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Website: dhs.wisconsin.gov/gcpd

State of Wisconsin

Governor's Committee for People with Disabilities

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, November 18, 2021
1:00 P.M. to 2:00 P.M.**

Approved December 2, 2021

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- Action Item:** DHS Support Staff will follow up with Fred Ludwig regarding when the Governor and Lieutenant Governor can gather for a taping for the video.
- Action Item:** David Morstad, Rhonda Staats and Margaret Kristan will meet and move forward with next steps on the Educational Training Videos prior to the next GCPD Executive Committee Meeting on December 2, 2021.
- Action Item:** DHS Support Staff will upload the GCPD 2022-2024 Work Plan to the GCPD Website.
- Action Item:** David Morstad will email out the Sub-Committee Membership list to Full Membership for review.

B. Executive Committee Motion Items

- Motion Item:** Tom O'Connor made a motion approve the November 18, 2021 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
- Motion Item:** Margaret Kristan made a motion to approve the November 4, 2021 Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
- Motion Item:** Ben Barrett made a motion to approve the December 15, 2021 GCPD Bi-Monthly Meeting Agenda. Rhonda Staats seconded the motion. Motion carried.



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4. **Motion Item:** Tom O'Connor made a motion to approve the December 2, 2021 GCPD Executive Committee Meeting Agenda. Margaret Kristan seconded the motion. Motion carried.
5. **Motion Item:** Margaret Kristan made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions, David Morstad, Chairperson

Executive committee members present: David Morstad; Ben Barrett; Rhonda Staats; Tom O'Connor; and Margaret Kristan.

Executive committee members absent (excused*): Not applicable.

Guest: Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD); Stacy Stone, GCPD State Council on Alcohol and Other Drug Abuse Representative; Kimberlee Coronado, Member-at-Large, GCPD and Gail Bovy, Member-at-Large, GCPD.

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR; Monica Smith, DHS, BADR.

II. David Morstad, Chairperson called the meeting to order at 1:03 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 242 2896 and via [Zoom](#).

III. Review and Approve November 18, 2021 Executive Committee Meeting Agenda

- Tom O'Connor made a motion approve the November 18, 2021 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.



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IV. Review and Approve November 4, 2021 Executive Committee Meeting Minutes

- Margaret Kristan made a motion to approve the November 4, 2021 Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- No public comment received.

VII. Discuss Upcoming GCPD Officer Elections

- The Executive Committee spoke about the upcoming winter Officer Elections for GCPD Chair and Vice Chair.
 - Sandy Popp and Nancy Leipzig will be collecting ballots and nominations; and moving forward with elections during the upcoming December 2021 GCPD Bi-Monthly Meeting.

VIII. COVID- 19 and GCPD Policy Recommendations

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
 - David Morstad updated the Executive Committee on the Educational Training Video of first hand interviews and data related to the COVID-19 Consumer Survey findings.
 - David Morstad, Margaret Kristan, DHS Support Staff and DHS Video Production Staff met yesterday via Zoom to discuss moving forward with the Educational Training Videos; two versions of the script; one for people with disabilities and their advocates and one for medical providers.
 - David Morstad reached out to 6 individuals that completed the COVID-19 Survey and had left contact information; stating that all experiences were very compelling and would like to move forward with having additional conversations.



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- DHS Support Staff will follow up with Fred Ludwig regarding when the Governor and Lieutenant Governor can gather for a taping for the video. See Action Item 1.
- The Committee discussed the next steps being:
 - Drafting questions that will be asked to all interviewees.
 - Gathering representatives from constitute councils to share personal stories or highlight related experiences and topics.
 - Finalize the provider script and decided who will be interviewed.
- David Morstad, Rhonda Staats and Margaret Kristan will meet and move forward with next steps on the Educational Training Videos prior to the next GCPD Executive Committee Meeting on December 2, 2021. See Action Item 2.

IX. Discuss GCPD Website

- The Executive Committee discussed on the GCPD Website and uploading the GCPD 2022-2024 Work Plan to the GCPD Website.
 - DHS Support Staff will upload the GCPD 2022-2024 Work Plan to the GCPD Website. See Action Item 3.

X. Discuss GCPD Ad Hoc Committee Membership Updates

- The Executive Committee discussed the GCPD Sub-Committees and Ad Hoc Committees.
 - David Morstad emailed full membership to inquire about joining at least one Committee to move forward with setting up meetings; Transportation, Employment and Opportunities and Access.
 - David Morstad will email out the Sub-Committee Membership list to Full Membership for review. See Action Item 4.



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XI. Draft December 15, 2021 GCPD Bi-Monthly Meeting Agenda

- The Executive Committee moved forward with drafting the December 15, 2021 Bi-Monthly meeting agenda:
 - Review and Approve December 15, 2021 Bi-Monthly Meeting Agenda
 - Review and Approval of the October 20, 2021 Bi-Monthly Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:15 P.M. – 1:25 P.M.)
 - GCPD Executive Committee Updates
 - Update on Educational Training Video; COVID-19 Consumer Survey
 - GCPD 2021-2023 Work Plan
 - Committee Assignments
 - Officer Elections
 - Liaison Updates
 - Council Updates
 - Discuss GCPD Membership Vacancies Recruitment
 - Adjourn
- Ben Barrett made a motion to approve the December 15, 2021 GCPD Bi-Monthly Meeting Agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 3.

XII. Draft December 2, 2021 GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the December 2, 2021 meeting agenda.
 - Review and Approve December 2, 2021 Executive Committee Meeting Agenda
 - Review and Approve November 18, 2021 Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Discuss Status of Upcoming GCPD Officer Elections
 - COVID-19 and GCPD Policy Recommendations



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- Update on Educational Training Video; COVID-19 Consumer Survey
 - Discuss GCPD Website
 - Discuss GCPD Ad Hoc Committee Membership Updates
 - Draft December 9, 2021 GCPD Executive Committee Meeting Agenda
 - Adjourn
- Tom O'Connor made a motion to approve the December 2, 2021 GCPD Executive Committee Meeting Agenda. Margaret Kristan seconded the motion. Motion carried. See Motion Item 4.

XIII. Adjourn

- Margaret Kristan made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 5.

Meeting adjourned at 1:56 P.M.