



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, March 31, 2022

1:00 P.M. to 2:00 P.M.

Approved April 7, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** The final version of the 8-minute Educational Video will be shared with Full Membership to gain feedback at the upcoming GCPD Bi-Monthly meeting that is scheduled for April 20, 2022.
- 2. Action Item:** Evelyn Azbell will meet with DHS support staff prior to the April 14, 2022, GCPD Executive Committee meeting to discuss and plan details of the Video Watch Party, which will be targeting for May 19, 2022, Global Disability Accessibility Day.
- 3. Action Item:** Margaret Kristan and Rhonda Staats discussed planning to meet with the Lieutenant Governor's staff and staff from the Governor's Office to discuss the progress of the Educational Video and support for outreach of the project (message, public service announcement, press release), and the need to address accessibility in health care and policy beyond current COVID-19 pandemic. Also discussed that these collaborative meetings will continue a regular basis.

B. Executive Committee Motion Items

- 1. Motion Item:** Rhonda Staats made a motion to approve the March 31, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.
- 2. Motion Item:** Rhonda Staats made a motion to approve the March 24, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.



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3. **Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; and Ramsey Lee.

Executive committee members absent (excused*): Tom O'Connor.

Guests: Rhiannon Gurley, Community Member; Evelyn Azbell, GCPD Member-at-Large; Latasha Robinson, Community Member; Indira Pulakandum, Community Member; Daniel Idzikowski, GCPD Member-at-Large; Nancy Leipzig, GCPD Member-at-Large; and Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD).

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Mikael Snitker, DHS, BADR; Lisa Sobczyk, DHS, BADR; and Karen Potnek, DHS, BADR.

II. Margaret Kristan Chairperson called the meeting to order at 1:01 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve March 31, 2022, Executive Committee Meeting Agenda

- Rhonda Staats made a motion to approve the March 31, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve March 24, 2022, Executive Committee Meeting Minutes

- Rhonda Staats made a motion to approve the March 24, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- No public comment received.

VI. Discuss GCPD Educational Training Video Updates

- ***Educational Video Updates***

- The Executive Committee discussed the Educational Training Videos that were compiled and sent over by the DHS Multi-media Team.
 - Margaret Kristan and David Morstad met with DHS Multimedia staff on March 25, 2022, to video tape opening remarks and the call-to-action closing remarks for the Educational Video Project.
 - Incorporating these additions and edits that were agreed upon by the GCPD Executive Committee, DHS Multimedia staff reported that final edits and versions of the 8-minute video will be completed by early next week.
 - The final version of the 8-minute Educational Video will be shared with Full Membership to gain feedback at the upcoming GCPD Bi-Monthly meeting that is scheduled for April 20, 2022. See Action Item 1
 - Evelyn Azbell will meet with DHS support staff prior to the April 14, 2022, GCPD Executive Committee meeting to discuss and plan details of the Video Watch Party, which will be targeting for May 19, 2022, Global Disability Accessibility Day. See Action Item 2.



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- The Executive Committee discussed engaging the public and having discussion questions and resources ready for the Video Watch Party. Also reaching out to other constitute councils and committees to extend the invite.
- Margaret Kristan and Rhonda Staats discussed planning to meet with the Lieutenant Governor's staff and staff from the Governor's Office to discuss the progress of the Educational Video and support for outreach of the project (message, public service announcement, press release), and the need to address accessibility in health care and policy beyond current COVID-19 pandemic. Also discussed that these collaborative meetings will continue a regular basis. See Action Item 3.

VII. Updates from GCPD Sub-Committees

- **Transportation Sub-Committee, Rhonda Staats:** The GCPD Transportation Sub-Committee has been gathering information and looking into non-driver data and barriers.
- **Opportunities and Access Sub-Committee, Evelyn Azbell:** The GCPD Opportunities and Access Sub-Committee will be meeting next week and are continuing to gather clarity around framework for accessibility in digital documents. Looking at language in workplan to advise and support instead of mandate. Monitor and advise on current access issues and quality and promoting health equity.
- **Employment Sub-Committee, Nancy Leipzig:** The Employment Sub-Committee will be meeting this coming Monday. The Committee is in agreement to resurrect the work on the StateUse Program and review information that was developed in 2018 by GCPD members.



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VIII. Discuss Updates on GCPD Membership Vacancies

- The Executive Committee discussed GCPD membership updates.
 - DHS support staff sent an email to the current slate of candidates applying for GCPD membership and encourage all potential GCPD members to attend an upcoming GCPD Executive Committee or Bi-Monthly meeting to gain knowledge about GCPD and determine if they would like to proceed with applying to serve.
 - Three candidates attended today's GCPD Executive Committee, March 31, 2022.
 - The Executive Committee will discuss next steps in the selection criteria at an upcoming meeting.

IX. Draft April 7, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the April 7, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve April 7, 2022, Executive Committee Meeting Agenda
 - Review and Approve March 31, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Discuss the GCPD Educational Training Video
 - Distribution and Outreach
 - Discuss GCPD Membership Vacancies
 - Next Steps in Selection Criteria



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- Draft April 14, 2022, GCPD Executive Committee Meeting Agenda
- Draft April 20, 2022, GCPD Bi-Monthly Meeting Agenda
- Adjourn

X. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 2:02 P.M.