

Children's Long-Term Support Functional Screen

Bureau of Children's Services (BCS)
Division of Medicaid Services (DMS)
February 13, 2025

Agenda

- Children's Long-Term Support (CLTS) Functional Screen (FS) Certified Screener course and access
- CLTS FS helpful reports
- CLTS FS best practices: FS efficiencies
- ForwardHealth entry errors
- Resources
- Outreach

Teleconference Information

Accessing teleconference materials:

- We will send a GovDelivery message with a copy of the PowerPoint.
- We will post a recording of this teleconference on our [Vimeo](#) site.

CLTS FS Certified Screener Course and Access

Mary Schlaak Sperry, BCS

Certified Screener Course-Pathlore to Cornerstone

- The current platform that houses the certified screener is changing to Cornerstone in April 2025.
- All screeners will need to re-register through Cornerstone.
- If you already have a Cornerstone account, you will still need to register through the Learning Center.
- More specifics regarding re-registering will be sent out in a GovDelivery email message as that date approaches.

Certified Screener Course- Registration Currently

- Screen leads were sent a link in a GovDelivery email to register for an agency ID in March 2023.
- Lead screeners share that ID with new screeners to register for the certified screener training.
- Learning Center at UW-Oshkosh is the contact for questions.

[Certified Screener Course Registration](#)

Certified Screener Course- Registration Review

Wisconsin Department of Health Services Functional Screener Learning Center

Registration Account Request

Home

Log In | Log Out

Registration

My Curriculum

My Account

Adult LTCFS Course

Children's LTS FS Course

Mental Health/SUD Course

Help

DHS FS Website

CST/Adult LTCFS Trainings

How to Register for Access to the Learning Center

The Functional Screening Learning Center can only be accessed by screeners from agencies approved by DHS. Please use the link below to register electronically using our online registration system. You will need your agency's screen liaison / screen lead registration code in order to complete the registration.

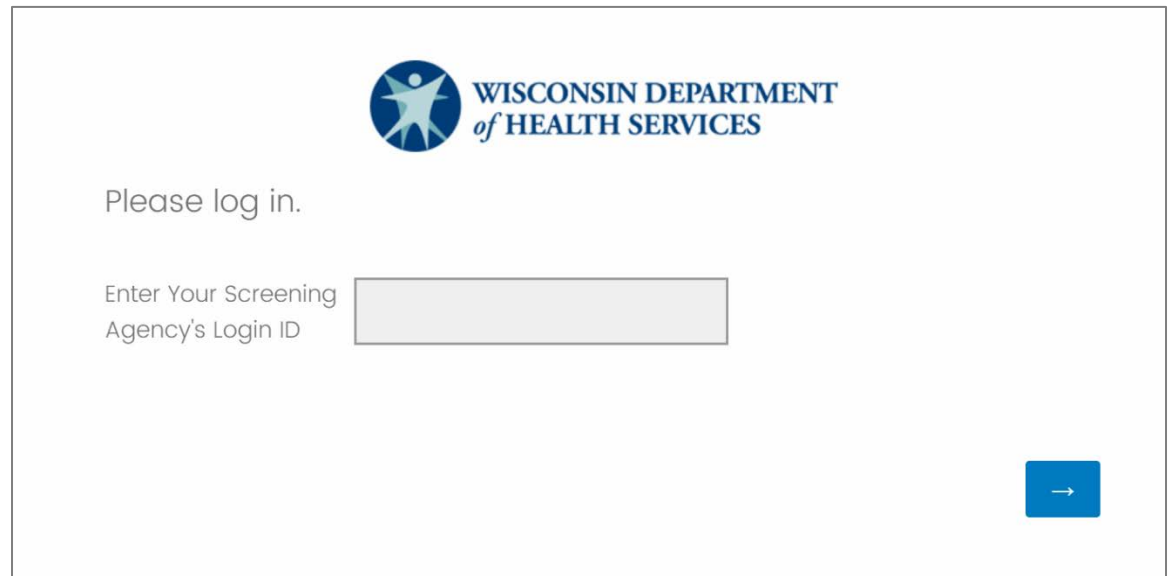
[Functional Screening Learning Center Registration](#)

Below are step by step instructions to complete the registration process. Please use these instructions if you have any difficulty with the registration process.

[Course Registration Instructions](#)

New Screener Certified Training

Add your agency's four-digit login ID (obtained from your lead).



