Wisconsin Department of Health Services
Wisconsin Division of Public Health
Emergency Medical Services Board
System Quality and Data Committee
Madison Marriott West
1313 John Q Hammons Drive; Middleton, WI 53562
Tuesday, December 6, 2016 9:00am
Minutes

Meeting Invitees:

X	Carrie Meier		Corey Larson	X	Chuck Happel
X	Craig Nelson	X	Robin Schultz-remote	X	Paul Wittkamp
X	Steve Bane	X	Christoph Walters-remote	X	Helen Pullen
X	Steven Zils	X	James Newlun	X	Sandy Ryce
X	Tom Fennell	X	Ray Lemke		

Agenda:

Time:	Topic:	Lead:	Follow-up Items:	Notes:
9:00	Meeting called to order	Meier		Meeting was called to order at 9:05am.
9:01	Review of Agenda, review and approval of meeting minutes	Meier		Reviewed previous minutes. Update the previous minutes to reflect that the reports will be posted to the website. **Motion by Steve Bane, second by Craig Nelson to approve the minutes of the October 4, 2016 meeting with the aforementioned change. Motion Carried.**
9:03	Introductions	Meier		Introductions were given.
9:05	Public Comment	Meier		None.
9:07	WARDS Compliance Report	Tabled until 2017		Tabled until 2017.

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9:08	NEMSIS 3.3.4 Status Update	Happel		There are about 70 services using WARDS Elite. Approximately 6 third parties are working to get connected currently. Still need to do some updates to the medication list. That should be updated within the next month. The WARDS deadline communications will be sent on Thursday of this week. This will get sent to our partners as well. Communications will be made via email when updates are made to the medications list as well as the update. A suggestion was made to update the destination codes and to have them available in one location. Chuck's solution is to have this information available via a form that will get automatically updated on the website when that form is updated. The goal is to have this available by the end of December. Chuck still plans to create an online training video for services to utilize. There have been 10 WARDS Elite training sessions held throughout the state in 2016. Contacting the Health Care Coalitions and the RTAC's to spread the word about the deadlines. Chuck will send out a weekly reminder to the services about the deadlines. Requests were made for Chuck to create how-to webinars that are available through the website.
9:20	WARDS Data on Web – annual report for 2014 and 2015	Newlun/Happel		This will be posted on the website soon. It is going through the state approval process.

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9:30	Data Initiatives and Public Information View 2015 data summary and discuss future data requests	Bergeron		Ashley provided a 2015 EMS data summary. She focused on general data. She requested feedback and ideas for more specific data. She also has opiod data that will be available soon. James said these data reports can be sent through e-licensing. Ashley will have another more specific fact sheet available at the April meeting. Carrie will send out a communication to the committee for ideas for Ashley. Because the fact sheet needs to go through an approval process, the sooner she knows the specifics requested the better.
9:40	Patient Tracking – Role of this Committee	Wittkamp		Paul will discuss this at the System Management and Data Committee meeting this afternoon.
9:45	Adjourn	Meier		**Motion by Tom Fennell, second by Craig Nelson to adjourn. Motion Carried.** Meeting was adjourned at 9:52am.

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"Parking Lot" Items: