



Wisconsin Department of Health Services
 Wisconsin Division of Public Health
 Emergency Medical Services Board
 EMS for Children Advisory Committee
 Madison, Marriot West
 October 4, 2016

Meeting Invitees:

x	Dr. Michael Kim		Jacob Dettmering	x	EMS Section-James Newlun
x	Dr. Lorin Browne		Dustin Ridings	x	EMS Section-Chuck Happel
x	Riccardo Colella	x	E. Brooke Lerner		EMS Section-Paul Wittkamp
	Andrew Werth		Elizabeth Davy	x	EMS Section-Helen Pullen
x	Ben Harris		Jason Selwitschka	X	EMS Section-Sandy Ryce
	Dr. Patrick Drayna		Jennifer Jackson	x	EMS Section-Ray Lemke
	Duane Erschen		Mary Jean Erschen-Cooke		Ashley Bergeron
	Kia LaBracke		Melody Mulhall	x	Matt Pinsoneault
	Heather Godemann	X	Erica Kane	X	Karen Ordinans
x	Ben Eithun	x	Robin Schultz		

Agenda:

Time:	Topic:	Lead:	Follow-up Items:	Notes:
11:00	Meeting called to order	M. Kim/L. Browne	•	• Dr. Kim convened the meeting
11:05	Introductions	M. Kim/L. Browne	•	<ul style="list-style-type: none"> All committee members and audience members introduced themselves, including introduction of new co-chair Dr. Lorin Browne, EMSC project manager at the Alliance, Erica Kane, Ben Eithun as the new trauma representative, and Dr. Brooke Lerner as the new academic representative. Eight of the 19 voting members of the committee were present
11:10	Approval of minutes	M. Kim/ L. Browne	<ul style="list-style-type: none"> A request was made to have the project manager email the meeting agenda and previous minutes to all committee members and interested parties one week prior to the meeting as a reminder. The Alliance will implement this. 	<ul style="list-style-type: none"> Minutes from the August 4 meeting were approved by the committee members present. However, due to lack of a quorum, the minutes will be formally approved at the December meeting.



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11:15	New member updates	M. Kim/L. Browne	<ul style="list-style-type: none"> • Erica will send out the announcement of her new role to all members and partners, with contact information. 	<ul style="list-style-type: none"> • New committee members present each provided a brief summary of their role and background: • Dr. Lorin Browne is an ER Physician at Children’s Hospital of Wisconsin and Pediatric Medical Director to the Milwaukee County EMS. • Erica Kane received her MPH from UW-Madison and has 8 years of project management experience, including serving as trauma and injury prevention coordinator at Gundersen Health System. She will replace Amalia Brouillard. • Jacob Dettmering was not at the meeting but will serve as the new RTAC representative.
11:20	EMS-C staffing and activities	Karen O.	<ul style="list-style-type: none"> • The Reference Card drafted by Amalia is being reviewed by others and will be moving forward soon. • Trainings will take place in the North West Region in Chippewa Falls, Baldwin and Ashland on October 28 and 29. 	<ul style="list-style-type: none"> • Karen reported that Pediatric Comfort Kits will continue to be distributed through the trainings held throughout the state. • Karen urged all parties to let the Alliance know of needs and pending items as the work transitions to Erica. • Ben reported on trainings taking place in October as a continuation of the field trainings being offered to first responders. They all have been well received.
11:30	Data management updates	Ben E.	<ul style="list-style-type: none"> • A question was asked about getting reports from the EMS data base. Erica and Karen will follow up on this question. 	<ul style="list-style-type: none"> • Ben reported in Ashley Bergeron’s absence. An Image Trend product will be used for the statewide Trauma Registry. Ashley is working on the transition. The new product will make it easier for RTACs to run regional data reports. The new system will include the same fields, but more reports will be available. Regional training for the new system will be held the week of October 10, and a train the trainer model will be used.



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11:40	Facility recognition plan	M. Kim	<ul style="list-style-type: none"> • Erica and Karen will explore Wisconsin Partnership Program funding as a source for WI facility recognition. 	<ul style="list-style-type: none"> • Dr. Kim reported the EMSC Innovation and Improvement Center (EIIC) convened a coalition of 15 states to accelerate pediatric readiness programs. The EIIC pediatric readiness coalition is using a top-down model and will rely on governmental regulation and enforcement to implement their facility recognition model. Dr. Kim suggested a more collaborative model for WI. The Healthier Wisconsin Partnership Program at MCW or the Wisconsin Partnership Program at UW could be a source of support for WI facility recognition.
11:45	Standard operating procedures and guidelines	M Kim/Karen O.	<ul style="list-style-type: none"> • Active steps will be taken to recruit a new family representative. 	<ul style="list-style-type: none"> • Dr. Kim reported our Advisory Committee is fortunate to have more slots than what is mandated. Jennifer Jackson has stepped down as Family Representative. Therefore a vacancy exists and the committee is seeking nominations for a family representative.
11:55	Status of carryover funds	Karen O.	<ul style="list-style-type: none"> • Erica will notify the Advisory Committee once word is received regarding carryover funds. • DHS will work with the Alliance on connecting with Image Trend. 	<ul style="list-style-type: none"> • The state DHS is waiting to hear if the carryover request has been approved. The carryover request included resources for Patient at Risk and additional educational and training resources, such as the EMSC field reference card. A request was made for purchasing new versions of PALS. • Discussion also included approaching Image Trend about linking PAR to WARDS and to ways to increase family participation in PAR and promoting PAR among first responders/fire stations, and regional Centers for Children and Youth with Special Health Care Needs (CYSHCN).
11:58	Wrap up topics		<ul style="list-style-type: none"> • Erica will follow up with James on continuing education contact hours. 	<ul style="list-style-type: none"> • James Newlun suggested that obtaining contact hours for continuing education could increase attendance at regional trainings.



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“Parking Lot” Items: None