

**State of Wisconsin
Emergency Medical Services Advisory Board
Emergency Medical Services Data Management and Systems Quality Meeting Minutes
September 6, 2015**

Members in attendance: List with Christy Thatcher.

Others attending: List with Christy Thatcher.

Call to Order: Meeting called to Carrie Meier order by at 9:03 am.

Introductions: Everyone in attendance introduced him or herself.

Chair Report:

Approval of Minutes: Action item was not listed on the agenda, will approve June and October minutes at the next meeting.

#	ITEM	DISCUSSION	DISPOSITION	PERSON RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	WARDS Compliance Report – Chuck Happel	Five ambulance services have zero reports this month in WARDS and office will contact them to find out why. When needed, EMS Office will get the committee involved if there is a large number on non-compliant services. When running reports, Chuck Happel looks at the total number of run reports for the past 6 months as well as the numbers reported for the last month. Reports are not run on first responder services. Office operates as if the data belongs to the service. Individual record inquiries are turned over to the service to handle. The state handles larger data requests over a large demographic area and de-identifies the individual services.	Chuck Happel to follow up with the five services to assist them with coming into compliance with WARDS. Chuck Happel to run report and send it to the committee members for review in advance of meetings.	Chuck Happel	

2	WARDS Data Survey Status – Chuck Happel	<p>About 157 responded. Comments included: Services want averages between agencies to be able to compare themselves. Want the report to be delayed by one week to get the full data report from the previous month. Smaller agencies say reports are helpful because they do not have the resources to pull their own reports</p> <p>Office of Legal Council did give an opinion about WARDS records being public record in a memo sent around 2008 (after WARDS went online). EMS Office to find and distribute memo to committee.</p>	<p>Carrie Meier will send out a few tasks from the survey comments for committee to discuss at next meeting.</p> <p>Chuck Happel is working with ImageTrend to get the report writer to generate monthly reports one week into the month for the past month.</p>	Carrie Meier	
3	Imagetrend Elite – Chuck Happel	<p>Chuck needs to talk with ImageTrend directly as well as with individuals. Want to look at how reports are coming through for individuals. Timeline for service will be for the six services beta testing to begin uploading reports by next week. Goal for 3rd parties to begin uploading within the next month.</p> <p>Need to talk with 3rd parties about ImageTrend Elite readiness. Other states concerned that terminology with ICD-10 codes is confusing. Chuck Happel to share Virginia’s (codes?) with the committee to discuss. Want to get the lists to be more user friendly for providers.</p> <p>Version 3.0 vs. 3.4 – Not all vendors are able to switch to 3.4 right away. Many have been set up to migrate to 3.4 right away but others will switch when the time is right.</p> <p>Currently, Version 2.0 is set to be not supported after December 31, 2016.</p>	<p>Chuck Happel will send subcommittee Virginia’s and Wisconsin’s lists for comparison prior to November call.</p> <p>Chuck Happel to talk with the six services in beta testing about their opinion on ICD-10 codes.</p> <p>Quality and Data Subcommittee to hold a phone conference before the December meeting to discuss Virginia’s definitions list. Need to post agenda on EMS Office website.</p>		

			Chuck Happel will gather more details between the differences between the 3.0 and 3.4 versions and send to committee prior to November call.		
4	Stroke Data – Chuck Happel	Stroke data has not been disseminated to committee yet. Stroke data points need to be distributed to 3rd party vendors ASAP.	Priority for James Newlun to get back to committee on Stroke data. EMS office will send email to committee with stroke data by next month.		
5	ICD-10 Impact	Went into effect October 1 but bill denials will not occur in the first year. State sent out a memo telling agencies to discuss ICD-10 with their billing company.			
6	WiTrac Update – Wittkamp	Paul Wittkamp to provide update at December meeting.			
7	Public Information Discussion				
8					

New Business:

Correspondence: None

Agenda for Next Meeting:

Guidance and interpretation of identified fields from WARDS Data Survey
2008 memo from EMS Office on WARDS records

Next meeting date: In-person meeting: December 1, 2015. November phone conference: TBD.

Adjournment: Motion to adjourn by Carrie Meier, 2nd by, Greg West carried. Adjourned at 9:53 am

Respectfully submitted,

Christy Thatcher