



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM
551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Bi-Monthly Teleconference Meeting Minutes

Wednesday, April 20, 2022
9:00 A.M. to 12:00 P.M.

Approved June 15, 2022.

Action and Motion Items

A. Action Items

- Action Item:** All Sub-Committees will have GCPD 2022-2024 Work Plan recommendations ready to present at the June 2022 Bi-Monthly Meeting.
- Action Item:** The GCPD Full Committee will meet virtually in June 2022 and move forward with planning to meet hybrid (in-person and virtual) in August 2022.
- Action Item:** DHS support staff will send out an updated accommodation request form to all membership to fill out and send back to move forward with in-person accommodations.

B. Motion Items

- Motion Item:** Ben Barrett made a motion to approve the GCPD April 20, 2022, Bi-monthly meeting agenda. Tom O'Connor seconded the motion. Motion carried.
- Motion Item:** Katherine Schneider made a motion to approve the GCPD February 16, 2022, Bi-monthly meeting minutes. Ben Barrett seconded the motion. Motion carried.
- Motion Item:** Ben Barrett Made a motion to approve the entire #Access4All GCPD Video Project, outreach plan and documents to move the information forward. David Morstad seconded the motion. Motion carried.
- Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Nancy Leipzig seconded the motion. Motion carried.



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C. Meeting Minutes

I. Welcome and Introductions, Margaret Kristan, Chairperson

Committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Evelyn Azbell; Dan Laatsch; Nancy Leipzig; Tom O'Connor; Julie Blasky; Dan Idzikowski; Ramsey Lee; Pearl Fessenden; David Morstad and Katherine Schneider.

Committee members absent (excused*): John Hartman*; Gail Bovy*; Fred Ludwig*; Kimberlee Coronado.

Committee liaisons present: Sarah Kuehn, Division of Vocational Rehabilitation; Eva Kubinski; Colleen Larsen, Wisconsin Technical College System.

Guests: Jeff Fox, Member, Wisconsin Council on Physical Disabilities; BJ Dernbach, Staff for Representative Warren Petryk; Camille Crary, Senior Policy Advisor, Governor's Office; Ann Belisle, Community Member.

Captioning Services: Margo Lucas.

DHS staff support present: Ashley Walker, DHS, Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR; and Mikael Snitker, DHS, BADR; Monica Smith, DHS, BADR.

II. Margaret Kristan, Chairperson called the meeting to order at 9:03 A.M.

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 160 213 1852 and via [Zoom](#).

III. Review and Approve April 20, 2022, Bi-Monthly Meeting Agenda

- Ben Barrett made a motion to approve the GCPD April 20, 2022, Bi-monthly meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.



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IV. Review and Approve February 16, 2022, Bi-Monthly Meeting Minutes

- Katherine Schneider made a motion to approve the GCPD February 16, 2022, Bi-monthly meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Katherine Schneider stated that the Governor's website is not accessible for screen readers. The forms to file a complaint are also not accessible.
- Ramsey Lee reminded the Committee of Advocacy Day.

VI. GCPD Executive Committee Updates

- **Review and Approve the Educational Training Video:** The Executive Committee viewed the 9-minute #Access4All Educational Video and discussed documents that will accompany the release of the video.
- Reviewed the following outreach documents and information #Access4All GCPD Video documents:
 - #Access4All Video Project Media Kit for Stakeholders
 - Press Release for #Access4All Video Watch Party
 - Press Release for #Access4All Video
 - #Access4All Email Script Announcement
 - Ben Barrett Made a motion to approve the entire #Access4All GCPD Video Project, outreach plan and documents to move the information forward. David Morstad seconded the motion. Motion carried. See Motion Item 3.
- **Review and Approve the Distribution Plan:** The Executive Committee discussed the distribution plan for the #Access4All Video Project.
 - Nancy Leipzig suggested sharing with the Long-Term Care Council.
 - Dan Idzikowski suggested sharing with medical colleges, residency programs, nursing schools, and physician assistance programs.



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- **Discuss Educational Training Video Watch Party**
 - The Executive Committee discussed opportunities to align policies and services with the Wisconsin State Health Assessment and State Health Improvement Plan that was published by Division of Public Health (DPH).

VII. GCPD 2021-2023 Work Plan

- Updates from Chairs of GCPD Sub-Committees.
 - **Opportunities and Access; Evelyn Azbell:** The Sub-Committee will be planning to meet on first Thursday of month from 10:00 AM- 11:00 AM and currently gathering data and monitoring universal web access.
 - **Transportation; Rhonda Staats:** The Sub-Committee will be planning to meet on first Wednesday of month from 11:00 AM- 12:00 PM. The Sub-Committee is planning to have a guest speaker from Veyo attend and speak about service and traditional vs. new transportation providers. Requested any questions or concern from Full Membership be sent to Rhonda Staats. Also, monitoring the state policy and budget process.
 - **Employment; Nancy Leipzig:** The next Sub-Committee meeting will be on May 2, 2022. The Sub-Committee has been focusing on the State Use Program information and updating the PowerPoint and bringing it back to the group for discussion.
 - **Bylaws; Tom O'Connor:** The Sub-Committee will be meeting the first Friday of the month from 11:00 AM- 12:00 PM. The Sub-Committee is wrapping up their work on updating the Bylaws Sub-Committee and will present to GCPD Executive Committee and Full Committee in the near future.
 - All Sub-Committees will have GCPD 2022-2024 Work Plan recommendations ready to present at the June 2022 Bi-Monthly Meeting. See Action Item 1.



