

WISCONSIN EMS CONTINUING EDUCATION RECORD
ADVANCED EMERGENCY MEDICAL TECHNICIAN REFRESHER REQUIREMENTS
[2023-2026 License Renewal](#)

Name	License Number
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This form is authorized under [Wisconsin Administrative Code DHS 110.07\(1\)\(c\)3](#), which describes the refresher training requirements for advanced emergency medical technician (AEMTs). Under [Wisconsin Administrative Code DHS 110.07\(1\)\(c\)3](#), an AEMT satisfies the refresher training requirements if “[t]he individual has completed a 50-hour advanced EMT refresher course based on the Wisconsin AEMT curriculum or 50 hours of continuing education that is based on the Wisconsin AEMT curriculum and covers the subject areas identified by the department. The training shall be obtained during the triennium for which the current license expires. Recertification through examination by the National Registry of Emergency Medical Technicians during this period may be used to fulfill the refresher course requirement under this paragraph.”

This form is a tool to assist AEMT licensure renewal using the [Advanced Emergency Medical Technician National Continued Competency Program \(NCCP\)](#) or Flexible Refresher option for renewal of a Wisconsin EMS AEMT license.

The signed and completed form must accompany the electronic AEMT application submission within the E-Licensing system. The signed and completed document is the equivalent of a course completion certificate for the AEMT refresher.

In order to use this form, you must be a currently licensed AEMT with a license that expires on June 30, 2023.

Emergency Order #21: Relating to the Department of Health Services Administrative Rule Suspensions and Order

Due to the Covid-19 response and the Wisconsin Department of Health Services, Emergency Order #21, the 2023-2026 licensing triennial timeframe of acceptable renewal education was changed to October 1, 2020 to June 30, 2023. For the 2023-2026 license renewal triennial, all education requirements must be completed between October 1, 2020, and June 30, 2023.

Continuing education used to renew your 2023-2026 AEMT license cannot be the same education used to have renewed your previous 2020-2023 AEMT license.

Wisconsin AEMTs seeking to renew their licensure for the triennial licensing period must meet [Wisconsin Administrative Code DHS 110.07\(1\)](#) requirements. Courses that cannot be applied towards renewal requirements include:

- duplicate courses
- clinical rotations
- instructor courses
- management/leadership courses
- performance of duty
- preceptor hours
- serving as a skill examiner
- service time on agencies.

On the following pages, document the 50 hours of continuing education needed to renew that meet the suggested course requirements below. Add additional sheets if necessary.

Topic/Course Name	Date of Completion October 1, 2020-June 30, 2023	Hours
CPR		

Topic/Course Name	Date of Completion October 1, 2020-June 30, 2023	Hours
Airway, Respiration and Ventilation		2.5
Suggested course(s):		
<ul style="list-style-type: none"> • Ventilation – 2.0 hour • Oxygenation – 0.5 hour 		
List actual course(s) taken below:		

Cardiovascular		7.0
Suggested course(s):		
<ul style="list-style-type: none"> • Post-resuscitation Care – 0.5 hour • Ventricular Assist Devices – 0.5 hour • Stroke – 1.0 hour • Cardiac Arrest – 2.0 hour • Pediatric Cardiac Arrest – 2.0 hours • Acute Coronary Syndrome – 1.0 hour 		
List actual course(s) taken below:		

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The Department of Health Services, EMS Section will be conducting audits of the renewal process. If you are selected for an audit, you must provide all requested, required documentation. Failure to provide the requested, required documentation will result in the suspension or revocation of your EMS practitioner license under [Wisconsin Administrative Code DHS 110.58](#).

Indicated by the signatures below, I certify that I have completed all the above continuing education requirements and that I have maintained documentation, as required.

SIGNATURE - Applicant

Date

SIGNATURE - Service Director

(Print Name)

Date

SIGNATURE - Service Medical Director

(Print Name)

Date