Wisconsin Shares Handbook Section Change Crosswalk Effective December 1, 2022

New Section:	Previous Section:
Chapter 1 Wisconsin Shares Child Care Subs	dy Program
1.1	1.1.1
Program Purpose	Program Purpose
1.2	1.1.2
Statutory Authority	Statutory Authority
1.3	None
Parent's Rights	
Chapter 2 Local Agency Requirements	
2.1	1.1.2.1
Local Agency Requirements	Agency Procedures
	1.1.3
	Local Program Administration
	4.2.3
	Local Agency Fraud Plans
2.2	4.3.5
Quality Assurance Reviews	Federal Improper Payment Review
	4.3.6
	Targeted Case Review
2.3	1.1.4
Confidentiality	Confidentiality
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	4.13
	Confidentiality and Routine Disclosure
Chapter 3 Applications and Renewals	
3.1	1.2.1
Application Process	Application Process
3.2	1.2.2
Request for Assistance (RFA)	Request for Assistance (RFA)
	1.7.4
	Request for Assistance (RFA) via Child
	Welfare Agency
3.2.1	1.2.2
Setting the Filing Date	Request for Assistance (RFA)
None	1.2.3
	Program Add
3.3	1.2.4
Interview	Interactive Interview
3.4	1.2.5
Signature Requirements	Signature Requirements
3.5	1.2.6
Initial Eligibility Determination	Initial Eligibility Determination
3.6	4.2.1
Front-End Verification	Front-End Verification
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New Section:	Previous Section:
3.7	1.2.7
Reapplying	Child Care Eligibility Closed for a Calendar
Treapplying	Month or Longer
3.8	1.8.3
Annual Renewals	Annual Renewals
3.8.1	1.8.3.1
Early Renewals	Early Renewals
Chapter 4 Nonfinancial Eligibility Requirement	•
4.1	1.3.1
Assistance Groups	Assistance Groups (AG)
4.1.1	1.3.1.1
Incarceration	Incarceration
4.1.2	1.3.1.2
Shared Placement	Shared Placement of Children
4.2	1.3.2
Applicant Age	Applicant Age
4.3	1.3.3
Ages of Eligible Children	Ages of Eligible Children
4.4	1.3.4
Wisconsin Residency	Wisconsin Residency
4.5	1.3.5
U.S Citizen or Qualified Immigrant	U.S Citizen or Qualified Immigrant
4.6	1.3.6
Social Security Numbers (SSNs)	Social Security Numbers (SSN)
4.7	1.3.7
Child Support Cooperation	Child Support Cooperation
4.7.1	1.3.7.2 Example 10 Cooperating with the Child
Exemptions to Child Support Cooperation	Exemptions to Cooperating with the Child Support Agency
	Support Agency
	1.7.2
	Exemption from Cooperation with Child
	Support
4.7.2	1.3.7.1
Child Support Noncooperation	Failure to Cooperate with the Child Support
	Agency
4.7.3	1.3.7.3
Good Cause Notice	Good Cause Notice
4.7.4	1.3.7.5
Good Cause Claim	Good Cause Claim
4.7.4.1	1.3.7.4
Good Cause Criteria	Good Cause Criteria
4.4.4.2	1.3.7.6
Good Cause Claim Documentation	Good Cause Claim Documentation and
	Supporting Evidence
4.7.4.3	1.3.7.7
Good Cause Claim Investigation	Good Cause Claim Investigation

New Section:	Previous Section:
4.7.4.4	1.3.7.8
Good Cause Determination	Good Cause Determination
4.7.4.4.1	1.3.7.9
Good Cause Denial	Determination that Good Cause Does Not
Good Cause Defilal	Exist
4.7.4.4.2	1.3.7.10
Good Cause Approval	Determination that Good Cause Exists
4.7.4.5	1.3.7.11
Good Cause Disputes	Good Cause Disputes
4.7.4.6	1.3.7.12
Reviewing Good Cause	Ongoing Agency Review of Good Cause
g area area	Determinations
4.8	1.3.8
Participation in Approved Activities	Participation in Approved Activities
Chapter 5 Approved Activities	
5.1	1.3.8
Approved Activities	Participation in Approved Activities
5.1.1	1.3.8.2
Employment	Employment
None	1.3.8.2.1
	Employed by a Child Care Provider
5.1.1.1	1.3.8.2.2
Self-Employment	Self-Employment
5.1.2	1.3.8.6
Education 5.1.2.1	Education 1.3.8.6.1
High School 5.1.2.2	High School 1.3.8.6.2
Basic Education	Basic Education
5.1.2.3	1.3.8.6.3
Postsecondary Education	Technical College or Course of Study Leading
Toologoondary Education	to Employment
5.1.2.4	1.3.8.6.4
Online Education	Online Education
5.1.2.5	1.3.8.6.5
Education Tracking	Education Tracking
5.1.3	1.3.8.4
Wisconsin Works (W-2) Participation	Participation in a W-2 Placement
5.1.4	1.3.8.3
Tribal TANF Participation	Participation in a Tribal TANF Program
5.1.5	1.3.8.5
FoodShare Employment and Training (FSET)	FoodShare Employment and Training
Participation	Program (FSET)
5.1.6	1.3.8.1
Learnfare	Learnfare

