



1 WEST WILSON STREET, ROOM 551  
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Website: [dhs.wisconsin.gov/gcpd](https://dhs.wisconsin.gov/gcpd)

## State of Wisconsin

Governor's Committee for People with Disabilities

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### **Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes**

Thursday, October 21, 2021  
1:00 P.M. to 2:00 P.M.

Approved October 28, 2021

#### **Executive Committee Action and Motion Items**

##### **A. Executive Committee Action Items**

1. **Action Item:** DHS Support Staff will follow-up with Fred Ludwig regarding other options to proceed with the Educational Training Videos due to the lag in response from DHS Communications Staff.
2. **Action Item:** David Morstad will send out an email to Full GCPD Membership regarding the requirement to join at least one of the following ad hoc committees; Transportation, Employment and Opportunities and Access.

##### **B. Executive Committee Motion Items**

1. **Motion Item:** Margaret Kristan made a motion approve the October 21, 2021 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
2. **Motion Item:** Rhonda Staats made a motion to approve the October 07, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried.
3. **Motion Item:** Margaret Kristan made a motion to create an ad hoc committee to review the bylaws and relative to membership. Rhonda Staats seconded the motion. Motion carried.
4. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.



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#### C. Executive Committee Meeting Minutes

##### I. Welcome and Introductions, David Morstad, Chairperson

**Executive committee members present:** David Morstad; Ben Barrett; Rhonda Staats; and Margaret Kristan.

**Executive committee members absent (excused\*):** Tom O'Connor

**Guest:** Ramsey Lee, Member-at-large, GCPD; Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD); Dan Idzikowski, Member-at-large, GCPD.

**DHS support staff present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR; Monica Smith, DHS, BADR.

##### II. David Morstad, Chairperson called the meeting to order at 1:02 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 837 9599 2010 and via [Zoom](#).

##### III. Review and Approve October 21, 2021 Executive Committee Meeting Agenda

- Margaret Kristan made a motion approve the October 21, 2021 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

##### IV. Review and Approve October 07, 2021 Executive Committee Meeting Minutes

- Rhonda Staats made a motion to approve the October 07, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried. See Motion Item 2.



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#### V. Public Comment on Issues Affecting People with Disabilities

- No public comment was received.

#### VII. COVID- 19 and GCPD Policy Recommendations

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
  - David Morstad updated the Executive Committee on the Educational Training Video of first hand interviews and data related to the COVID-19 Consumer Survey findings.
    - David Morstad reached out to DHS Communications to inquire about an update on the review process of Educational Training Video. Originally David Morstad had the emailed the two versions of the script; one for people with disabilities and their advocates and one for medical providers, to DHS Communications Staff and Fred Ludwig; and still awaiting feedback.
    - Rhonda Staats highlighted that accessibility should be a priority within any videos being created.
    - DHS Support Staff will follow-up with Fred Ludwig regarding other options to proceed with the Educational Training Videos due to the lag in response from DHS Communications Staff. See Action Item 1.

#### VIII. Discuss GCPD Website Apply to Serve Link

- The Executive Committee discussed the link to 'Apply to Serve' on the GCPD Website was fixed by DHS Support Staff; however, the language in the dropdown menu when filling out the online application to apply to serve on the Committee was out of order, and may cause confusion. The language stated 'Disabilities, Governors Committee for People with'.



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- DHS Support Staff had connected with Governor's Office Appointments Staff and see if the language in the dropdown menu when applying to serve on Governor appointed Councils/Committees could be changed to read 'Governors Committee for People with Disabilities'. Still awaiting feedback and guidance from the Appointments Office.

#### **IX. Discuss October 20, 2021 GCPD Bi-Monthly Meeting**

- The Executive Committee discussed highlights from the GCPD Bi-Monthly Meeting that was held on October 20, 2021.
  - David Morstad will send out an email to Full GCPD Membership regarding the requirement to join at least one of the following ad hoc committees; Transportation, Employment and Opportunities and Access. See Action Item 2.
  - The Executive Committee also discussed adding an additional ad hoc committee to review the GCPD bylaws relative to membership.
  - Margaret Kristan made a motion to create an ad hoc committee to review the bylaws and relative to membership. Rhonda Staats seconded the motion. Motion carried. See Motion Item 3.

#### **X. Draft October 28, 2021 GCPD Executive Committee Meeting Agenda**

- The Executive Committee moved forward with drafting the October 28, 2021 Executive Committee meeting agenda:
  - Review and Approve October 28, 2021 Executive Committee Meeting Agenda
  - Review and Approve October 21, 2021 Executive Committee Meeting Minutes
  - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.) 5. COVID-19 and GCPD Policy Recommendations



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- Update on Educational Training Video; COVID-19 Consumer Survey
- Discuss GCPD Website Apply to Serve Link
- Discuss GCPD Ad Hoc Committee Membership Updates
  - Bylaws
  - Transportation
  - Employment
  - Opportunities and Access
- Draft November 4, 2021 GCPD Executive Committee Meeting Agenda
- Adjourn

#### **XI. Adjourn**

- Rhonda Staats made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

**Meeting adjourned at 2:00 P.M.**