



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, April 28, 2022

1:00 P.M. to 2:00 P.M.

Approved May 5, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** DHS support staff will touch base with Evelyn Azbell regarding the dissemination of the #Access4All Video Watch Party Information via email to Key Stakeholder list.
- 2. Action Item:** The Executive Committee discussed connecting with the National Association of Governor's Committees and personally invite members to join the Watch Party. Margaret Kristan will reach out to the Chair of the National Association of Governors Committees regarding the #Access4All Video Watch Party.

B. Executive Committee Motion Items

- 1. Motion Item:** Ben Barrett made a motion to approve the April 28, 2022, Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried.
- 2. Motion Item:** Ramsey Lee made a motion to approve the April 21, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
- 3. Motion Item:** Ben Barrett made a motion for GCPD to create a YouTube Channel, and to move discussing the task of channel maintenance to the next Bi-Monthly meeting. Rhonda Staats seconded the motion. Motion carried.
- 4. Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Rhonda Staats seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Tom O'Connor; and Ramsey Lee.

Executive committee members absent (excused*): Not applicable.

Guests: Lawrence Brown, Community Member; Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD) Member; Artrell Mason, CPD Member; and Camille Cray, Governors Office.

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Mikael Snitker, DHS, BADR; and Karen Potnek, DHS BADR.

II. Margaret Kristan, Chairperson, called the meeting to order at 1:00 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve April 28, 2022, Executive Committee Meeting Agenda

- Ben Barrett made a motion to approve the April 28, 2022, Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve April 21, 2022, Executive Committee Meeting Minutes

- Ramsey Lee made a motion to approve the April 21, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown shared that he was able to view the #Access4All Video and voiced that it was very well done.



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VI. Discuss GCPD #Access4All Video Updates

- The Executive Committee discussed details of the upcoming GCPD #Access4All Video Watch Party, scheduled for May 19, 2022, from 3:30 P.M.- 5:00 P.M.
 - The Executive Committee discussed outreach and the dissemination of the #Access4All Video Watch Party Press Release, media kit, outreach flyer.
 - DHS Multimedia Staff have hired interpreters to add American Sign Language (ASL) to the final #Access4All videos. DHS support staff will review captioning on the interview videos.
 - Lisa Sobczyk stated that Paula Tran confirmed that she will be attending the #Access4All Video Watch Party.
 - DHS support staff will touch base with Evelyn Azbell regarding the dissemination of the #Access4All Video Watch Party Information via email to Key Stakeholder list. See Action Item 1.
 - The Executive Committee discussed a media reporter reaching out and wanting to view the video prior to the #Access4All Video Watch Party to do a written piece or informational outreach about it. The Committee agreed that 2 weeks in advance or 10 days would be best.
- The Executive Committee discussed connecting with the National Association of Governor's Committees and personally invite members to join the Watch Party. Margaret Kristan will reach out to the Chair of the National Association of Governors Committees regarding the #Access4All Video Watch Party. See Action Item 2.



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VII. Discuss GCPD YouTube Channel

- The Executive Committee discussed developing a GCPD YouTube Channel to assist with social media outreach and linking videos for access.
 - Discussed the fact that it takes a long time for videos to load and play on a laptop, computer, or older mobility device. The DHS Multimedia team suggested having a YouTube Channel set up to upload videos and to aid in bandwidth and accessibility.
 - Ben Barrett made a motion for GCPD to create a YouTube Channel, and to move discussing the task of channel maintenance to the next Bi-Monthly meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 3.

VIII. Discuss Health Equity Framework and Training

- The Executive Committee discussed health equity through a disability lens and questioned how the Committee may want to adopt a focus on health equity framework that be done within the current GCPD structure of the Committee and Sub-Committees.
 - DHS support staff shared a link from the National Council on Disability, [Health Equity Framework for People with Disabilities \(ncd.gov\)](https://www.ncd.gov/sites/default/files/NCD_Health_Equity_Framework.pdf); https://www.ncd.gov/sites/default/files/NCD_Health_Equity_Framework.pdf, focusing on the following topics (1) designating people with disabilities as a Special Medically Underserved Population (SMUP) under the Public Health Services Act; (2) requiring comprehensive disability clinical-care curricula in all US medical, nursing and other healthcare professional schools and requiring disability competency education and training of medical, nursing and other healthcare professionals; (3) requiring the use of accessible medical and diagnostic equipment; and (4) improving data collection concerning healthcare for people with disabilities across the lifespan.



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- The Executive Committee discussed the possibility of inviting members of the National Council on Disability to provide a training or presentation on their Health Equity Framework.
- The Executive Committee agreed to move this discussion forward to future Executive Committee meetings for further discussion and to explore what GCPD can do to bring attention to health equity.
- DHS support staff shared that DHS has a Health Equity Specialist on staff and she could also be used as a resource for presenting and discussion on the topic.

IX. Draft May 5, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the May 5, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve May 5, 2022, Executive Committee Meeting Agenda
 - Review and Approve April 28, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - GCPD #Access4All Video Project Updates
 - Discuss and Finalize Agenda for Watch Party
 - Assign Leads for Facilitation
 - Discuss GCPD Membership Vacancies
 - Draft May 12, 2022, GCPD Executive Committee Meeting Agenda
 - Adjourn



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X. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 2:06 P.M.