

**State of Wisconsin  
Emergency Medical Services Board Minutes  
Great Wolf Lodge, Wisconsin Dells, Wisconsin  
October 7, 2015**

*Pending approval by EMS Board at December 2015 meeting.*

**Members in attendance:** List with EMS Office

**Others attending:** List with EMS Office

**Call to Order:** Meeting called to order by Jerry Biggart at 9:03 am.

**Introductions:** Introductions from board and audience.

**Public Comment:**

A number of people in SW portion of state are wondering if state can maintain the AEMT level. Also, services would like to see change in the highest level of care being provided based on the highest level of provider. Summary sheet with contact information will be sent to Jerry Biggart.

**Approval of Minutes:** Motion made to accept the August minutes as written by Mark Frederickson and 2<sup>nd</sup> by Craig Nelson. Approved.

**Meeting Schedule & Agenda: Action Items:**

#	ITEM	DISCUSSION	DISPOSITION
1	EMS System Quality and Data – Carrie Meier reporting	<p>Please see subcommittee minutes for details.</p> <p>Updates from Chuck on WARDS</p> <p>NEMSIS 3.0 versus 3.4 transition to Elite – discussion that 3<sup>rd</sup> party vendors would not be prepared for 3.4 so will stick with 3.3.4 version for now.</p> <p>Compliance report – 5 agencies not in compliance. Next meeting request report ahead of time and distribute to committee for review.</p> <p>WARDS Survey – request for report to come out one week into the month. Hold phone call to compare differences between NEMSIS versions 3.3.4 and 3.4 versions.</p>	<p>Chuck Happel to send compliance report to committee ahead of meeting for review.</p> <p>Carrie Meier will send the WARDS Survey results to the board for review.</p> <p>Set up time for committee to meet virtually or by phone in November to discuss ICD-10 code definitions.</p> <p>DPH Epidemiologist will join meeting and will send request for data ahead of</p>

			<p>time.</p> <p>Stroke data will be completed and sent to committee for review.</p>
2	<p>EMS Education and Training – Greg West reporting</p>	<p>Please see subcommittee minutes for details</p> <p>Flexible Refresher for EMR Continuation of “Mini-Refreshers” CoAEMSP Competency Requirements Longer Renewal Period – moving agenda topic to System Management subcommittee Community Paramedic</p> <p>The committee will continue discussion on topics at December meeting after Training Center meeting in November.</p>	
3	<p>EMS System Management and Development – Mindy Allen Reporting</p>	<p>Please see subcommittee minutes for details</p> <p>Received report from Paul Shilling on Trans 309 and it is in DOT office. When completed, there will be public meetings around the state.</p> <p>FAP report - Looking at services that did not opt out but do not have EMS-B on their roster at this time and were allowed to escrow. Looking at escrow audit process.</p> <p>Medicaid reimbursement ad-hoc group will meet with Charles Morgan and Kevin Moore at DHS to discuss Wisconsin’s transport Medicaid reimbursement rates.</p> <p>PSAP pre-arrival instructions - focusing on bleeding control and chest compression/handsonly CPR</p> <p>REPLICA - Language currently says for day to day operations when the intent is for mutual aid in larger events. Motion made in committee to recommend to the board that WI does not adopt REPLICA.</p> <p>Background Checks - Recommendation will come back from ad-hoc group at December meeting</p> <p>Special Events Plans will be on agenda for December meeting.</p>	<p>Jerry Biggart, Dr. Steven Zils and Josh Finke to put together a guidance packet for PSAPs. Include free pre-arrival instructions for bleeding control and chest compression/hands only CPR and a memo highlighting the program implemented in Milwaukee County.</p> <p>Motion made by Mark Frederickson to accept EMS System Management and Development subcommittee recommendation motion-to not adopt REPLICA in Wisconsin at for this time. 2<sup>nd</sup> by Carrie Meier. 7 in-favor, 1 abstained, Approved.</p>