The screenshot shows the login interface for the Wisconsin Department of Health Services. At the top center is the department's logo, which consists of a blue circle containing a white stylized human figure with arms raised, next to the text "WISCONSIN DEPARTMENT of HEALTH SERVICES". Below the logo, the text "Please log in." is displayed. Underneath, there is a label "Enter Your Screening Agency's Login ID" followed by a light gray rectangular input field. In the bottom right corner of the form area, there is a blue square button with a white right-pointing arrow.

New Screener Certified Training

Screenshot of first page of agency ID request

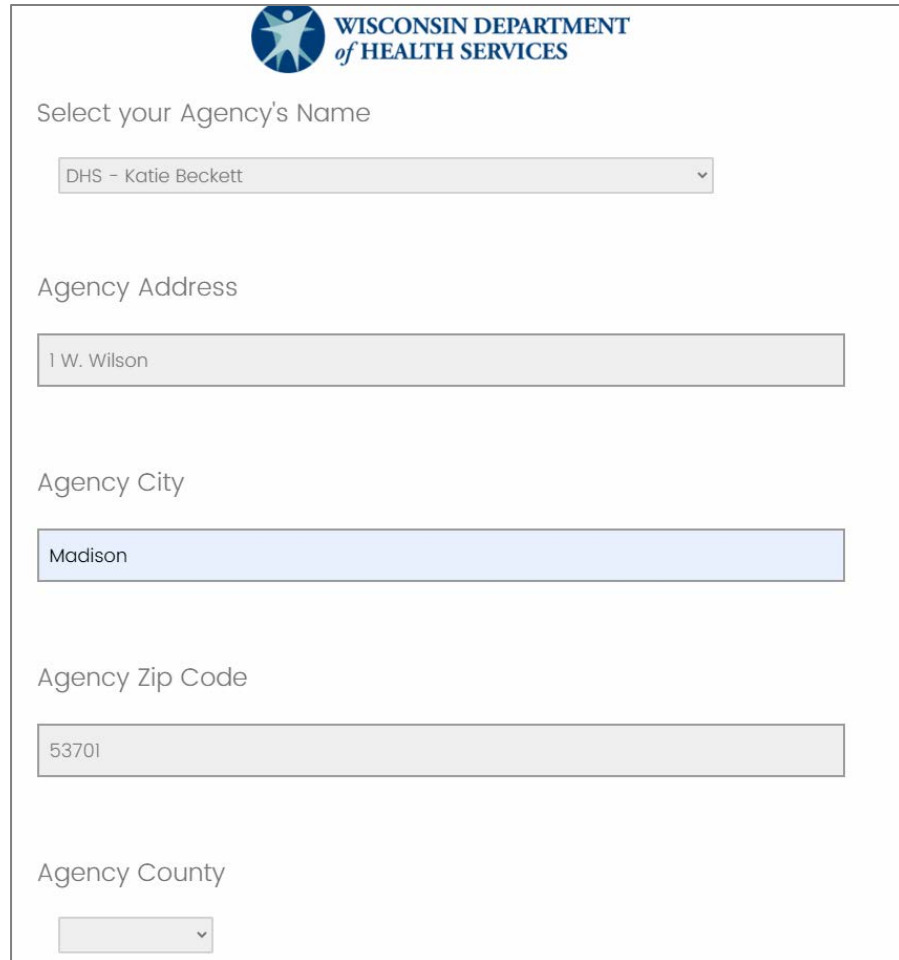
- Select functional screening area
- Complete following pages with identifying information



The screenshot shows a web form for the Wisconsin Department of Health Services. At the top is the department's logo, a blue circle with a white starburst, and the text "WISCONSIN DEPARTMENT of HEALTH SERVICES". Below the logo is the instruction "Please select your agency's functional screening area". There are four radio button options: "Adult Long Term Care Functional Screen", "Children's Long Term Care Functional Screen" (which is selected with a blue checkmark), "Mental Health / SUD Functional Screen", and "My Agency is not currently approved for functional screening". A blue "Next" button is located in the bottom right corner of the form area.

New Screener Certified Training

Add your agency name (drop-down), address, and county.

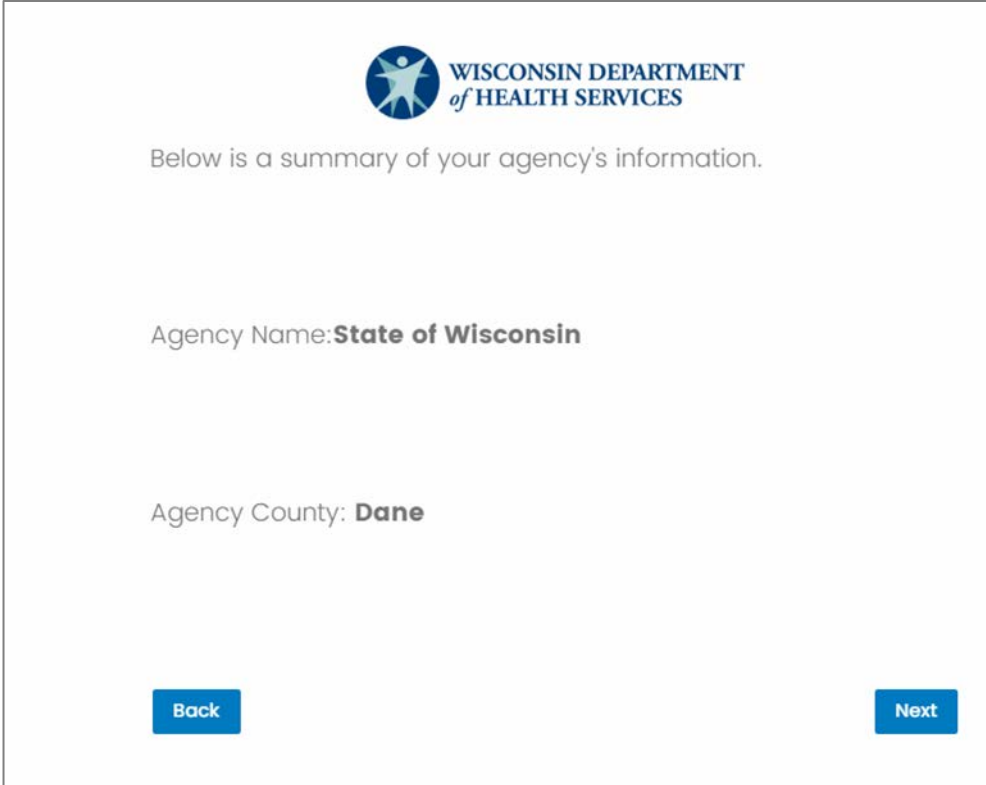


The screenshot shows a form titled "WISCONSIN DEPARTMENT of HEALTH SERVICES". The form contains the following fields:

- Select your Agency's Name:** A drop-down menu with "DHS - Katie Beckett" selected.
- Agency Address:** A text input field containing "1 W. Wilson".
- Agency City:** A text input field containing "Madison".
- Agency Zip Code:** A text input field containing "53701".
- Agency County:** A drop-down menu that is currently empty.

New Screener Certified Training


Based on agency ID, your agency name will be generated to confirm.



The screenshot shows a web interface for the Wisconsin Department of Health Services. At the top center is the department's logo, a blue circle with a white stylized human figure, followed by the text "WISCONSIN DEPARTMENT of HEALTH SERVICES". Below the logo is the text "Below is a summary of your agency's information." The main content area displays two lines of information: "Agency Name: **State of Wisconsin**" and "Agency County: **Dane**". At the bottom of the screen, there are two blue buttons: "Back" on the left and "Next" on the right.

New Screener Certified Training

- List education and experience
- Be specific



Select and enter your education, please make sure to enter your major / degree in the text box:

Bachelor's Degree

Social Work

Master's Degree

Other

How many years of professional experience do you have in the human services field?

1 year or more

Less than 1 year (please list your professional experience in the box below)

How many years of professional experience do you have working with the following target populations?

	1 year or more	Less than 1 year
Frail elderly	<input checked="" type="radio"/>	<input type="radio"/>
Adults with Physical Disability	<input checked="" type="radio"/>	<input type="radio"/>
Adults with an intellectual/developmental disability	<input checked="" type="radio"/>	<input type="radio"/>
Adults with mental illness/substance use disorders	<input type="radio"/>	<input checked="" type="radio"/>

Back
Next

Functional Screen Information Access System

- The link to log in to Functional Screen Information Access (FSIA) and the form to request access can be found at: <https://fsia.wisconsin.gov/>
- Support for FSIA is provided by the Wisconsin Department of Health Services (DHS) SOS Helpdesk.
 - ◆ Email: dhssoshelp@dhs.wisconsin.gov
 - ◆ Phone: 608-266-9198

Outreach by the Learning Center

- The Learning Center at UW-Oshkosh houses the certified screener training for new children's screeners.
 - ◆ Annually, they check their database to verify active screeners.
 - ◆ They reached out to screen leads last year.
- Lead screeners should still report inactive screeners to the DHS SOS HelpDesk.

