

**Wisconsin EMS Continuing Education Record**  
**Advanced Emergency Medical Technician Refresher Requirements**  
[2026–2029 Certification Renewal](#)

Name	License number

**Instructions:** This form is authorized under [Wis. Admin. Code ch. DHS 110.07\(1\)\(c\)3](#), which describes the refresher training requirements for advanced emergency medical technician (AEMTs). Under Wis. Admin. Code ch. DHS 110.07(1)(c)3, an AEMT satisfies the refresher training requirements if “[t]he individual has completed a 50-hour advanced EMT refresher course based on the Wisconsin AEMT curriculum or 50 hours of continuing education that is based on the Wisconsin AEMT curriculum and covers the subject areas identified by the department. The training shall be obtained during the triennium for which the current license expires. Recertification through examination by the National Registry of Emergency Medical Technicians during this period may be used to fulfill the refresher course requirement under this paragraph.”

This form is a tool to assist AEMT licensure renewal using the [Advanced Emergency Medical Technician National Continued Competency Program \(NCCP\)](#) or Flexible Refresher option for renewal of a Wisconsin EMS AEMT license.

The signed and completed form must accompany the electronic AEMT application submission within the E-Licensing system. The signed and completed document is the equivalent of a course completion certificate for the AEMT refresher. To use this form, you must be a currently licensed AEMT with a license that expires on June 30, 2026, and credentialed to the service provider signing the form.

For the 2026–2029 license renewal triennial, all education requirements must be completed between July 1, 2023, and June 30, 2026.

Wisconsin AEMTs seeking to renew their licensure for the triennial licensing period must meet [Wis. Admin. Code ch. DHS 110.07\(1\)](#) requirements. Courses that cannot be applied towards renewal requirements include:

- Duplicate courses.
- Clinical rotations.
- Instructor courses.
- Management and leadership courses.
- Performance of duty.
- Preceptor hours.
- Serving as a skill examiner.
- Service time on agencies.

On the following pages, document the 50 hours of continuing education needed to renew that meet the suggested course requirements below. Add additional sheets if necessary.



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Name	License number

Topic/course name	Date of completion July 1, 2023–June 30, 2026	Hours
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[illegible][illegible]



Name	License number

The Department of Health Services, EMS Section will be conducting audits of the renewal process. If you are selected for an audit, you must provide all requested, required documentation. Failure to provide the requested, required documentation will result in the suspension or revocation of your EMS practitioner license under [Wis. Admin. Code ch. DHS 110.58](#).

Indicated by the signatures below, I certify that I have completed all the above continuing education requirements with the service provider I am credentialed with and that I have maintained documentation, as required.

**Signature** — Applicant: \_\_\_\_\_

Name — Applicant (printed): \_\_\_\_\_ Date signed: \_\_\_\_\_

**Signature** — Service Director: \_\_\_\_\_

Name — Service Director (printed): \_\_\_\_\_ Date signed: \_\_\_\_\_

**Signature** — Service Medical Director: \_\_\_\_\_

Name — Service Medical Director (printed): \_\_\_\_\_ Date signed: \_\_\_\_\_