		Sustainable Staffing - Models/Options are available to the services to choose. Concern that people at the state are not allowed to serve in their community	
4	EMS Physicians Advisory Committee – Dr. Colella, Dr. Zils, Jim Austad	<p>Please see committee minutes for details.</p> <p>PAC is transitioning through roles and had requested for Suzanne to organize the meeting. New members who were appointed by the EMS Board were Dr. Shawn Marquis, Dr. Chris Eberlein, Dr. Riccardo Colella and Dr. Zils. Dr. Steve Andrews identified as PAC - Chair, Dr. Mark Schultz - Vice Chair.</p> <p>Impact of medical director in investigation – due process of performance. Dr. Suzanne Martens will provide a presentation on suggestions for due process to the board after the meeting.</p> <p>Training package and skill on medication assisted advanced airway practice has received support from PAC. Some of the slides are not perfect but the content, trainings, and references are well done.</p>	<p>Board will provide feedback on MAA PowerPoint and documents prior to December meeting.</p> <p>Board will vote on support of PAC’s recommendation on medication assisted advanced airway practice at December meeting.</p>
5	WI EMS Office Report – Jennifer Ullsvik, James Newlun, and EMS Office Staff	<ol style="list-style-type: none"> <li>1. 6-hour “mini refresher” – suggested eliminating requirement at all levels. All levels would be able to obtain a “flexible refresher” based on core competencies from service/medical directors. Board recommendation will be made at December meeting. Want proposal to be sent to training center board ahead of November meeting for review.</li> <li>2. RSI – Final determination needs to be made on whether one or two paramedics need to be present to perform the Rapid Sequence Intubation procedure.</li> <li>3. EMT Intermediate Licensure – request to clarify in document that I-99 titles will remain the same.</li> <li>4. <u>Application and Appointment Process of EMS Board and PAC</u> – Confusion on roles <u>Agendas</u> – EMS Office proposes the Board and PAC, put together formal meeting agenda templates for subcommittee chairs to send to Jerry Biggart. Jerry needs agendas two weeks prior to board meeting. Jerry will email agendas to James for review and to post on the EMS Office website. <u>Minutes</u> –EMS Office proposes for each subcommittee to take minutes</li> </ol>	<p>Ray Lemke to propose eliminating 6-hr “mini refresher” requirement for all levels at November tech college meeting and report back in December. Proposal to be sent to training center board ahead of November meeting for review.</p> <p>Jerry Biggart and James Newlun to approve a template meeting agenda in the next couple weeks.</p> <p>Request to subcommittee members that when sending documents to the subcommittee please carbon copy the</p>

		<p>own and send to Jerry. Concern from subcommittees that it would take one member away from the discussion. Minutes will continue to be taken by the office and sent out to the board for review. Minutes to be returned within a few days for corrections.</p> <p><u>Investigations</u> – Helen Pullen pulled together a report of the types of investigations the EMS office is currently working on. All of the cases are pending right now. Main goal in EMS Office investigations is to determine if there has been a violation of State statute 256 or Administrative Rule DHS 110. Investigations are very evidence-based. James to find out what board can know in open violation complaints and to get back to Jerry. Jerry to then ask the board what they want to know. <u>PAC member vote</u>. Unanimous vote by EMS Board to appoint Dr. Chuck Cady to PAC. Board is still looking for a pediatric specialist representative.</p>	<p>whole board.</p> <p>James Newlun will discuss with DHS regarding what details for investigations the board is privy to and will reply back to Jerry. Jerry will ask the board what details would be helpful for open investigations.</p> <p>Jerry Biggart to let Dr. Andrews know Dr. Cady has been appointed to PAC.</p>
6	EMS Medical Director Report – Dr. Sue Martens reporting	Will begin reviewing investigations soon and begin assisting the EMS Office.	
7	STAC and RTAC – Mark Fredrickson / Dr. Colella reporting	STAC did not meet in August. Next meeting is October 14 at Great Wolf Lodge.	
8	Healthcare Coalition – Mindy Allen reporting	<p>Presentation on Crisis Standards of Care at September meeting by Jon Meiman. Consider this topic and presentation for a future Advisory Board next meeting. Dr. Suzanne Martens to try to attend the October WHEPC Advisory Group meeting 10/16. Start time moved to 8am. Too dynamic of a meeting to get much out of attending remotely. Mindy Allen is not able to be in attendance at October meeting so an alternate rep is needed.</p> <p>Healthcare Coalitions were formed to assist all of the partners to work together. Still in the early stages of forming so meetings are a little rough right now. Need an EMS representative present in the room every month. Mindy Allen was reassigned to be the primary representative for EMS Advisory Board. Carrie Meier will be the alternate representative. Jerry Biggart encourages all board members to participate in regional and statewide HCC meetings.</p>	Allen appointed as primary representative to HCC. Carrie Meier appointed as alternate.
9	Interoperability Council 911 Sub-Committee Steve Bane reporting	Next meeting on 10/20. More information at the next meeting.	
10	EMS-Children Report – Dr. Michael Kim	Field EMS training has been in process the last few months. Continue to do monthly trainings and use pre- and post-surveys to see how much participants learned. Trainings use 3-4 trainers and takes 3-4 hours. Considering providing a	