Functional Screen Information Access System



State of W I S C O N S I N

Human Services System Gateway

**** Production Environment ****

This page lists the applications that are used to determine functional and financial eligibility for various programs across the State of Wisconsin. The functional eligibility includes FoodShare, Medicaid, SeniorCare, SSI Care Taker Supplement, Wisconsin Works and Child Care Programs.

	<p><u>FSIA - Production</u> Functional Screen Information Access (Production Environment)</p>		<p><u>PPS - Production</u> Program Participation System (Production Environment)</p>
	<p><u>FSIA - Request Access</u> To complete a printable form that you can submit to your agency's security officer to get access to FSIA</p>		<p><u>PPS - Request Access</u> To complete a printable form that you can submit to your agency's security officer to get access to PPS</p>
<p>Technical Information</p> <ul style="list-style-type: none"> • Agency Workstation Requirements 			<p><u>PPS - Training</u> Program Participation System (Training Environment)</p>

Functional Screen Information Access System

- Complete the functional screen web access request on-line form.
- Under 'Profiles', select profiles needed regarding the Children's FS.
- Click the submit button to send in the form.
- Contact the [DHS SOS HelpDesk](#) with questions.

Functional Screen Information Access System

Agency Information

8. Agency Name:

9. Authorized Submitter's Name:

10. Authorized Submitter's Phone Number:

11. Authorized Submitter's Email:

12. Profiles:

(Please do not select view, archive or transfer profiles in combination with the full screener profiles of the same screen type.)

If you are not certain which profiles to select for your role or you are unsure if you are allowed to request a certain profile, please contact the SOS Help Desk or speak with your supervisor.)

- ADULT SCREENER PROFILE
- ADULT SCREENER VIEW ONLY PROFILE
- ADULT SCREEN ARCHIVE PROFILE
- ADULT SCREEN TRANSFER PROFILE
- CHILDREN SCREENER PROFILE
- CHILDREN SCREENER VIEW ONLY PROFILE
- CHILDREN SCREEN ARCHIVE PROFILE
- CHILDREN SCREEN TRANSFER PROFILE
- MENTAL HEALTH SCREENER PROFILE
- MENTAL HEALTH SCREENER VIEW ONLY PROFILE
- MENTAL HEALTH SCREEN ARCHIVE PROFILE
- MENTAL HEALTH SCREEN TRANSFER PROFILE
- PERSONAL CARE SCREENER PROFILE
- PERSONAL CARE SCREENER VIEW ONLY PROFILE

CLTS FS Reports

Mary Schlaak Sperry, BCS

Navigating CLTS Reports on FSIA Home Page

Functional Screen Information Access ADMIN HOME HELP **REPORTS** SIGN OFF
PRODUCTION User Name: M Schlaak Sperry 01/14/2022

Forms and Summary Report

[Forms](#)

View and print copies of the blank functional screens.

[Administrative Reports](#)

View and print reports for agency details. Report provides information about agency name, type and privileges. Report provides different options for filtering and sorting agency information.

[Adult Long Term Care Reports](#)

View and print summary reports for Adult Long Term Care functional screens. Reports provide information by eligibility, time reporting, target group, etc. and provide different options for filtering and sorting functional screen data.

[Children's Long Term Supports Reports](#)

View and print summary reports for Children's Long Term Supports functional screens. Reports provide information by eligibility, time reporting, and other summary information. The reports provide different options for filtering and sorting functional screen data.

[Mental Health / SUD Reports](#)

Functional Screen Information Access ADMIN HOME HELP **REPORTS** SIGN OFF
PRODUCTION User Name: M Schlaak Sperry 01/14/2022

Children's Summary Reports

[Screen Summary at Agency Level](#)

View screen summary information by specifying any combination of criteria from screener name, status, agency, county of responsibility, and screen completion date range.

[Screen Time Report](#)

View screen summary information including total screen time by specifying any combination of criteria from screener name, status, agency and screen completion date range. This report also computes total screen time for an agency and for each screener within an agency.

[Screener Summary at Agency Level](#)

View and print summary reports for all screeners in different agencies. Reports provide information for each screener in a selected agency with begin date, end date and screener profile. The reports provide different options for filtering and sorting screeners information.

