

Tony Evers
Governor



State of Wisconsin
Department of Health Services

DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET
PO BOX 2659
MADISON WI 53701 2659

Kirsten L. Johnson
Secretary

Telephone: 608-266 1251
Fax: 608 267-2832
TTY: 711 or 800 947 3529

March 1, 2023

(Via E-Mail and Certified US Mail)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Re: Letter of Warning to [REDACTED]

Dear Mr. [REDACTED],

The Department of Health Services (Department), Emergency Medical Services (EMS) Section, hereby issues a letter of warning to you, [REDACTED], as service director for [REDACTED], related to failure to ensure that all EMS personnel are properly licensed and credentialed as required by Wis. Admin Code DHS §110.48(3).

Factual Basis for the Department's Action

As of April 1, 2022, you are the service director on record with the [REDACTED]. In your role as a service director for [REDACTED], you are responsible for assuring that EMS personnel working for [REDACTED] are properly licensed and credentialed.

[REDACTED] was an emergency medical practitioner credentialed with [REDACTED] prior to September 30, 2020. [REDACTED]'s paramedic license expired on September 30, 2020.

On January 25, 2023, the Department received a notification that [REDACTED] was functioning as an emergency medical services practitioner with [REDACTED] without a license.

On February 13, 2023, the Department requested you provide the number of times [REDACTED] responded with [REDACTED] after his license expired.

On February 16, 2023, you provided the Department with two lists of at least 448 emergency medical responses [REDACTED] completed with [REDACTED] after his license expired on September 30, 2020.

Legal Authority for Department Action

Under Wis. Admin Code DHS §110.55,

The department may issue a warning letter to a licensee, permit holder, or certificate holder if the department finds that the person has committed a minor, first-time violation of a requirement of this chapter or ch. 256, Stats., or a minor, first-time violation identified in s. DHS 110.54. The department shall retain a copy of the warning letter in the person's file and may consider it when determining what enforcement action is appropriate if the person commits subsequent violations...

Wis. Admin. Code DHS §110.48 states,

An emergency medical service provider shall have a service director who shall:

- (1) Serve as the primary contact between the emergency medical service provider and the department.
- (2) Assure that all elements of the operational plan are kept current.
- (3) Assure that EMS professionals are properly licensed and credentialed.
- (4) Provide day-to-day supervision of the ambulance service provider's operations.

Department Action

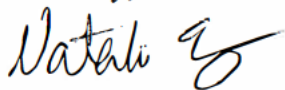
Based on the records submitted, it has been determined that you failed to assure EMS personnel were properly licensed and credentialed in accordance with Wis. Admin. Code 110 and Wis. Stat. ch 256.

In accordance with Wis. Admin. Code DHS §110.55, the Department will post a copy of summary of the letter of warning, which does not identify the recipient of the letter, on the Department's EMS website, will retain a copy of this letter of warning in your file, and may consider it in determining what further enforcement action may be appropriate if subsequent violations occur.

Pursuant to Wis. Admin. Code DHS § 110.55, the Department's issuance of this letter of warning is a final decision of the Department and is not subject to an administrative hearing.

If you need additional assistance, please contact me by phone at 608-267-7178 or via email at natalie.easterday@dhs.wisconsin.gov.

Sincerely,



Natalie Easterday
Director
Office of Preparedness and Emergency Health Care
Wisconsin Department of Health Services