

State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, June 30, 2022
1:00 P.M. to 2:00 P.M.

APPROVED 7-7-22

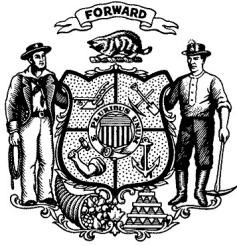
Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** The July 7, 2022, Executive Committee meeting will be devoted to working on developing training materials for the Concordia University Educational Opportunity. Rhonda Staats will lead the discussion.
- 2. Action Item:** Ramsey Lee will send the request for bid document to design a logo for GCPD to graphic design businesses. The contact information for businesses will be obtained from DHS support staff.
- 3. Action Item:** The agenda item, *Discuss GCPD Staff Position*, will be tabled until July 14, 2022, to ensure that Executive Committee members have time to review documents.

B. Executive Committee Motion Items

- 1. Motion Item:** Tom O'Connor made a motion to approve the June 30, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the June 23, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
- 3. Motion Item:** Rhonda Staats made a motion to move forward with developing an outline and training materials for the Concordia University Educational Opportunity. Ben Barrett seconded the motion. Motion carried.



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4. **Motion Item:** Ramsey Lee made a motion to approve the simplified request for bids to design a logo for GCPD document. Tom O'Connor seconded the motion. Motion carried.
5. **Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Tom O'Connor; Ben Barrett; and Ramsey Lee.

Executive committee members absent (excused*): Not applicable.

Guests: Lawrence Brown, Community Member and Daniel Idzikowski, GCPD Member-at-Large.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, BADR, DHS; Ashley Walker, DHS, BADR; Monica Smith, DHS, BADR; and Amber Mullett, DHS, BADR.

II. Margaret Kristan, Chairperson, called the meeting to order at 1:01 P.M.

The meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve June 30, 2022, Executive Committee Meeting Agenda

- Tom O'Connor made a motion to approve the June 30, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve June 23, 2022, Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the June 23, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

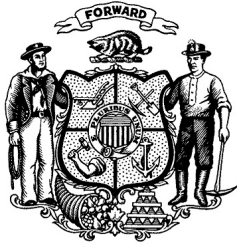
- Lawrence Brown shared his concern with the merger of Veyo and Medical Transportation Management (MTM) regarding the level of customer service for non-driver transportation in Wisconsin.

VI. Update on Concordia University Educational Opportunity

- The Executive Committee discussed collaborating with Concordia University to develop a training session and having a training outline and presentation to share with Concordia by Mid-July.
 - Rhonda Staats stated she was committed to lead and attending the event and working with DHS support staff on putting together the outline and training materials. Ben Barrett and Ramsey Lee also volunteers to assist.
 - Rhonda Staats made a motion to move forward with developing an outline and training materials for the Concordia University Educational Opportunity. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.
 - The July 7, 2022, Executive Committee meeting will be devoted to working on developing training materials for the Concordia University Educational Opportunity. Rhonda Staats will lead the discussion. See Action Item 1.

VII. Discuss Distribution of Information Provided by GCPD Members to GCPD Distribution List

- The Executive Committee discussed the current flow of the distribution of information on behalf of GCPD members that would like to share information with the full Committee; DHS support staff sending information to full membership on behalf of a GCPD member.
 - All Executive Committee members agreed that the current way to disseminating information to the full Committee was adequate.



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VIII. Discuss GCPD Logo Updates

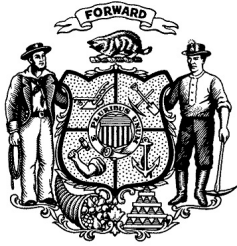
- The Executive Committee reviewed the request for bids to design a logo for GCPD document.
 - Ramsey Lee made a motion to approve the simplified request for bids to design a logo for GCPD document. Tom O'Connor seconded the motion. Motion carried. See Motion Item 4.
 - Ramsey Lee will send the request for bid document to design a logo for GCPD to graphic design businesses. The contact information for businesses will be obtained from DHS support staff. See Action Item 2.

IX. Discuss GCPD Staff Position

- The Executive Committee reviewed the Draft GCPD Budget Proposal that was revised on 6-21-22 to incorporate some current needs and changes.
 - The Executive Committee agreed that this was a task that needed to take more time to flush out the distinction between having a GCPD Staff vs. having an Executive Director.
- The agenda item, *Discuss GCPD Staff Position*, will be tabled until July 14, 2022, to ensure that Executive Committee members have time to review documents. See Action Item 3.

X. Draft July 7, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the July 7, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve July 7, 2022, Executive Committee Meeting Agenda
 - Review and Approve June 30, 2022, Executive Committee Meeting Minutes



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- Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
- Draft Outline and Training Materials for Concordia University Educational Opportunity
- Draft July 14, 2022, GCPD Executive Committee Meeting Agenda
- Adjourn

XI. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 5.

Meeting adjourned at 1:59 P.M.