[SSN Status Report](#)

View applicant information by specifying any combination of criteria from agency, screener name, and FSIA SSN status. This report is available so that screeners can view applicants who do not have a verified SSN.

← PREVIOUS

Screen Summary at Agency Level

County waiver agencies (CWAs) can track completed and incomplete screens with this report.

- Choose county, agency, and screener fields.
- Specify timeframe.
- Specify output criteria.

Screen Summary Report: Criteria

Screen Criteria
(Note: A blank report will be opened if there are no records found matching the specified criteria.)
Select County to filter Assigned to Agency dropdown (optional):

County: 13 Dane

Select desired screen criteria:

Assigned To Agency: QA Test Agency Children

Screener: Schlaak Sperry, Mary

Status: All

Screen Archive Status: Active

Screen Completion Date Range

From: MM/DD/YYYY

To: MM/DD/YYYY

Output Format

Primary Sort Order: Applicant Name Ascending Descending

Secondary Sort Order: - None - Ascending Descending

Report Format: PDF

PREVIOUS SUBMIT

Output of Screen Summary Report

Contents include:

- Applicant name
- Screener name
- Screen type
- Status

Incomplete = pending

Children's Long Term Supports
Screen Summary Report
Screens Displayed: Active

1/20/22 - 5:10PM

Agency: KAN UAT Children Screener

Applicant Name	Birth Date	SSN	Screener Name	County of Responsibility	County of Residence	Screen Completed	Screen Type	Status
Cassidy, Lola	01/01/2013	xxx-xx-4079	Schlaak Sperry, Mary	04 Bayfield	04 Bayfield	12/07/2018	01 Initial screen	Complete
Clarke, Lewis	04/18/2003	xxx-xx-4078	Schlaak Sperry, Mary	13 Dane	13 Dane	01/21/2021	01 Initial screen	Complete
Frites, Fritz	04/05/2013	xxx-xx-6777	Schlaak Sperry, Mary	20 Fond du Lac	20 Fond du Lac	07/03/2021	01 Initial screen	Complete
Louis, Brady	01/01/2001	xxx-xx-6790	Schlaak Sperry, Mary	13 Dane	13 Dane	01/19/2020	01 Initial screen	Complete
NOSSN, Test	11/10/2019	xxx-xx-4300	Schlaak Sperry, Mary	14 Dodge	14 Dodge		01 Initial screen	Incomplete
Riley, Murr	01/01/2005	xxx-xx-4077	Schlaak Sperry, Mary	13 Dane	13 Dane	12/06/2018	01 Initial screen	Complete
Simpson, Brandine	01/01/2016	xxx-xx-4081	Schlaak Sperry, Mary	91 Sokaogon Chippewa Community	91 Sokaogon Chippewa Community	12/07/2018	01 Initial screen	Complete
Sperry, Charger	01/01/2004	xxx-xx-4076	Schlaak Sperry, Mary	13 Dane	13 Dane	12/06/2018	01 Initial screen	Complete

Agency: State of Wisconsin

Applicant Name	Birth Date	SSN	Screener Name	County of Responsibility	County of Residence	Screen Completed	Screen Type	Status
Baio, Scott	06/04/2018	xxx-xx-6788	Schlaak Sperry, Mary	40 Milwaukee	40 Milwaukee	06/20/2020	01 Initial screen	Complete
Cassidy, Shaun	01/01/2017	xxx-xx-9000	Schlaak Sperry, Mary	30 Kenosha	30 Kenosha	06/20/2020	01 Initial screen	Complete
Garrett, Leif	06/02/2002	xxx-xx-8900	Schlaak Sperry, Mary	07 Burnett	07 Burnett	06/20/2020	01 Initial screen	Complete
Goodeve, Grant	09/07/2017	xxx-xx-9000	Schlaak Sperry, Mary	67 Waukesha	67 Waukesha	06/24/2020	01 Initial screen	Complete
Kitty, Gracie	07/05/2016	xxx-xx-4337	Schlaak Sperry, Mary	13 Dane	13 Dane	07/03/2021	01 Initial screen	Complete
Me, Me	11/08/2018	xxx-xx-8999	Schlaak Sperry, Mary	51 Racine	51 Racine	06/24/2021	01 Initial screen	Complete
Stevenson, Parker	07/02/2018	xxx-xx-6778	Schlaak Sperry, Mary	15 Door	15 Door	06/24/2020	01 Initial screen	Complete
Wagner, Kurt	06/10/2020	xxx-xx-4283	Schlaak Sperry, Mary	13 Dane	13 Dane	01/13/2022	02 Annual screen	Complete
Zevon, Warren	05/06/2002	xxx-xx-2918	Schlaak Sperry, Mary	13 Dane	13 Dane	06/20/2020	01 Initial screen	Complete

Page 1 of 1

Screen Time Report Directions

- Screen time report is where CWAs can track the 45-day timeline quality measure.
- Directions to operationalize the report can be found on the [Wisconsin Functional Screen webpage](#).
- Go to dhs.wi.gov/publications/p03295.pdf for the publication.