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VIII. Liaison Updates

- **Division of Vocational Rehabilitation (DVR)** - Sarah Kuehn shared the Competitive integrated Employment (CIE) Report for State Fiscal Year 2022 will be published to the CIE Website by June, 30, 2022, <https://rsa.ed.gov/about/programs/disability-innovation-fund-subminimum-wage-to-competitive-integrated-employment>.
- **Department of Public Instruction (DPI)** - Eva Kubinski shared that the Special Education Team has been receiving a number of contacts related to student placement in Residential Care Centers (RCCs) both in and outside of Wisconsin. The following is a reminder sent out to the field of the free appropriate public education (FAPE) responsibility for students in Residential Care Centers. When a student with a disability receiving special education services through an individualized education program (IEP) enters into an RCC, the local education agency (LEA) must ensure the student continues to receive a Free and Appropriate Public Education (FAPE). The requirements for LEAs to address FAPE for students with disabilities receiving special education services through an IEP are outlined on the Wisconsin DPI Duties of the Responsible LEA for Children in RCCs webpage <https://dpi.wi.gov/sped/educators/consultation/residential-care-center/local-educational-agency>. In addition, please review the Wisconsin DPI Free and Appropriate Public Education (FAPE) Responsibility Chart <https://dpi.wi.gov/sites/default/files/imce/sped/pdf/residency-fape.pdf> to ensure you know who has FAPE responsibility for a student entering into an RCC or other placement. There is also additional information about RCCs on the Wisconsin DPI RCC webpage <https://dpi.wi.gov/sped/educators/consultation/residential-care-center>.



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Also, for those interested in American Indian Education, the 2022 WIEA Annual Conference will take place on May 13-14, 2022. The host location is the Indian Community School in Franklin, WI. The theme of the "Seeds of Sovereignty" focuses on native language and culture, land, food, relationship, responsibility, reciprocity, and respect. Early bird registration rates have been extended through April 18. The conference committee has reserved a block of rooms at a special rate at the Hampton Inn & Suites Milwaukee/Franklin. Anyone interested in Indian education is encouraged to attend. More information can be found at <https://www.wieaconference.com/>.

- **Wisconsin Technical College System (WTCS)** – Colleen Larsen shared the top things happening in WTCS: Published 2022 WTCS System-wide Equity Report, running events on “Equity in the Classroom Learning Labs for faculty” throughout April and “Working as One: A Year of Mental Health” for the 22-23 year. WTCS Disability Services Staff are meeting with English Language (ELL) instructors in May to discuss strategies for ensuring that students in ELL and Adult Education courses have information and access to accommodation services.

IX. Council Updates

- **Council for Deaf, Hard of Hearing and Deaf-Blind (CDHH)** - Tom O'Connor reported the Council for the Deaf, Hard of Hearing and Deaf-Blind had its Executive Meeting on March 9, 2022, and April 6, 2022. Last Council meeting was on March 4, 2022. The next full Council meeting will be held on June 3, 2022. The Executive Board does try to meet monthly via Zoom for about an hour.
- **Statutory Council on Alcohol and Other Drug Abuse (SCAODA)** - No Council Report to review.



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- **Council on Physical Disabilities (CPD)** - Ben Barrett stated that CPD continues the updating of the emergency preparedness toolkit, and CPD Committees are starting to meet. We look forward to an exciting year. The Emergency Preparedness members are attending the Disabled American Veterans Conference in June in Green Bay, Wisconsin. Working on distribution of Preparedness planning forms and materials along with education.
- **Statutory Council on Blindness (SCOB)** - Rhonda Staats shared that WSCOB next meets on May 10. We continue to move forward regarding adding data from BVI folks to the state HRA community conversation. We will be meeting with individuals and groups the weeks of May 16 and May 20. We may do a last session in June at the WI Lions Camp during their camping week for adults.
- **Wisconsin Council on Mental Health (WCMH)** - No Council Report to review.

X. Discuss GCPD Membership Vacancies and Recruitment

- The Full Committee discussed membership vacancies and recruitment. DHS reached out to potential members requesting attendance at a meeting to learn about GCPD.
 - The Executive Committee will move forward with recommendations to fill the current vacancies and reach out to current membership to determine continued level of engagement.

XI. Review 2022 GCPD Bi-Monthly Meetings

- The Committee reviewed the structure of the GCPD Full Committee meetings. Discussed keeping Bi-Monthly or having Quarterly meetings; in-person vs virtual or hybrid option.
 - Discussed transportation being a barrier.
 - Discussed meeting virtual if we want to continue bi-monthly due to the extra work it takes to meet in-person.



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- Suggested to do a full day meeting or day and a half in-person and/or the possibility of doing an annual in-person meeting once a year, to bring together full and sub-committees.
- The GCPD Full Committee will meet virtually in June 2022 and move forward with planning to meet hybrid (in-person and virtual) in August 2022. See Action Item 2.
- DHS support staff will send out an updated accommodation request form to all membership to fill out and send back to move forward with in-person accommodations. See Action Item 3.

XII. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Nancy Leipzig seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 11:15 A.M.