

RETURN ADDRESS  
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XXXXXXXXXXXXXXXXXXXX

Mailing Date: MM/DD/YYYY

ANNA MEMBER  
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ANYTOWN WI 55555



**State of Wisconsin**

Case #: 1234567890

**ABC Agency**

Phone: 987-654-3210

Fax: 555-555-5555

Online at [access.wi.gov](http://access.wi.gov)



The State of Wisconsin is an equal opportunity service provider. This letter contains information that affects your benefits. If you need this material in a different format because of a disability or if you need this letter translated or explained in your own language, please call 1-987-654-3210. These services are free.

## You Can Apply Again for FoodShare Starting January 1, 2025

You or someone in your household lost FoodShare due to not meeting the work requirement for three months during the three-year period that ended December 31, 2024.

**Starting January 1, 2025, you can reapply for FoodShare. The new three-year period is from January 1, 2025, to December 31, 2027, so this is your opportunity to get benefits again.**

### How can I reapply?

Reapply for benefits using the method that is easiest for you.

- Online at [access.wi.gov](http://access.wi.gov).
- By phone or in person through your local agency. You can find agency contact information at the top of this letter or at [dhs.wi.gov/im-agency](http://dhs.wi.gov/im-agency).
- By mail or fax. Get a paper Wisconsin FoodShare Application (F-16019) from your agency or online at [dhs.wi.gov/library/collection/F-16019](http://dhs.wi.gov/library/collection/F-16019).

See more information about how to apply at [dhs.wi.gov/foodshare/news.htm](http://dhs.wi.gov/foodshare/news.htm).

### What is the FoodShare work requirement?

If you don't have children under 18 in your household, you must work or participate in a work training program at least 80 hours per month to keep getting FoodShare unless you have an exemption. For more information about the FoodShare work requirement, go to [dhs.wi.gov/foodshare/work.htm](http://dhs.wi.gov/foodshare/work.htm).

### What are exemptions to the work requirement?

Exemptions are reasons why you don't have to meet the work requirement. Some examples are if you are physically or mentally unable to work, pregnant, experiencing homelessness, or a veteran.

Refer to our exemption list at [dhs.wi.gov/foodshare/work.htm](http://dhs.wi.gov/foodshare/work.htm) to see if you have a qualifying reason. You can report this qualifying reason as part of your FoodShare application.

**Are there work training programs I can participate in?**

Yes, there are work training programs available to you that can help you meet the FoodShare work requirement, such as:

- Training programs under the Workforce Innovation and Opportunity Act (WIOA)
- Transform Milwaukee Jobs
- Transitional Jobs
- Job Corps

FoodShare members can also participate in the FoodShare Employment and Training (FSET) program for free, and it will meet their work requirement. In FSET, you'll get one-on-one support in setting career goals, pursuing education and skills training, and finding a job. It can also help you pay for things you might need for training and your job search, like bus passes, gas, and work clothes.

For more information about FSET, go to [dhs.wi.gov/fset](https://dhs.wi.gov/fset).