WISCONSIN DEPARTMENT of HEALTH SERVICES

Creating Timeline Reports in Functional Screen Information Access (FSIA)

County waiver agencies (CWAs) have a maximum of 45 calendar days to complete Children's Long-Term Support (CLTS) Program eligibility in FSIA. CWAs can run the screen time report to see how long it takes screeners to complete a functional screen to determine eligibility. This document shows CWAs how to run the report.

1. Log into FSIA and click on the **Reports** tab.

The screenshot shows the FSIA interface with the 'REPORTS' tab highlighted in a red circle. Below the navigation bar is a search form with fields for First Name, Last Name, Birth Date, and Social Security Number. Below the search form is a section titled 'My Recent Screens' with a table of columns: FIRST NAME, LAST NAME, MI, BIRTH DATE, and SCREEN CATEGORIES.

2. Click on **Children's Long Term Supports Reports**.

The second screenshot shows the 'Forms and Summary Report' section of the FSIA interface. A red arrow points to the 'Children's Long Term Supports Reports' link in the list of reports.

- [Forms](#)
View and print copies of the blank functional screens.
- [Administrative Reports](#)
View and print reports for agency details. Report provides information about agency name, type and privileges. Report provides different options for filtering and sorting agency information.
- [Adult Long Term Care Reports](#)
View and print summary reports for Adult Long Term Care functional screens. Reports provide information by eligibility, time reporting, target group, etc. and provide different options for filtering and sorting functional screen data.
- [Children's Long Term Supports Reports](#)
View and print summary reports for Children's Long Term Supports functional screens. Reports provide information by eligibility, time reporting, and other summary information. The reports provide different options for filtering and sorting functional screen data.
- [Mental Health / SUD Reports](#)
View and print summary reports for Mental Health / SUD functional screens. Reports provide information by eligibility, time reporting, and other summary information. The reports provide different options for filtering and sorting functional screen data.
- [Personal Care Reports](#)
View and print summary reports for Personal Care Screening Tool. Reports provide information by allocation, time reporting, and other summary information. The reports provide different options for filtering and sorting functional screen data.

FSIA Report: Screen Time

To run report, from drop-down menus:

- ◆ Select county
- ◆ Select screener
- ◆ Select agency
- ◆ Select date range

The screenshot shows a web form titled "Screen Time Report: Criteria". The form is divided into several sections:

- Screen Criteria**: A header section with a note: "(Note: A blank report will be opened if there are no records found matching the specified criteria.)"
- Select County to filter dropdown (optional):** A dropdown menu labeled "County:" with "All" selected.
- Select desired screen criteria:** A section with three dropdown menus:
 - "Screener:" with "All" selected.
 - "Assigned To Agency:" with "All" selected.
 - "Screen Archive Status:" with "Active" selected.
- Screen Completion Date Range**: A section with two date input fields:
 - "From:" with a placeholder "MM / DD / YYYY" and a calendar icon.
 - "To:" with a placeholder "MM / DD / YYYY" and a calendar icon.
- Report Format:** A dropdown menu with "PDF" selected.
- Navigation:** Two buttons at the bottom right: "PREVIOUS" and "SUBMIT".

