (OCI) shared the Open Enrollment toolkit they developed and that is now available in E, S & H. They also shared some of the social media posts that have been developed.
- The Department of Health Services (DHS) shared information on the Access & MyAccess training that is offered to partners.
- The next meeting is scheduled for December 13, 2022.

### **Gap Case Monthly Update**

- GAP Case Numbers – See attachment “GAP Case Report” – October 2022

### **Public Comments**

- No Comment

### **Announcements**

- The December 2022 IMAC meeting will be cancelled.
- For upcoming meetings in 2023, send agenda items to the WHCSA Tri Chairs or Bureau of Eligibility Operations and Training operations associate at [DHSBEOTAdmin@dhs.wisconsin.gov](mailto:DHSBEOTAdmin@dhs.wisconsin.gov).