

**State of Wisconsin
Emergency Medical Services Board Minutes
Great Wolf Lodge, Wisconsin Dells, Wisconsin
December 1, 2015**

Pending approval by EMS Board at December 2015 meeting.

Members in attendance: List with EMS Office

Others attending: List with EMS Office

Call to Order: Meeting called to order by Jerry Biggart at 9:05 am.

Introductions: Introductions from board and audience.

Public Comment: None

Approval of Minutes: Motion made to accept the October minutes as written by Mindy Allen, and seconded by Dr. Riccardo Colella. Approved.

Meeting Schedule & Agenda:

Action Items:

#	ITEM	DISCUSSION	DISPOSITION
1	System Quality and Data Committee Report	<p>Please see committee report:</p> <p>Committee reviewed the WARDS compliance report showing non-compliance trends over the past few years. EMS Office will be sending certified letters to services not in compliance.</p> <p>ImageTrend is looking at the development of the possibility of generating monthly reports for the previous month one week after the 1st for a more accurate picture of monthly data.</p> <p>Committee recommends the board approve the ICD-10 codes list. The ICD-10 codes themselves will not change, but WI will tweak how we label some. Should be ready to go live by April meeting after March update.</p>	<p>EMS Office send certified letters to services not in compliance with WARDS data submissions.</p> <p>Carrie Meier to speak to her service's ImageTrend representative to follow-up on ticket for EMS Office for the monthly report request.</p> <p>DHS to send a stroke data memo to services by 12/31/15.</p> <p>Ashley Bergeron to share data information in the future that is</p>

		Ideally like to get more data out to providers. Ashley Bergeron presented data on Narcan Administration by Month by EMT Basics and First Responders for two years at the committee meeting.	provided to the EMSC Committee using WARDS data.
2	Education and Training Committee Report	<p>Please see committee report.</p> <p>Committee recommends the board eliminate the 6-hr mini-refresher and testing for the 2018-2020 biennium. The DHS proposal and EMS Training Center Advisory Council letter also support eliminate the 6-hour mini-refresher. Discussion about the original intent and history of the 6-hr mini-refresher and required testing component</p> <p>Committee recommends to the board to allow first responders to use flexible content refreshers to meet continuing education requirements starting July 1, 2016.</p> <p>Will dedicate time at the next strategic planning meeting to identify time-critical interventions. <i>(Further clarification needed before approval.)</i></p> <p>Updated clinical field competency requirements. Training centers updated pediatric age ranges to six instead of four. Required to have two live contents in each age range. Talked about changing the team leads at the AEMT level - Proposal was sent to committee members to review.</p> <p>Discussed allowing unaffiliated EMS practitioners to renew via flexible content under the guidelines presented at the October Board meeting.</p>	<p>Motion made by Mindy Allen to support the committee recommendation to eliminate the 6-hr mini-refresher and testing for all levels from the training centers courses. Seconded by Craig Nelson. Approved.</p> <p>Motion made by Mindy Allen to adopt the committee recommendation to not oppose EMR Flexible content refreshers. Seconded by Greg West. Approved.</p> <p>Motion made by Craig Nelson to accept committee recommendation that all EMS personnel be able to renew through flexible content regardless if they are affiliated or not. Seconded by Dr. Michael Clark. Approved.</p> <p>Motion made by Greg West to support the training center advisory council that DHS update their NREMT competencies document for implementation by fall semester. Seconded by Craig Nelson. Approved.</p>
3	System Management and Development Committee Report	<p>Please see committee report.</p> <p>Paul Wittkamp provided a FAP program report. FY2017 will be combine the application and reimbursement into e-Licensing. Provided handouts on current formula. Transiting to ePay to get payments to go directly to the services. Discussion if WARDS run data that was submitted was tied to FAP reimbursements, which appears it has not.</p>	<p>James Newlun to inform the committee and board on the legal process of opening rules and emergency rules.</p> <p>Dana Sechler to follow-up with James Newlun on receiving a response from Kevin Moore.</p>