Screen Time Report Output

Contents include:

- ◆ Applicant name
- ◆ Referral date
- ◆ Screen completion date
- ◆ Sum of dates
- ◆ Screener screen time average
- ◆ Agency screen time average

Long Term Care Functional Screen 1/20/22 - 5:05PM

Screen Time Report
(Completed Screens only)
Screens Displayed: Active

Agency: KAN UAT Children Screener

Screener: Schlaak Sperry, Mary

Applicant Name	Birth Date	SSN	Referral Date	Screen Begin Date	Screen Complete Date	Days from Referral to Begin	Days from Referral to Complete	Screen Type	Screen Time
Cassidy, Lola	01/01/2013	xxx-xx-4079	12/03/2018	12/07/2018	12/07/2018	4	0	01 Initial screen	1:15
Clarke, Lewis	04/18/2003	xxx-xx-4078	12/03/2019	01/21/2021	01/21/2021	415	0	01 Initial screen	3:00
Frites, Fritz	04/05/2013	xxx-xx-6777	11/20/2019	06/03/2021	07/03/2021	561	30	01 Initial screen	2:15
Louis, Brady	01/01/2001	xxx-xx-6790	12/03/2019	01/17/2020	01/19/2020	45	2	01 Initial screen	1:15
Riley, Murr	01/01/2005	xxx-xx-4077	12/03/2018	12/06/2018	12/06/2018	3	0	01 Initial screen	1:30
Simpson, Brandine	01/01/2016	xxx-xx-4081	12/03/2018	12/07/2018	12/07/2018	4	0	01 Initial screen	1:00
Sperry, Charger	01/01/2004	xxx-xx-4076	12/03/2018	12/06/2018	12/06/2018	3	0	01 Initial screen	1:00

Total Screener Time: 11:15
 Screener Average Days from Referral to Begin: 148
 Screener Average Days from Begin to Complete: 5

Total Agency Time: 11:15
 Agency Average Days from Referral to Begin: 148
 Agency Average Days from Begin to Complete: 5

Importance of Screen Time Report

- The screen completion date is the date when all sections of the CLTS FS were completed by the certified screener.
 - ◆ Not when started in FSIA
 - ◆ Not when the screen is calculated
 - ◆ Must be entered by the screener
- The 45-day quality measure calculates **from** date of referral **to** screen completion date.

Children's Functional Screen Best Practices: Efficiency Tips

Katie Dill, BCS

CLTS FS Eligibility Timelines

Each program has their own timeline for eligibility determination.

- Comprehensive Community Services (CCS): **30 days**
- CLTS Program and Children's Community Options Program (CCOP): **45 days**
- Katie Beckett Medicaid: **45 days**

For CLTS, the 45-day timeline is determined from the referral date to the screen completion date.

CLTS FS Terminology

- **Screen Begin Date**

Date of the screener's first face-to-face contact with the child and their parent/guardian(s) or the date that the CLTS FS is begun.

- **Referral Date**

The date the initial inquiry or contact was made by a parent, legal guardian, or another person acting in the interest of the child or youth indicating they have a child with a disability or exceptional need, which the family is seeking assistance from the county waiver agency in meeting.

Individual Information

Agency Information

Assigned To: State of Wisconsin

Screen Information

***Screen Begin Date:**

07/01/2022



Screen Type:

01 Initial screen

***Screener's Name:**

Medford, Colleen



Screener's Email:

colleen.medford@dhs.wisconsin.gov

***Referral Date:**

07/01/2022



***Referral Source:**

Parent(s)

CLTS FS Terminology

- **Screen completion date:**

Date when all sections of the CLTS FS were primarily completed by the certified screener. It may take more than one day to complete all sections.
- **Screen calculation date:**
 - ◆ The date the screen is calculated to determine functional eligibility. Calculation date is not a timeliness variable.
 - ◆ Do not change the screen completion date to correspond to the calculation date!



Screen Time & Notes



Screen Time Information

*Screen Completion Date:

07/12/2022



Hrs : Mins

*Face to Face Contact with Person:

0 : 00 ▾

*Collateral Contacts:

0 : 00 ▾

*Paper Work:

0 : 00 ▾

*Travel Time:

0 : 00 ▾

Addressing Common Barriers to Timeliness

- Obtaining medical records
- Communication between programs
- Connecting with families for intake
- Diagnosis determination
- Staffing—not enough or new
- Volume

Obtaining Medical Records

Obtain medical records when trying to:

- Confirm a diagnosis that the parent is not able to give all the information for.
- Clarify diagnoses, behaviors, or symptoms.

If eligibility is uncertain:

- Review/expand intake.
- See if parents/guardians have records/MyChart.
- Call or send encrypted emails to collateral contacts with specific request.
- Send release of information (ROI) ASAP.

