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| Department of Health Services | **State of Wisconsin** |
| Division of Public HealthF-44063 (04/2025) | Wis. Adm. Code ch. DHS 163Page 1 of 2 |
| Lead Principal Instructor Application |
| Instructions: Complete this form to apply for approval as a principal instructor for lead training. This application is for people who are already certified in a lead discipline, or who are enclosing their certification application. |
| Your Information  |
| Name – First | Middle | Last name(s) |
|       |       |       |
| Address |
|       |
| City | State | ZIP code |
|       |       |       |
| Phone number | Email |
|       |       |
| **Approval Type and Fees** |
| Check the set of courses you are applying to instruct and include a check or money order payable to **DHS**. |
| **Type of approval** | **Certification required** | **Courses you may teach** | **Initial fee** | **Renewal fee** |
| **Lead** **Hazard Reduction** | Lead Abatement Supervisor | Lead-Safe Renovator, Abatement Worker, and Abatement Supervisor |  [ ]  $100 |  [ ]  $50 |
| **Lead Investigation**  | Lead Risk Assessor | Lead Sampling Technician, Inspector, Hazard Investigator, and Risk Assessor |  [ ]  $100 |  [ ]  $100 |
| **Additional Requirements for Initial Applicants** |
| If this is your first time applying for principal instructor approval, you must complete the **Training and Experience** section on page 2. |
| **Signature** |
| I verify that the information submitted on this application is truthful and accurate. I understand that any false information provided may be grounds for denying or revoking my certification. I understand that I must comply with Wisconsin lead regulations. |
| Signature | Date |
| **Submit Application** |
| Mail your completed application, fee, and all required attachments to: |
| Mailbox with solid fillState of WisconsinPO Box 93419Milwaukee, WI 53293-3419 |  |
| If you have questions, call (608) 261-6876. If you prefer a call in a language other than English, please email DHSAsbestosLead@dhs.wisconsin.gov to request an interpreter. |

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| **Training and Experience for Initial Applicants** |
| Initial applications must complete the additional requirements below.[ ]  Include one of the following:[ ]  Teaching methods certificate – at least a 16-hour train-the-trainer course certificate or equivalent training, including course description or agenda.[ ]  College transcript – coursework in educational methods.[ ]  If applying for **lead investigation** approval, include proof of XRF training.[ ]  Complete the following sections about your experience.  |
| **Instruction Experience** |
| To be qualified for instructor approval, you must show that you have one year of experience providing work-related instruction in the last 5 years. List the organization, dates, and a description of the instruction, along with one contact who can confirm your experience. |
| Organization      |  Start date      |  End date      |
| Contact name      |  Contact email      |
| Description of instruction      |
| **Experience Related to Lead Hazard Reduction or Investigation** |
| To be qualified for instructor approval, you must show that you have one year of experience related to lead hazard reduction or lead investigation in the last 5 years. The experience must include direct responsibility for the activities described below (or similar). |
| **Lead Hazard Reduction** | **Lead Investigation** |
| * Construction, improvement, or repair of homes or other buildings
* Lead worker protection or lead health effects
* Hazardous material abatement
* Environmental regulations
 | * Construction, improvement, or repair of homes or other buildings
* Environmental investigations, building inspections, or hazard identification
* Public health or lead health effects
* Environmental regulations
 |
| List the organization, dates, and activities for which you were directly responsible, along with one contact who can confirm your experience.  |
| Organization      |  Start date      |  End date      |
| Contact name      |  Contact email      |
| Description of activities      |