



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, August 11, 2022
1:00 P.M. to 2:00 P.M.**

Approved September 1, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** DHS support staff will send out ongoing virtual Zoom links for the Executive Committee Meeting the first Thursday of the month from 1:00 P.M.-3:00 P.M.
- 2. Action Item:** DHS support staff will email out the two GCPD Logo Bids to Full Membership for review and to submit questions prior to the August 17, 2022, GCPD Bi-Monthly meeting.

B. Executive Committee Motion Items

- 1. Motion Item:** Ben Barrett made a motion to approve the August 11, 2022, Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the August 4, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
- 3. Motion Item:** Ramsey Lee made a motion to move the Executive Committee meeting from once a week to once a month; the first Thursday of each month for 2 hours, effective immediately. Ben Barrett seconded the motion. Motion carried.
- 4. Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions

Executive committee members present: Tom O'Connor; Ben Barrett; Rhonda Staats and Ramsey Lee.

Executive committee members absent (excused*): Margaret Kristan

Guest: Lawrence Brown, Community Member.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, BADR, DHS; Ashley Walker, BADR, DHS; and Amber Mullett, BADR, DHS.

II. Rhonda Staats, Vice Chairperson, called the meeting to order at 1:01 P.M.

The meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve August 11, 2022, Executive Committee Meeting Agenda

- Ben Barrett made a motion to approve the August 11, 2022, Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve August 4, 2022, Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the August 4, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- No public comment received.



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VI. Follow-up on Concordia University Educational Opportunity

- The Executive Committee discussed Concordia University Educational Training and presentation that will be held on September 14, 2022, 3:00 PM -5:00 PM at the Concordia University, Mequan Campus.
 - Tom O'Connor, David Morstad, Ben Barrett and John Hartman will be participating and leading the presentation. Weekly planning meetings will be held virtual via Zoom up until the event to discuss the training material and prepare for the event.

VII. Discuss GCPD Membership Engagement

- **Meeting Frequency and Schedule:** The Executive Committee discussed the primary role of GCPD being to advise the Governor's Office of policy effecting people with disabilities and uphold the rights of individuals with disabilities and utilize DHS in a role of advisement, education, and policy rather than primarily administration (eg. minutes and hosting virtual meetings).
 - Discussed the idea of having the Executive Committee meeting once a month for 2 hours and going back to the quarterly meeting schedule for Full Committee Meetings.
 - Ramsey Lee made a motion to move the Executive Committee meeting from once a week to once a month; the first Thursday of each month for 2 hours, effective immediately. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.
 - DHS support staff will send out ongoing virtual Zoom links for the Executive Committee Meeting the first Thursday of the month from 1:00 P.M- 3:00 P.M. See Action Item 1.



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VIII. Review GCPD Logo Bids

- The Executive Committee meeting discussed the two GCPD Logo Bids that were submitted from Promote Local and Impact Design.
- DHS support staff will email out the two GCPD Logo Bids to Full Membership for review and to submit questions prior to the August 17, 2022, GCPD Bi-Monthly meeting. See Action Item 2.

IX. Wisconsin Non-Driver Transportation Advisory Committee (WiNDAC Update)

- Rhonda Staats gave an update to the Executive Committee that WiNDAC has requested to be permanent advisory committee; however, the status of permanency will not be clear until after the upcoming election in November. No other updates.

X. Draft August 18, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee did not draft an agenda for August 18, 2022, due to the agreement and motion item being to meeting monthly starting immediately. The next Executive Committee will be September 1, 2022.
- GCPD Executive Committee Meeting Agenda for September 1, 2022:
 - Review and Approve September 1, 2022, Executive Committee Meeting Agenda
 - Review and Approve August 11, 2022, Executive Committee Meeting Minutes



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- Public Comment on Issues Affecting People with Disabilities (3:10 P.M. – 3:15 P.M.)
- Discuss Feedback from the August 17, 2022, Bi-Monthly Meeting
- Update on Concordia University Educational Opportunity
- Discuss Department of Health Services (DHS) General Updates
 - Amber Mullett, Director, Office for the Promotion of Independent Living
- Draft October 6, 2022, GCPD Executive Committee Meeting Agenda

XI. Adjourn

- Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 1:53 P.M.