



## State of Wisconsin

### Governor's Committee for People with Disabilities

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

---

## Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, December 10, 2020  
1:00 P.M. to 2:00 P.M.

APPROVED DECEMBER 17, 2020.

### Executive Committee Action and Motion Items

#### A. Executive Committee Action Items

1. **Action Item:** Margaret Kristan will send contact information for compliance officers at St. Luke's and St. Francis hospitals.
2. **Action Item:** David Morstad will reach out to the Wisconsin Hospital Association to obtain information regarding reporting compliance issues (issues reported during public comment related to no visitor policies and compliance with ADA).
3. **Action Item:** Margaret Kristan volunteered to draft an email to the full Committee to get the nomination slate for the February 2021 bi-monthly meeting.
4. **Action Item:** David Morstad will draft the annual report for 2020 based on the current work plan and the work of the full and Executive Committee. The Executive Committee will review the 2020 annual report at a future weekly meeting.

#### B. Executive Committee Motion Items

1. **Motion Item:** Ben Barrett made a motion to approve the December 10, 2020 Executive Committee meeting agenda. Nancy Leipzig seconded the motion. Motion carried.
2. **Motion Item:** Nancy Leipzig made a motion to approve the November 23, 2020 Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
3. **Motion Item:** Ben Barrett made a motion for David Morstad to reach out to the Wisconsin Hospital Association to obtain information regarding reporting compliance issues (issues reported during public comment related to no visitor policies and compliance with ADA). Nancy Leipzig seconded the motion. Motion carried.



**State of Wisconsin**  
Governor's Committee for People with Disabilities

---

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

4. **Motion Item:** Margaret Kristan made a motion to adjourn the meeting. Motion was unanimously seconded. Motion carried.

**C. Executive Committee Meeting Minutes**

**I. Welcome and Introductions, David Morstad, Chairperson**

**Executive committee members present:** David Morstad; Margaret Kristan; Ben Barrett; and Nancy Leipzig.

**Executive committee members absent (excused\*):** Pearl Fessenden.

**Guests:** Ramsey Lee, Member-at-Large, GCPD; Mark Hubbard; and Lawrence Brown, ADAPT.

**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR) and Ashley Walker, DHS, BADR.

**II. David Morstad, Chairperson called the meeting to order at 1:02 P.M.**

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 956 5635 3025 and via [Zoom](#).

**III. Review and Approve December 10, 2020 Executive Committee Meeting Agenda**

- Ben Barrett made a motion to approve the December 10, 2020 Executive Committee meeting agenda. Nancy Leipzig seconded the motion. Motion carried. See Motion Item 1.

**IV. Review and Approve November 23, 2020 Executive Committee Meeting Minutes**

- Nancy Leipzig made a motion to approve the November 23, 2020 Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.



**State of Wisconsin**  
**Governor's Committee for People with Disabilities**

---

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

**V. Public Comment on Issues Affecting People with Disabilities**

- Lawrence Brown stated that Mark Hubbard and he are still experiencing difficulties with the no visitor policies at both St. Luke's and St. Francis. They have been informed by hospital staff the Americans with Disabilities Act does not apply to hospitals.
  - Margaret Kristan suggested that they contact the hospitals compliance officers. Margaret Kristan will send contact information for compliance officers at St. Luke's and St. Francis hospitals. See Action Item 1.
  - Ben Barrett made a motion for David Morstad to reach out to the Wisconsin Hospital Association to obtain information regarding reporting compliance issues (issues reported during public comment related to no visitor policies and compliance with ADA). Nancy Leipzig seconded the motion. Motion carried. See Motion Item 3 and Action Item 2.

**VI. Review and Approve December Bi-Monthly Meeting Agenda**

- Ben Barrett made a motion to approve the December bi-monthly meeting agenda. Margaret Kristan seconded the motion.
  - Discussion was had about the need to add membership updates to the meeting agenda.
  - David Morstad also said diversity of membership of GCPD should be discussed at the bi-monthly meeting.
  - GCPD Membership Vacancies Update was added to the bi-monthly meeting agenda.
    - Ben Barret made a motion to approve the December bi-monthly meeting agenda as amended. Margaret Kristan seconded the motion. Motion carried. See Motion Item 3.



**State of Wisconsin**  
**Governor's Committee for People with Disabilities**

---

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

- DHS support staff will amend the GCPD bi-monthly meeting agenda as amended by the Executive Committee. See Action Item 1.

**VII. Discuss Action Items from the GCPD December Bi-Monthly Meeting**

• ***Elections***

- A call for nominations needs to be sent to the full Committee to get a slate of candidates for the three Executive Committee at-large members to be elected at the February 2021 bi-monthly meeting.
  - Margaret Kristan volunteered to draft an email to the full Committee to get the nomination slate for the February 2021 bi-monthly meeting. See Action 3.

• ***Review and Discuss Work Plan***

- The Executive Committee reviewed the work plan (3 year plan) and it goes through June of 2021. The Executive Committee discussed rather than revising the current work plan, it would make sense to start focusing rather on drafting the next three year plan.
  - David Morstad will draft the annual report for 2020 based on the current work plan and the work of the full and Executive Committee. The Executive Committee will review the 2020 annual report at a future weekly meeting. See Action Item 4.

• ***Discuss Work Groups/Subcommittee Structure***

- The Executive Committee discussed GCPD's past work groups and structure. Discussion was had about the need to get feedback from full Committee and expertise on various issues the Committee is working on and addressing during the pandemic.



**State of Wisconsin**  
**Governor's Committee for People with Disabilities**

---

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

- The Executive Committee discussed utilizing the Executive Committee and ad-hoc committees for specific issues and then reevaluating GCPD's work groups and structure in June 2021.
- **Membership Vacancies**
  - The Executive Committee discussed the need to recruit diverse members to GCPD in general and to possibly fill current vacancies.
  - DHS support staff mentioned that the Governor's Health Equity Council may be a good venue for recruitment and that they meet on a monthly basis. In addition the Division of Public Health has a Health Equity Advisory Team that GCPD could possibly engage to assist with recruitment of diverse members.
  - David Morstad stated the Executive Committee should look into some of these groups to see if they can provide assistance to GCPD with these recruitment efforts prior to making recommendations to the full Committee.

**VIII. Discuss COVID-19 and GCPD Policy Recommendations**

- **Next Steps**
  - The Executive Committee ran out of time and did not get to this agenda item. This agenda item will be added to the December 17, 2020 Executive Committee meeting agenda.

**IX. Adjourn**

- Margaret Kristan made a motion to adjourn the meeting. Motion was unanimously seconded. Motion carried. See Motion Item 4.

**Meeting adjourned at 2:08 P.M.**