		<p>Committee members participated in a stakeholder conference call on October 21, 2015 regarding REPLICA due to recent legislation that has been passed.</p> <p>Medicaid reimbursement questions were sent to Karen McKeown and Kevin Moore for comment. Committee calculated the costs of a run vs. current reimbursement amounts for different types of emergencies to evaluate the disparities. Looking for feedback on average costs for EMS agencies across the state.</p> <p>Work group developed two letters (one for PSAPs, other for EMS services) for advocating the use of three physician approved, pre-arrival instructions. Committee recommends to the board to adopt the documents as presented. Committee recommends to the board to request WEMSA to distribute pre-arrival documents to PSAP and service directors.</p> <p>Office is developing on guidance to send to services on updating operational plans regarding implementing sustainable staffing configurations based on recent legislation.</p> <p>Request made to consider bridges between levels since the staffing legislation went into effect. Fox Valley Technical College is developing a first responder to basic bridge course and should be ready to pilot the course in summer 2016.</p> <p>Need for clarifying the requirements, process, and operation plans for outside agencies providing service at special events and gaining permission from the agency that has jurisdiction.</p>	<p>Dana Sechler to set up a discussion with DHS top leaders regarding Medicaid reimbursement rates.</p> <p>Motion made by Carrie Meier to support the committee recommendation for the board to adopt the documents as presented. Seconded by Craig Nelson. Approved.</p> <p>Motion made by Carrie Meier to support the committee recommendation to request WEMSA distribute the pre-arrival documents to PSAPs and service directors. Seconded by Dr. Michael Clark. Approved.</p>
4	WI EMS Office Report	<p>DHS supports the elimination of the 6-hr mini- refreshers.</p> <p>Helen Pullen is working with the Office of Rural Health to develop assessment tools for ambulance services, service directors and medical directors. EMS Office will use these assessment tools to assist departments with their deficiencies.</p> <p>EMS Office wants board position on RSI 1-person vs. 2-person paramedics. Board discussed the practice. Dr. Martens has developed slides and training and Jim Austad piloted the guidance protocol. PAC voted in March.</p> <p>Investigation and Licensing: 9 active investigations</p>	<p>Motion made by Dr. Riccardo Colella to support PACs position regarding 2-star RSA paramedic with the addition of clearly identified educational metrics for the airway assistant at the EMT level and above. Seconded by Dr. Steven Zills. (10 votes one member absent. 5 for, 3 against, 2 abstain. Did not pass.</p> <p>Upload the service director slides to the website.</p>

		<ul style="list-style-type: none"> - 3 will be closed out this week - Others waiting on documents and legal council <p>Ask for operational plan, pull WARDS reports in investigations</p> <p>Trends identified in investigations</p> <ul style="list-style-type: none"> - Lack of documentation is a concern in WARDS - Match the complaint to the WARDS run data. - Lack of medical director involvement in services <p>Annual Checklist for operational plans</p> <p>Adding operational plan data to E-Licensing.</p>	
5	State Medical Director Report	<p>Concerns about medical director involvement, documentation, and up-to-date management. In some incident reviews identified the need to keep track of what students are doing. Attended meetings all over the state.</p> <p>Encourage services to contact their regional HCC Coordinators to fund projects for EMS. Looking to spend down Ebola and HCC budgets for EMS objective allotted funds.</p>	DHS to update HCC website.
6	EMSC Committee Report	<p>Please see committee report.</p> <p>Discussed the removal of information about pre-hospital providers who are not required to document (first responders). Overall goal is to reduce fields left empty and provide accurate options.</p> <p>Amalia Brouillard, Ben Eithun and Jason Selwitchka discussed the first two regional trainings held in the Southeast and Northeast regions on pediatric education for EMS providers. Northeast region had 60 participants and providing hands on training for that large of a group proved difficult. Next course will be held in Madison.</p> <p>Dr. Kim and Amalia are researching potential grant sources to fund facility recognition initiative. Leaning on HWPP or the UW system.</p> <p>Ashely studied the number of pediatric runs in WI and divided the data into each region.</p> <ol style="list-style-type: none"> 1. Pediatric runs, with top 5 primary impressions 2. Top 5 seizure medications used in the field 3. Intubation/confirmation, with details 4. 	Ashley Bergeron to ask vendor about including pain scale options for providers.

