



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, November 4, 2021
1:00 P.M. to 2:00 P.M.**

Approved November 18, 2021

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** David Morstad will resend a follow-up email to Full Membership as a reminder to join at least one Sub-Committee or Ad Hoc Committee.

B. Executive Committee Motion Items

1. **Motion Item:** Rhonda Staats made a motion approve the November 4, 2021 Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.
2. **Motion Item:** Margaret Kristan made a motion to approve the October 28, 2021 Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
3. **Motion Item:** Margaret Kristan made a motion to move forward with convening a hybrid committee with members of the Bylaws Committee and Executive Committee to work on updating the current GCPD Bylaws. Rhonda Staats seconded the motion. Motion carried.
4. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions, David Morstad, Chairperson

Executive committee members present: David Morstad; Ben Barrett; Rhonda Staats and Margaret Kristan.

Executive committee members absent (excused*): *Tom O'Connor

Guest: Ramsey Lee, Member-at-large, GCPD; Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD); Lawrence Brown, Community Member.

DHS support staff present: Laura Plummer, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR.

II. David Morstad, Chairperson called the meeting to order at 1:05 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 837 9599 2010 and via [Zoom](#).

III. Review and Approve November 4, 2021 Executive Committee Meeting Agenda

- Rhonda Staats made a motion approve the November 4, 2021 Executive Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve October 28, 2021 Executive Committee Meeting Minutes

- Margaret Kristan made a motion to approve the October 28, 2021 Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Ramsey Lee shared that he has a presentation for the People First of Wisconsin on advocacy on Saturday, November 6, 2021 at 10:00 A.M. Plans to share that he is available as a resource along with the Emergency Preparedness Toolkits. Attendance is welcome and the presentation will be over Zoom.
- Lawrence Brown commented that people with disabilities must be vigilant about receiving proper medical care, and at times, an in-person appointment is required for medications. Lack of transportation can impact this.

VII. Discuss Upcoming GCPD Officer Elections

- The Executive Committee spoke about the upcoming winter Officer Elections for GCPD Chair and Vice Chair.
 - Sandy Popp and Nancy Leipzig will be collecting ballots and nominations; and moving forward with elections during the upcoming December 2021 GCPD Bi-Monthly Meeting.

VIII. COVID- 19 and GCPD Policy Recommendations

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
- David Morstad updated the Executive Committee on the Educational Training Video of first hand interviews and data related to the COVID-19 Consumer Survey findings.
 - David Morstad reached out to DHS Communications to inquire about an update on the review process of Educational Training Video. Originally David Morstad had emailed the two versions of the script; one for people with disabilities and their advocates and one for medical providers, to DHS Communications Staff and still awaiting feedback.



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- Lisa Sobczyk stated that she spoke with Fred Ludwig and he will be looking into other avenues of video production through the Secretary's Office. Awaiting feedback for next steps.
- David Morstad state he has not reached out to potential interviewees due to waiting on DHS Communications to offer feedback on edits; this would be a next step to the process.

IX. Discuss GCPD Website Apply to Serve Link

- The Executive Committee discussed the link to 'Apply to Serve' on the GCPD Website.
 - DHS Support Staff had connected with Governor's Office Appointments Staff and the dropdown menu language has been changed to read 'Governors Committee for People with Disabilities'.

X. Discuss GCPD Ad Hoc Committee Membership Updates

- The Executive Committee discussed the GCPD Sub Committees and Ad Hoc Committees.
 - David Morstad emailed Full membership to inquire about joining at least one Committee to move forward with setting up meetings; Transportation, Employment and Opportunities and Access.
 - David Morstad will resend a follow-up email to Full Membership as a reminder to join at least one Sub-Committee or Ad Hoc Committee. See Action Item 1.

XI. Review and Discuss GCPD Bylaws

- The Executive Committee discussed the GCPD Bylaws and highlighted the following items:
 - The GCPD officer elections are currently in the same year, while the at-large elections are other years. Best practice may be to alternate Chair and Vice Chair to separate elections so that both do not change over at the same time.



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- Suggestion of a hybrid approach to reinstating the Bylaws Committee by incorporating members of the Executive Committee.
- Margaret Kristan made a motion to move forward with convening a hybrid committee with members of the Bylaws Committee and Executive Committee to work on updating the current GCPD Bylaws. Rhonda Staats seconded the motion. Motion carried. See Motion Item 4.

XII. Draft November 11, 2021 GCPD Executive Committee Meeting Agenda

- The Executive Committee moved forward with cancelling the November 11, 2021 meeting due to lack of membership availability.
- The Executive Committee moved forward with drafting the November 18, 2021 Executive Committee meeting agenda:
 - Discuss Status of Upcoming GCPD Officer Elections
 - COVID-19 and GCPD Policy Recommendations
 - Update on Educational Training Video; COVID-19 Consumer Survey
 - Discuss GCPD Website
 - Discuss GCPD Ad Hoc Committee Membership Updates
 - Bylaws
 - Transportation
 - Employment
 - Opportunities and Access
 - Draft December 15, 2021 Bi-Monthly Meeting Agenda

XIII. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 2:00 P.M.