New Section:	Previous Section:
5.2	1.3.9.1
Parents with Medical Exemptions	Parents with Limitations
5.3	1.3.9.2
Activity Break Periods	Activity Break Periods
5.3.1	1.3.9.2.1
Activity Break Period Eligibility	Eligibility for an Activity Break Period
5.3.1.1	1.3.9.2.1
Activity Break Period Eligibility at Renewal	Eligibility for an Activity Break Period
5.3.2	1.3.9.2.2
Activity Break Period Dates	Starting an Activity Break Period
5.3.3	1.3.9.2.1
Activity Break Period Placement	Eligibility for an Activity Break Period
5.3.4	1.3.9.2.1
Number of Activity Break Periods	Eligibility for an Activity Break Period
5.3.5	1.3.9.2.1
Nonconsecutive Activity Break Periods	Eligibility for an Activity Break Period
5.3.6	1.3.9.2.3
Ending an Activity Break Period Early	Ending an Activity Break Period
5.3.7	1.3.9.2.3
Eligibility Ending During an Activity Break	Ending an Activity Break Period
Period	1000
5.3.8	1.3.9.2
Activity Break Period Verification	Activity Break Periods
Chapter 6 Financial Eligibility Requirements 6.1	1.4.1
Gross Income	Gross Income
6.1.1	1.4.1.1
Application Income Limit	Maximum Gross Income for Initial Eligibility
6.1.2	1.4.1.2
Ongoing Eligibility Income Limit	Maximum Gross Income for Ongoing Cases
6.2	1.4.2
Counted Income	Income that is Included in the Financial
Country mooning	Eligibility Test
6.3	1.4.3
Disregarded Income	Income that is Not Included in the Financial
j	Eligibility Test
	1.4.4
	Limited Income Exceptions from the
	Financial Eligibility Test
6.4	1.4.5
Monthly Income Calculations	Monthly Income Calculations
6.4.1	1.4.5.1
Contractual Salaried Income	Contractual Income
6.4.2	1.4.5.2
6.4.2 Fluctuating Income	1.4.5.2 Fluctuating Income

New Section:	Previous Section:
6.4.3	1.4.5.3
Non-Recurring Income	Non-Recurring Income
6.4.4	1.4.5.4
Self-Employment Income	Self-Employment Income
6.5	1.4.6
Liquid Asset Limit	Asset Testing
Chapter 7 Verification Requirements	, and the second
7.1	1.5.3
Verification Requirements	Responsibility for Providing Verification
	1.5.4
	Required Agency Assistance
	1.5.5
	Notice of Verification Required
	1.5.9
	Required Verification
7.1.1	1.5.10.2
Verify Only Once	Verify Only Once
7.2	1.5.1
Documentation	Documentation
7.2.1	1.5.10.1
Vital Record Documentation	Vital Record Documentation
7.3	1.5.2
Authority to Request Information	Authority to Request Information
	4.10.1.2
	Requesting Information
7.4	1.5.6
Verification Due Date	Verification Due Date
7.5 Refusal to Produce Verification	1.5.7 Applicant Refusal to Produce Verification
nerusal to Floude veilleation	Applicant Netusal to Floudce Verification
	1.8.2
	Person Add
7.6	1.5.8
Conflicting or Questionable Information	Contradictory or Questionable Information
7.7	1.5.10
Nonfinancial Eligibility Verification	Non-Financial Eligibility Verification
7.8	1.5.11
Approved Activity Verification	Approved Activity Verification
7.8.1	1.5.11.1
Self-Declaration of New Employment	Self-Declaration of New Employment
7.8.2	1.5.11.2
Ongoing Approved Activity Verification	Ongoing Approved Activity Verification

