



## State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [dhs.wisconsin.gov/gcpd](https://dhs.wisconsin.gov/gcpd)

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### **Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes**

**Thursday, April 14, 2022**

**1:00 P.M. to 2:00 P.M.**

**Approved April 21, 2022.**

#### **Executive Committee Action and Motion Items**

##### **A. Executive Committee Action Items**

- 1. Action Item:** Evelyn Azbell will send out the Media Kit email announcement for the #Access4All Video Watch Party once reviewed and approved by the Governor's Office on April 18, 2022.
- 2. Action Item:** Once #Access4All Watch Party document are finalized, Ramsey Lee volunteered to send out information to media contacts. Rhonda Staats and Margaret Staats volunteered to send information to legislative contacts.

##### **B. Executive Committee Motion Items**

- 1. Motion Item:** Tom O'Connor made a motion to approve the April 14, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the April 7, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
- 3. Motion Item:** Ben Barrett made a motion to approve and #Access4All Video Watch Party Press Release. Tom O'Connor seconded the motion. Motion carried.



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4. **Motion Item:** Ben Barrett made a motion to approve the Media Kit email announcement for the #Access4All Video Watch Party. Tom O'Connor seconded the motion. Motion carried.
5. **Motion Item:** Margaret Kristan made a motion to approve and #Access4All Video Watch Party Media Kit pending approval by the Governor's Office. Tom O'Connor seconded the motion. Motion carried.
6. **Motion Item:** Margaret Kristan made a motion to approve and #Access4All Video Watch Party Outreach Flyer. Ben Barrett seconded the motion. Motion carried.
7. **Motion Item:** Margaret Kristan made a motion to approve the Ensuring Equal Access to Healthcare Press Release pending review and approval by the Governor's Office. Ben Barrett seconded the motion. Motion carried.
8. **Motion Item:** Ben Barrett made a motion to change the #Access4All Video Watch Party time to 3:30 P.M.- 5:00 P.M. on May 19, 2022, and for GCPD to host a second consumer focused the watch party at a later time slot at a later date in May 2022. Tom O'Connor seconded the motion. Motion carried.
9. **Motion Item:** Rhonda Staats made a motion to disseminate the #Access4All Media Kit and Watch Party materials after review by the Full Committee at the April 20,2022 Bi-Monthly meeting. Margaret Kristan seconded the motion. Motion carried.
10. **Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried.



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### C. Executive Committee Meeting Minutes

#### I. Welcome and Introductions:

**Executive committee members present:** Margaret Kristan; Rhonda Staats; Ben Barrett; Tom O'Connor; and Ramsey Lee.

**Executive committee members absent (excused\*):** Not applicable.

**Guests:** Daniel Idzikowski, GCPD Member-at-Large; Lawrence Brown, Community Member; and Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD).

**DHS support staff present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Mikael Snitker, DHS, BADR; and Lisa Sobczyk, DHS, BADR.

#### II. Rhonda Staats, Vice Chairperson, called the meeting to order at 1:06 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

#### III. Review and Approve April 14, 2022, Executive Committee Meeting Agenda

- Tom O'Connor made a motion to approve the April 14, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

#### IV. Review and Approve April 7, 2022, Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the April 7, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.

#### V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown shared concerns about transportation in the Milwaukee area and the violation of rights of individuals with disabilities due to safety issues with transporting.



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### VI. Discuss GCPD Educational Training Video Updates

- **Watch Party:** The Executive Committee discussed details of the upcoming GCPD #Access4All Video Watch Party, scheduled for May 19, 2022. The Committee discussed the addition of a social media hashtag and the time being later in the afternoon; 3:30 P.M.- 5:00 P.M. The Committee discussed having another consumer-focused Watch Party at a later date and time.
- The Executive Committee discussed the #Access4All Video Watch Party Press Release, cover letter email announcement, media kit, outreach flyer and Ensuring Equal Access to Healthcare Press Release drafted by Evelyn Azbell and DHS support staff:
  - Ben Barrett made a motion to approve and #Access4All Video Watch Party Press Release. Tom O'Connor seconded the motion. Motion carried. See Motion Item 3.
  - Ben Barrett made a motion to change the #Access4All Video Watch Party time to 3:30 P.M.- 5:00 P.M. on May 19, 2022, and for GCPD to host a second consumer focused the watch party at a later time slot at a later date in May 2022. Tom O'Connor seconded the motion. Motion carried. See Motion Item 4.
  - Margaret Kristan made a motion to approve and #Access4All Video Watch Party Media Kit pending approval by the Governor's Office. Tom O'Connor seconded the motion. Motion carried. See Motion Item 5.



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- Margaret Kristan made a motion to approve and #Access4All Video Watch Party Outreach Flyer. Ben Barrett seconded the motion. Motion carried. See Motion Item 6.
- Margaret Kristan made a motion to approve the Ensuring Equal Access to Healthcare Press Release pending review and approval by the Governor's Office. Ben Barrett seconded the motion. Motion carried. See Motion Item 7.
- Evelyn Azbell will send out the Media Kit email announcement for the #Access4All Video Watch Party once reviewed and approved by the Governor's Office on April 18, 2022. See action Item 1.
- Ben Barrett made a motion to change the #Access4All Video Watch Party time to 3:30 P.M.- 5:00 P.M. on May 19, 2022, and for GCPD to host a second consumer focused the watch party at a later time slot at a later date in May 2022. Tom O'Connor seconded the motion. Motion carried. See Motion Item 8.
- Rhonda Staats made a motion to disseminate the #Access4All Media Kit and Watch Party materials after review by the Full Committee at the April 20,2022 Bi-Monthly meeting. Margaret Kristan seconded the motion. Motion carried. See Motion Item 9.
- DHS support staff will move forward with updating contacts for the Key Stakeholder List, Legislative, Media, and councils/committees.



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- Once #Access4All Watch Party document are finalized, Ramsey Lee volunteered to send out information to media contacts. Rhonda Staats and Margaret Staats volunteered to send information to legislative contacts. See Action Item 2.

#### VII. Discuss Online Document Storage

- **LiveBinder:** The Executive Committee didn't discuss this agenda item. Agenda item moved to April 21, 2022, Executive Committee meeting agenda.

#### VIII. Draft April 21, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the April 21, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
  - Welcome and Introductions
  - Review and Approve April 21, 2022, Executive Committee Meeting Agenda
  - Review and Approve April 14, 2022, Executive Committee Meeting Minutes
  - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
  - Discuss the GCPD Educational Training Video
    - Update on Watch Party, Distribution and Outreach
  - Discuss Online Document Storage
    - LiveBinder
  - Discuss GCPD YouTube Channel
  - Draft April 28, 2022, GCPD Executive Committee Meeting Agenda
  - Adjourn



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### IX. Adjourn

- Tom O'Connor made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried. See Motion Item 10.

**Meeting adjourned at 2:10 P.M.**