



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
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Telephone: 608-266-9354
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Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, March 10, 2022
1:00 P.M. to 2:00 P.M.**

Approved March 17, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** The Executive Committee discussed how they would like to move forward and agreed to connect with DHS Multimedia staff to correct the captioning errors and add ASL, obtain full interviews to watch before the next Executive Committee meeting on March 17, 2022, and move forward with planning the Watch Party and discuss drafting an additional press release that also highlights data collected by the CPD.
- 2. Action Item:** DHS support staff will connect with DHS Multimedia staff and invite them for discussion to the March 17, 2022, GCPD Executive Committee Meeting.

B. Executive Committee Motion Items

- 1. Motion Item:** Rhonda Staats made a motion approve the March 10, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.
- 2. Motion Item:** Rhonda Staats made a motion to approve the March 3, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
- 3. Motion Item:** Ben Barrett made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Ramsey Lee and Tom O'Connor.



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Executive committee members absent (excused*): Not applicable.

Guests: Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD) and Lawrence Brown, Community Member.

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Karen Potnek DHS, BADR.

II. **Margaret Kristan Chairperson called the meeting to order at 1:00 P.M.**

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. **Review and Approve March 10, 2022, Executive Committee Meeting Agenda**

- Rhonda Staats made a motion approve the March 10, 2022, Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

IV. **Review and Approve March 3, 2022, Executive Committee Meeting Minutes**

- Rhonda Staats made a motion to approve the March 3, 2022, Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.

V. **Public Comment on Issues Affecting People with Disabilities**

- Tom O'Connor stated that the Council for the Deaf and Hard of Hearing (CDHH) had an Executive Committee Meeting this week and discussed starting in-person Quarterly meetings starting June 2022. The Committee is sending out a survey to Full Membership to gain feedback on resuming in-person meetings.



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VI. COVID-19 and GCPD Policy Recommendations

- ***Educational Training Video Screening and Feedback***

- The Executive Committee screened the Educational Training Videos that were compiled and sent over by the DHS Multimedia Team. Videos consisted of an 8-minute version, 5-minute version and 3-minute clip. Also, a full stand-alone interview.
- The Executive Committee discussed the positives in every version ranging from information about accommodations, ADA, interviewee stories, GCPD Website links and where to go to learn more about accommodations and rights.
- The Executive Committee watched all versions and lengths of the video and offered feedback:
 - American Sign Language (ASL) needs to be added to all the videos.
 - Grammar and misspelling needs to be fixed in the captioned subtitles.
- The Executive Committee discussed how they would like to move forward and agreed to connect with DHS Multimedia staff to correct the captioning errors and add ASL, obtain full interviews to watch before the next Executive Committee meeting on March 17, 2022 and move forward with planning the Watch Party and discuss drafting an additional press release that also highlights data collected by the CPD. See Action Item 1.
- DHS support staff will connect with DHS Multimedia staff and invite them for discussion to the March 17, 2022, GCPD Executive Committee Meeting. See Action Item 2.



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VII. Updates from GCPD Sub-Committees

- The Executive Committee did not get to this agenda item and will move it forward to the March 17, 2022, agenda.

VIII. Draft March 17, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the March 17, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve March 17, 2022, Executive Committee Meeting Agenda
 - Review and Approve March 10, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Discuss the GCPD Educational Training Video
 - Educational Training Video Feedback
 - Press Release
 - Watch Party
 - Updates from GCPD Sub-Committees
 - Transportation
 - Bylaws
 - Opportunities and Access
 - Employment



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- Discuss GCPD Membership Vacancies
- Draft March 24, 2022, GCPD Executive Committee Meeting Agenda
- Adjourn

IX. Adjourn

- Ben Barrett made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 2:01 P.M.