New Section:	Previous Section:
7.9	1.5.12
Financial Eligibility Verification	Financial Eligibility Verification
7.9.1	1.5.12.1
Self-Employment Income Verification	Self-Employment Financial Eligibility
7.9.2	Verification 1.5.12.2
Ongoing Financial Verification	Ongoing Financial Verification
ongoing i maneral vermeation	origoning i manicial vermication
None	1.5.12.3
	Verifying Income from Employment that
	Ended Prior to Application Date
7.9.3	1.5.12.4
SWICA Discrepancies	Verifying Employment Income for a SWICA
Oh and an O. Million and Farmannian	Discrepancy
Chapter 8 Migrant Farmworkers	161
8.1 Migrant Child Care Eligibility	1.6.1 Child Care Applications for Migrant
Migrant Child Care Eligibility	Farmworker Families
8.1.1	1.6.2
Financial Eligibility	Eligibility through the Migrant Child Care
This is a supplemental to the supplemental to	Contract (MCC)
8.1.2	1.6.2
Nonfinancial Eligibility	Eligibility through the Migrant Child Care
	Contract (MCC)
8.1.3	1.6.2
Documentation Requirements	Eligibility through the Migrant Child Care
Chanter C Out of Home Blooment Fligibility	Contract (MCC)
Chapter 9 Out-of-Home Placement Eligibility 9.1	1.7
Children in Out-of-Home Care	Foster Care, Subsidized Guardianship, Interim
Children in out of Florite Gare	Caretaker, and Relatives with Court-Ordered
	Placement who Receive the Kinship Care
	Payment
	1.7.2
	Exemption from Cooperation with Child
0.0	Support
9.2	1.7.1
Financial Eligibility None	Financial Eligibility 1.7.3
HOUS	Exemption from Providing Verification within
	7 Business Days
Chapter 10 Reporting Requirements	
10.1	1.8.1
Reporting Requirements	Reporting Requirements

New Section:	Previous Section:
Chapter 11 Ending Eligibility	
11.1	1.8.4
Ending Eligibility	Ending Eligibility
11.2	1.8.4.1
Ending Eligibility After Adverse Action	Running Eligibility with Dates to End Eligibility
Chapter 12 Case Comments	
12.1	1.9
Eligibility Comments	Eligibility Comments
12.2	2.4.1
Authorization Comments	Authorization Comments
Chapter 13 Parental Choice	
13.1	2.3.1
Residing with a Child Care Provider	Parental Choice
	2.3.2
	Authorizations for Children Whose Parent is a
	Child Care Provider
	2.3.3
	Authorizations for Children Who Live with a
	Child Care Provider
13.2	4.2.2
Waivers	Children Who Reside in the Household of a
	Child Care Provider
13.3	2.3.4
In-Home Child Care	In-Home Child Care
Chapter 14 Provider Requirements	1044
14.1	2.1.1
Child Care Provider Regulation	Child Care Provider Regulation
None	2.1.1.1
	Licensed Child Care Providers
	2.1.1.2
	Certified Child Care Providers
	Columbia Gale i Tovideio
	2.1.1.2.1
	In-Home Certified Child Care Providers
	2.1.1.3
	Public School Programs
14.2	2.1.1.4
Out-of-State Child Care Providers	Child Care Provider Regulation Outside of the
	State
14.2.1	None
Out-of-State Provider License Renewal	

New Section:	Previous Section:
14.3	2.1.2
Mandatory Contracts	Mandatory Contracts for Wisconsin Shares
14.3.1	2.1.2.1
YoungStar Participation or Wisconsin Shares	YoungStar Participation and Contract
Participation Contract	. 12.190ta. Fartioipation and oonitidot
	2.1.2.2
	Wisconsin Shares Participation Contract
14.3.1.1	2.1.2.3
Contract Renewal and Grace Period	YoungStar or Wisconsin Shares Contract
	Renewal and Grace Period
14.3.2	2.1.2.4
Fidelity National Information Services (FIS)	Fidelity National Information Services (FIS)
Contract	Contract
	2.1.2.5
	Tax Reporting
14.4	2.2
Child Care Provider Prices	Child Care Provider Prices
14.4.1	2.2.1
Licensed Provider Prices	Calculating a Full-Time Provider Price
	2.2.2
	Calculating a Weekly Part-Time Provider Price
14.4.2	2.2.3
Certified Provider Prices	Certified Child Care Provider Prices
14.5	4.8.2
Written Payment Agreement	Written Payment Agreement
14.6	4.8.3
Prohibited Actions	Prohibited Actions by a Provider
14.7	4.8.5
Provider Record Keeping	Provider Record Keeping System and
14.0	Attendance Documentation Method
14.8 Provider Penerting Requirements	2.4.11 Evenesive Unexplained Absonces
Provider Reporting Requirements	Excessive Unexplained Absences
	4.8.4
	Requirement for Providers to Notify the Local
	Agency
	,