Communicating Between Programs

- Check systems to determine if a child has already had an eligibility determination
 - ◆ Eligibility and Enrollment System (EES)
 - ◆ FSIA
- Coordinate intake with program partners
 - CCS timeline: 30 days

Connecting with Families for Intake

How and when to connect:

- Improved training to referral line or referral sources to include details
 - ◆ List best times to contact
 - ◆ Methods to contact
- Information gathering over the phone

Connecting with Families for Intake

- Screening protocol
 - [Intake Call and After Inquiry Guidance Sheet](#)
- Reminders of call/visit
 - Screen Visit Scheduled ([F-02874](#)) or Screen Visit Not Scheduled ([F-02876](#)) letters
- Intake team

Staffing

- Identify staff that can help at different stages in the process.
 - ◆ Sending ROIs
 - ◆ Gathering needed paperwork
- Determine staffing needs
 - Track workloads
 - Uncover efficiencies and inefficiencies
 - Determine the need for additional staff
 - Understand reasons for turnover in positions

Diagnosis

- Review CLTS FS Clinical Instructions Module 3.
Diagnoses do not need to be verified as long as who diagnosed the child, when they were diagnosed, and the way they were diagnosed can be identified through verbal report/reviewing other records.
- Thoroughly review records.
Birth to 3 Program, school, mental health, and medical records

Tracking Timelines

- Use calendars
- Create own report
- Report in FSIA
- Other

Questions?



ForwardHealth Entry Errors

Joe Bouxa, BCS

CLTS ForwardHealth Entry Error Emails

When messaging the Technical Assistance Center (TAC) Inbox at DHSBCSTAC@dhs.wisconsin.gov regarding errors preventing EES/ForwardHealth entry, CWAs should include at least the following information:

- Identity of participant
- The exact error message you're receiving
- What change or update you're trying to make

CLTS ForwardHealth Entry Error Examples

Each ForwardHealth error has a unique message which are helpful to determine the action needed:

- Member does not have a level of care (LOC) for the requested enrollment period
- Member not found or no LOC found in FSIA
- The member is not Medicaid eligible for enrollment at this time

Functional Screen Entry

- When submitting an eligible functional screen, select the box to send results to iChange (iC) immediately.
- When sending results to iC, wait until the next day before attempting to update ForwardHealth.
- For a not functionally eligible (NFE) screen, this box will no longer appear as an option.

Functional Screen Entry

Eligibility Results


[Print NFE Results](#)

Agency and Screener Information

The Level of Care details are as follows:

Screen Begin Date: 01/01/2025

Screener Name: Dill, Katie

Screen Entered By: Kiel, Robert

Eligibility Calculated by Agency: KAN UAT Children Screener

Eligibility Results

Eligibility Program	Eligibility Results	Pending Results
Comprehensive Community Services	Not functionally determined to need services	N/A
Children's Community Options Program	Functionally eligible	None
Community Recovery Services	Not functionally eligible	N/A
CLTS Waiver Program	Mental Health Target Group (Psych Hospital LOC) DD Target Group (ICF-IID/DD2 LOC)	None
Katie Beckett Medicaid Eligibility	Psychiatric Hospital Level of Care ICF-IID/DD2 Level of Care	Requires a disability determination

* This does not include FINANCIAL eligibility *

* These results are for functional eligibility only. Each program/service has additional requirements for enrollment. *

Transfer Level of Care Results

Backdated Eligibility Begin Date (CLTS Waiver only): N/A

Transfer level of care results to iC:

Initiate the transfer to iC by checking this box and clicking the 'Confirm' button



If you do not check the above box and click the 'Confirm' button, the eligibility results will automatically be sent to iC 31 days from the date eligibility was calculated.

Days Remaining: 31

CONFIRM

Errors for the SOS Help Desk

The following messages were generated:

Member not found or no Level of Care found in FSIA

- Caused by multiple/separate IDs for a participant between FSIA and iC
- Corrected through ID resolution by emailing DHSSOSHelp@dhs.Wisconsin.gov

Resources

Katie Dill, BCS

Resources for Leads and Screeners

 [Learning Center UW-Oshkosh](#)

 [CLTS Functional Screen clinical instructions](#)

 [Wisconsin's Functional Screen webpage](#)

 [DHS CLTS FS staff email](#)

 [DHS CLTS Waiver technical assistance \(TA\) staff email](#)

 [SOS Help Desk email](#)

 SOS Phone: 608-266-9198

Upcoming Outreach Dates

Katie Dill, BCS

2025 Teleconference Schedule

- Quarterly, second Thursdays of the month 11 a.m.–12 p.m.
- 2025 CLTS FS quarterly teleconferences
 - ◆ May 8
 - ◆ August 14
 - ◆ November 13