		Carry-over funds being used in education materials for disaster conference, reference cards, comfort kits.	
7	PAC Committee Report	<p>Please see committee report.</p> <p>Holding a PAC committee meeting at the February strategic planning meeting. Identifying a time that will work for members that are also on the board.</p> <p>Updated cardiac arrest protocols.</p>	<p>Need to set date and time for Feb. meeting based on Strategic planning agenda.</p> <p>Dr. Martens to provide a template for cardiac arrest protocols.</p>
8	STAC and RTAC Report	<p>Please see October meeting notes</p> <p>Dr. Mason Fisher and Ben Eithun are new members of STAC.</p> <p>Received a MD1 letter and discussed at last meeting. Read questions for MD1 from a motion approved at a STAC meeting for EMS Board to review. Kenosha has an MD1 organization that is not running the same kinds of runs.</p>	<p>Dr. Colella or Jason Selwitschka to send email outlining questions and MD1 to board in December.</p>
9	Healthcare Coalition Report	<p>EMS is not represented very well at HCC meetings yet. HCC wants EMS Board to identify proposals of needs and priorities in EMS to fund with HCC carry-over or project budget funds.</p> <p>Gwen Borlaug talked about infection control and she will put together a presentation for EMS providers and will upload it to WI TRAIN.</p> <p>PCA portal trainings not available to EMS agencies about availability of stockpile training.</p> <p>Next face-to-face meeting is in January 15, 2016 at the Great Wolf Lodge.</p> <p>Considering funding tourniquets for police. Concern by board member that regarding spending money on equipment.</p>	<p>Mindy Allen and Carrie Meier to look into getting stockpile trainings to EMS agencies. - Work with Don Neuert and Bruce Rheineck/Joe Cordova.</p> <p>Include topic in strategic planning discussion.</p>
10	Interoperability Council 911 Subcommittee	Did not discuss	
	Old Business		
11	EMS Mutual Aid Initiatives	<p>Legislation that passed this session allows out-of-state ambulance services to come into WI up to 10 times. Governor signed. Multiple loopholes identified. Request for EMS Office to monitor and regulate.</p> <p>Additional legislation passed this session that allows out-of-state ambulance services to come into WI when local resources have been exhausted. Governor</p>	

		signed. Asked attorney general for legal opinion on how out-of-state ambulance services fit into ambulance transports to and from a hospital since they are handled by the local jurisdiction.	
12	Legislative Updates and Action	Sustainable staffing law passed. EMS Office has put together a procedure on approving service's staffing change requests. Services need to update operational plans before utilizing sustainable staffing. EMS Office will release a memo. CPR in the schools bill received a number of AB545. Support on both sides for this bill. 7 th - 12 th grade will be required to have hands-only CPR and AED training before graduation.	
	New Business		
13	Legislative Updates and Action		
14	2016 EMS Board Meeting Schedule and Locations	Proposed date changes for 2016: October 4-5 or October 18-19 February 2-3: Great Wolf Lodge (Working board meeting) April 12-13: location TBD June 7-8: Great Wolf Lodge August 2: location TBD (Working board meeting) October 4-5: location TBD	EMS Office to update the DHS website with dates.

New Business:

Correspondence:

Agenda for Next Meeting:

Healthcare Coalitions,

Next meeting date: February 2-3, 2016 EMS Strategic Planning and Working Board Meeting.

Adjournment: Motion to adjourn made by Mindy Allen and 2nd by Craig Nelson. Carried. Adjourned at 11:51 am.

Respectfully submitted,

Christy Thatcher