New Section:	Previous Section:
Chapter 15 Authorization Periods	
15.1 Authorization Begin Dates at Application and Renewal	2.3.6 Authorization Begin Dates at Application and Renewal
	2.3.6.1 Authorizations at Initial Eligibility for Relatives with Court-Ordered Placement and Kinship Payment
Authorization Begin Dates During Ongoing Eligibility	2.3.7 Authorization Begin Dates during Ongoing Eligibility
15.3 Authorization End Dates	2.3.8 Authorization End Dates
	2.4.2 Length of Authorization
15.4	2.3.9
Consecutive Authorization Periods None	Consecutive Authorization Periods 2.3.10
None	Short-Term Authorizations
	2.3.11 Backdated Authorizations
Chapter 16 Authorization Assessments	
16.1 Authorization Assessments	2.3.5 Two-Day Time Frame to Issue Authorization
	2.4 Authorization Assessment
16.1.1 Approved Activity Schedules	2.4.3 Approved Activity Schedules
	2.4.3.3 New Employment with a Varying Schedule / On-Call Employment
16.1.1.1 Approved Activity Verification and Schedule	2.4.3.1 Correlation Between Approved Activity Verification and Schedule
16.1.1.2 Sleep Hours	2.4.3.9 Sleep Hours for Third Shift Employment
16.1.2 Child Care Need Schedule	2.4.4 Child Care Need Schedule
	2.4.4.1 Shared Placement Authorizations

New Section:	Previous Section:
16.1.2.1	2.4.4.2
Co-located Head Start and 4K School	Co-located Head Start and 4K School
Programs	Programs
16.1.2.2	2.4.4.3
School-Age Children Authorizations	Authorizations for Children in Grades K
- consonrige enmanenriation.	through 12
16.1.2.2.1	2.4.4.4
Zero-Hour Authorizations	Zero-Hour Authorizations
16.1.2.2.2	2.4.4.4.1
School Closed Hours	School Closed hours
16.1.3	2.4.3.2
Gaps Between Approved Activities	Authorizing for Gaps Between Approved
Sups between Approved Activities	Activities
16.1.4	2.4.3.10
Travel Time	Travel Time
16.1.5	2.4.8
Maximum Hours Per Day	Maximum Hours Per Day
16.2	None
Self-Employment Authorizations	Notice
16.2.1	2.4.3.5
	Authorizations for New Self-Employment
New Self-Employment Authorizations 16.2.2	2.4.3.6
Ongoing Self-Employment Authorizations	Authorizations for Ongoing Self-Employment
16.2.3	2.4.3.7
Self-Employed Out-of-Home Care Placement	Self-Employed Foster Parents
Parents	0.420
16.3	2.4.3.8
Two-Parent and Three-Generation Families	Two-Parent and Three-Generation Families
16.4	with a Teen Parent
16.4	2.4.6
Provider Price Type	Provider Price Type
None	2.4.7
46.44	Override Provider Price
16.4.1	2.4.7.1
Inclusion Rate	Inclusion Rate for Children with Disabilities
16.4.2	2.4.7.2
Provider Discounts	Provider Discounts
16.4.3	2.4.7.3
In-Home Care for 15 or More Hours Per Week	In-Home Care for 15 or More Hours Per Week
16.5	4.8.1
Refusal to Authorize a Provider	Local Agency Refusal to Authorize to a Child
	Care Provider
Chapter 17 Authorization Changes	
17.1	None
Authorization Changes	