		<p>train-the-trainer model in the future. Or could uploading training videos into Wi TRAIN.</p> <p>Need to distribute \$35,000 before February, will utilize funds to provide comfort kits, references, disaster reference booklets.</p> <p>Ashley Bergeron, Ben Eithun and data management subcommittee are working hard to overhaul data points and create a data dictionary for new Trauma Registry version.</p>	
	Old Business		
11	Duration between EMT License Renewal Periods	The systems management subcommittee will look at data and make a proposal for an extended license renewal period. Once a period of time is decided on the Education subcommittee will work on developing refresher criteria for the renewal period. Extending the EMT license renewal period would require a legislative change led by the groups that lobby.	
12	Medical Director Withdrawal of Credentials – PAC Involvement	Board continues to work with PAC to discuss credentialing education and DHS internal investigation process for Medical directors. Clearing up interpretation issues. Presentation by Dr. Suzanne Martens on Just Culture in EMS after meeting.	
13	Board Correspondence with Office and Response	A memo was sent from Board to the EMS office questioning the decision by DHS to allow Zofran at the Intermediate level.	James Newlun will let board know about recommendation outcomes for Zofran use by Intermediates from DHS legal counsel when available.
14	REPLICA	Voted on previously.	
15	Board Correspondence with Legislative Members – “Who We Are” Initiative	Goal of board to ensure the legislators know the EMS Board exists. Jerry Biggart has met with every member of the health committee. Working on outreach with Fire Chiefs Association, Professional Ambulance Association of Wisconsin, Professional Fire Fighters of Wisconsin, and WEMSA.	Jerry Biggart to follow-up with legislators and other Wisconsin professional associations for using the EMS Board as a useful tool.
16	Approval of EMS Board Guidelines and Procedures Document	<p>Jerry Biggart sent out an EMS Board SOP Guidelines document to the board for review. Included expectations of committee members, meeting attendance and filling open positions of subcommittee members.</p> <p>Next Board strategic planning meeting is February 2016.</p>	Motion made by Mindy Allen to approve revisions made to the EMS Board Standard Operating Procedures and Guidelines Document, 2 <sup>nd</sup> by Craig Nelson. Approved.
	New Business		
17	Community EMS	Report from the Community EMS stakeholder meeting. Legislation is being updated again to include community EMS along with community paramedic. No action items at this point. Legislation is getting close and holding lots of	

		meetings with legislators. Working on contentious issues with funding. Goal is to move bill through this session. Continue to work with partners across the state.  Comments from DHS are still with the legal office. Current rule in Administrative Rule 110 or State Statute 256 does not address DHS's role with a community EMS or community paramedic program.	James Newlun will let board know DHS's comments on Community EMS from DHS Legal Counsel once available.
18	EMS Relevant Legislation	EMT Staffing (AB-213, SB-143) – Bill did go through legislature. In the final stages of being passed.  Mutual Aid (AB-289) – Bill authors needed to revise the bill to address the concern that it did not make reference to the term Mutual Aid. Mutual Aid is defined in reference to Emergency Management but want a bridge that defines mutual aid for incidents between a Governor declared emergency and a large scale event.  Public hearing for heroin and methadone will be on October 20. Narcan can soon be purchased over the counter in WI.	EMS Office needs to look at the passed EMS Staffing bill to understand office's roll in oversight, if any.

**New Business:**

Board members raised concerns regarding the EMS Office's decision to prevent EMS Office employees from volunteering or being employed by EMS services due to what has been identified as a conflict of interest by DHS. . With the shortage of volunteers, preventing employees from contributing to their local service adds to the staffing shortage. Concerns from WEMSA that want EMS Office staff to be in the field so they understand the system and the issues within EMS. Conflict of Interests can be handled in most cases. Concern that it does a disservice to their communities and does not send a good message to EMS community. Providing medical service is a perishable skill. This issue will be placed on the agenda for the December meeting with the goal of making a recommendation to DHS regarding the conflict of interest issue.

**Correspondence:**

**Agenda for Next Meeting:**

- Vote on board support of medical assisted airway practice
- Vote on board recommendation and communication to DHS regarding EMS Office staff conflict of interest

**Next meeting date:** December 1-2, 2015. Dates and times posted on DHS website.

**Adjournment:** Motion to adjourn made by Mindy Allen and 2<sup>nd</sup> by Craig Nelson. Carried. Adjourned at 11:45 am

Upon adjournment of the EMS Board Meeting, State Medical Director, Sue Martens gave a presentation on the Just Culture in EMS.

Respectfully submitted,

Christy Thatcher