



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, March 24, 2022

1:00 P.M. to 2:00 P.M.

Approved March 31, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** David Morstad and Margaret Kristan will meet with DHS Multimedia staff on March 25, 2022, to video tape opening remarks and the call-to-action closing remarks for the Educational Video Project.
- 2. Action Item:** Final versions of the Educational Videos will be shared with Full Membership at the upcoming GCPD Bi-Monthly meeting that is scheduled for April 20, 2022.
- 3. Action Item:** DHS support staff send an email to the current slate of candidates applying for GCPD membership and encourage all potential GCPD members to attend an upcoming GCPD Executive Committee or Bi-Monthly meeting to gain knowledge about GCPD and determine if they would like to proceed with applying to serve.

B. Executive Committee Motion Items

- 1. Motion Item:** Ben Barrett made a motion to approve the March 24, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the March 17, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
- 3. Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Ramsey Lee and Tom O'Connor.

Executive committee members absent (excused*): Not applicable.

Guests: Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD) and Lawrence Brown, Member of the Public.

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Mikael Snitker, DHS, BADR; Karen Potnek, DHS, BADR.

II. Margaret Kristan Chairperson called the meeting to order at 1:00 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve March 24, 2022, Executive Committee Meeting Agenda

- Ben Barrett made a motion to approve the March 24, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve March 17, 2022, Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the March 17, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown offered comment on access to medical facilities via transportation barriers and safety concerns. Also, offered comment related to GCPD membership term limits and encouraging no term or time limits on the Committee due to the extended time it takes to gain leadership skills and relationships.

VI. Discuss GCPD Educational Training Video

- ***Educational Video Updates***
 - The Executive Committee discussed the Educational Training Videos that were compiled and sent over by the DHS Multi-media Team.
 - Margaret Kristan and Rhonda Staats met with DHS support staff to finalize edits that were discussed at the March 17, 2022, GCPD Executive Committee Meeting.
 - As part of those recommendations, David Morstad and Margaret Kristan will meet with DHS Multimedia staff on March 25, 2022, to video tape opening remarks and the call-to-action closing remarks for the Educational Video Project. See Action Item 1.
 - Final versions of the Educational Videos will be shared with Full Membership at the upcoming GCPD Bi-Monthly meeting that is scheduled for April 20, 2022. See Action Item 2.
 - Margaret Kristan reached out to Evelyn Azbell who has agreed to take the lead on assisting DHS support staff with organizing the Video Watch Party, which will be targeting for May 19, 2022, Global Disability Accessibility Day.



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- Margaret Kristan and Rhonda Staats met with Lieutenant Governor's staff and staff from the Governor's Office today, to discuss the progress of the Educational Video and support for outreach of the project (message, public service announcement, press release) and the need to address accessibility in health care and policy beyond current COVID-19 pandemic. Also discussed that these collaborative meetings will continue on a regular basis.

VII. Discuss GCPD Membership Vacancies

- **Review Slate of Candidates:** The Executive Committee discussed the slate of candidates for GCPD membership consideration that was circulated by DHS support staff. Committee discussed how to go about evaluating and ranking potential members and utilizing the demographic assessment document that was sent in the meeting packet as an example.
 - The Executive Committee discussed the need for potential members to attend at least one Executive Committee meeting or Bi-Monthly meeting to gain knowledge about GCPD and determine if they would like to proceed with applying to serve.
 - The Executive Committee discussed the need for priority to be given to members with disabilities, and the Executive Orders and Bylaws needing to be reviewed for alignment.
 - As a first step, DHS support staff send an email to the current slate of candidates applying for GCPD membership and encourage all potential GCPD members to attend an upcoming GCPD Executive Committee or Bi-Monthly meeting to gain knowledge about GCPD and determine if they would like to proceed with applying to serve. See Action Item 3.



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VIII. Draft March 31, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the March 31, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve March 31, 2022, Executive Committee Meeting Agenda
 - Review and Approve March 24, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Discuss the GCPD Educational Training Video
 - Educational Training Video Updates
 - Updates from GCPD Sub-Committees
 - Employment
 - Opportunities and Access
 - Transportation
 - Discuss Updates on GCPD Membership Vacancies
 - Draft April 7, 2022, GCPD Executive Committee Meeting Agenda
 - Adjourn

IX. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 2:02 P.M.