New Section:	Previous Section:
17.1.1	2.4.2.1
Assessment Results Authorizations	Authorizations Based on Assessment Results
	2.4.3.4.1
	Authorization Assessments During an Activity
	Break Period
17.1.2	2.4.2.2
Continuity of Care Authorizations	Authorizations Based on Continuity of Care
17.1.3	2.4.3.4.4
Authorization Assessments Following	Ending Authorizations During or Following an
Activity Break Periods	Activity Break Period
17.2	2.4.3.4
Activity Break Period Authorizations	Authorizations During an Activity Break
	Period
17.2.1	2.4.3.4.2
Activity Break Period Authorization Hours	No Increased Hours During an Activity Break
	Period
17.2.2	2.4.3.4.3
Children Not Previously Authorized	No New Authorizations During an Activity
	Break Period for Children Not Previously
	Authorized
17.2.3	2.4.3.4.4
Ending Activity Break Period Authorizations	Ending Authorizations During or Following an
1= 0	Activity Break Period
17.3	2.4.9
Changing Authorizations During a Month	Changing and Ending an Authorization During a Month
17.3.1	2.4.9.1
Hardships	Authorizations in Situations of Hardship
None	2.4.10
47.4	Provider Closure Policy
17.4	2.4.11
Excessive Unexplained Absences	Excessive Unexplained Absences
None	2.4.12
Ohantar 10 Onhaidu	Authorizations and Case Transfers
Chapter 18 Subsidy	2.5
18.1 Subsidy	Subsidy Payments
18.2	2.5.1
Copayments	Copayments
18.2.1	2.5.1.1
Exit Period Copayments	Calculating the Copayment in the Exit
Exit i diloa dopayindito	Copayment Period
18.2.2	2.5.1.2
Copayment Equals or Exceeds Subsidy	Assuming the Full Cost of Care
Amount	rice and rain doct of date
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New Section:	Previous Section:	
18.3	2.5.2	
Copayment Types	Copayment Types	
18.4	2.5.3	
Copayment Periods	Copayment Periods	
18.4.1	2.5.3.1	
Copayment Stabilization	Copayment Stabilization	
18.4.2	2.5.3.2	
Gradual Phase Out (GPO)	Gradual Phase Out (GPO)	
18.4.3	2.5.3.3	
Exit	Exit	
18.4.4	2.5.3.4	
Moving Between Copayment Periods	Moving Between Copayment Periods	
18.5	2.5.4	
Subsidy Calculation	Subsidy Calculation	
None	2.5.4.1	
	YoungStar Quality Adjustments	
18.5.1	2.4.5	
Subsidy Maximum Rates	Subsidy Maximum Rates	
18.6	2.5.5	
Changes Impacting Subsidy	Changes in Subsidy Amounts During the	
	Eligibility Period	
18.6.1	2.5.5	
Eligibility Changes	Changes in Subsidy Amounts During the	
	Eligibility Period	
18.6.2	2.5.5	
Authorization Changes	Changes in Subsidy Amounts During the	
	Eligibility Period	
18.6.3	2.5.5	
Provider Changes	Changes in Subsidy Amounts During the	
	Eligibility Period	
18.6.4	2.5.5	
Departmental Mass Changes	Changes in Subsidy Amounts During the	
10.7	Eligibility Period	
18.7	2.5.6	
Subsidy Availability	Subsidy Availability	
18.8	2.6	
Parent Share	Parent Share	
Chapter 19 Authorization Correspondence		
19.1	2.7.1	
Parent Authorization Notices	Parent Authorization Notices	
19.2	2.7.2	
Provider Letters	Authorization Information for Child Care	
Chantas 20 Fair Haavis	Providers	
Chapter 20 Fair Hearings	AFC	
20.1	4.5.6	
Parent Appeals	Appeal Process	

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.5.6.2
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.5.6.3
PV Appeal Process
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lient Overpayment Recovery Process
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lient Repayment Agreement
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ecovery of Provider Overpayments
.12.2.2
VPP—Provider Repayment Agreement (RPA)
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unning Notices
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.12.2.3
unning Notices
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.12.3.2
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ata Exchanges
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ata Tracking Requirements
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ront-End Verification
.2.1.1
EV Error-Prone Profile

New Section:	Previous Section:
Appendix VI	4.3
Red Flag Reports and Referrals	Detection
	4.3.1
	Referrals
	4.3.3
	Client Red Flag Reports
	4.9
	Detection
	4.9.1
	Referrals
	Referrale
	4.9.4.1
	Provider Red Flag Reports
Appendix VII	4.4
Client Investigations	Client Investigations
Appendix VIII	4.5
Client Sanctions	Sanctions
	4.5.0
	4.5.2
	Overpayments
	4.5.4.3
	Intentional Program Violations (IPVs)
	international regions violations (ii vo)
	4.5.5
	Criminal Prosecution
Appendix IX	4.5.1
Returning Funds	Retractions
	44044
	4.12.1.1
Annondiv V	Voluntary Repayment Agreement (VPA) 4.10
Appendix X Provider Program Integrity	Provider Investigations
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	4.11
	Sanctions
	4.11.1
	Overpayments
	4.11.2
	Stipulations

New Section:	Previous Section:
	4.11.3 Forfeitures
	4.11.4 Permanent Suspension
	4.11.5 Provider Appeal Process