



COUNCIL ON  
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
PHONE: 608-266-3118  
WEBSITE: [dhs.wisconsin.gov/cpd](https://dhs.wisconsin.gov/cpd)

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## **Council on Physical Disabilities (CPD) Transportation Committee Teleconference Meeting Minutes**

**Wednesday, March 9, 2022**

**1:00 P.M. to 2:30 PM**

**Approved May 11, 2023.**

### **Transportation Committee Action Items and Motion Items**

#### **A. Transportation Committee Action Items**

- 1. Action Item:** Taqwanya Smith will reach out the Department of Motor Vehicles (DMV) and check on current educational materials that are being promoted about accessible parking and signage for access isles.
- 2. Action Item:** DHS support staff will send out via email the CPD Transportation Committee Dashboard Document for tracking process on strategies and deliverables.
- 3. Action Item:** Transportation Committee members will monitor strategies and deliverables in the transportation section of the 2022-2024 CPD Work Plan and leads will report back on progress at the next CPD Transportation Committee Meeting scheduled for May 11, 2023.
- 4. Action Item:** DHS support staff will email Zoom Links for ongoing bi-monthly CPD Transportation Committee meetings.

#### **B. Action Item: Transportation Committee Motion Items**

- 1. Motion Item:** Ben Barrett made a motion to approve the March 9, 2023, Transportation Committee meeting agenda. Jeff Fox seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made the motion to approve the February 16, 2022, Transportation Committee Meeting Minutes. Jeff Fox seconded the motion. Motion carried.
- 3. Motion Item:** Gabriel Schlieve made a motion to schedule the CPD Transportation Committee meeting bi-monthly. Ben Barrett seconded the motion. Motion carried.



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**Motion Item:** Gabriel Schlieve made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried.

### **C. Transportation Committee Meeting Minutes**

#### **I. Welcome and Introductions: Charles Vandenplas, Chairperson**

**Transportation Committee members present:** Charles Vandenplas; Gabrielle Schlieve; Jeff Fox; Taqwanya Smith; and Ben Barrett.

**Transportation Committee members absent (Excused\*):** \*Roberto Escamilla II

**Guest(s):** Karen Secor, CPD Member-at-Large; Artrell Mason, CPD Member-at-Large; and Ramsey Lee, CPD Member-at-Large.

**DHS staff support present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR).

**Charles Vandenplas, Chairperson called the meeting to order at 1:04 P.M.**

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 160 318 5430 and via [Zoom](#).

#### **II. Review and Approve March 9, 2023, Transportation Committee Meeting Agenda**

- Ben Barrett made a motion to approve the March 9, 2023, Transportation Committee meeting agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

#### **III. Review and Approve February 16, 2022, Transportation Committee Meeting Minutes**

- Ben Barrett made the motion to approve the February 16, 2022, Transportation Committee Meeting Minutes. Jeff Fox seconded the motion. Motion carried. See Motion Item 2.

#### **IV. Public Comment on the State Plan for People with Physical Disabilities 2022-2024, or Issues Affecting People with Physical Disabilities**

No public comment was received.



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## V. Review and Discuss Transportation Section of the CPD 2022-2024 Work Plan

- The Transportation Committee discussed the Transportation section of the CPD 2022-2024 Work Plan, Strategies and Deliverables.
  - ***Assign Leads to Strategies and Deliverables:***
  - Support Initiatives Which Increase Funding or Access to Transportation for People with Physical Disabilities.
    - Ben Barrett and Ramsey Lee be leading the following: Collaborate with organizations, councils, committees, advocate groups and stakeholders on non-driver initiatives, public transportation, and rural transportation.
    - Charles Vandenas will remain the lead CPD representation on the Non-Emergency Medical Transportation, Transportation Advisory Council.
    - Ben Barrett and Ramsey Lee will lead the following: Support the Federal Volunteer Drivers Act and related initiatives.
    - Ben Barrett, Jeff Fox and Ramsey Lee will lead the following: Explore innovative ways to increase modified vehicle ownership for individuals with disabilities.
  - Monitor and advocate for administrative rule changes related to the implementation of universal changing stations in statewide rest areas.
    - Ben Barrett and Jeff Fox will lead the following: Collaborate with organizations, councils, committees, advocate groups and stakeholders on transportation related issues for people with disabilities.

Raise awareness about difficulties experienced by people with physical disabilities when an accessible parking space is misused, or illegal parking is not enforced, through the creation of accessible parking educational materials.



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- Taqwanya Smith will reach out the Department of Motor Vehicles (DMV) and check on current educational materials that are being promoted about accessible parking and signage for access isles. See Action Item 1.
- DHS support staff will send out the CPD Transportation Committee Dashboard Document for tracking process on strategies and deliverables. See Action Item 2.
- Transportation Committee members will monitor strategies and deliverables in the transportation section of the 2022-2024 CPD Work Plan and leads will report back on progress at the next CPD Transportation Committee Meeting scheduled for May 11, 2023. See Action Item 3.

#### **Discuss Ongoing Transportation Committee Meeting Schedule**

- The Transportation Committee discussed meeting on a bi-monthly for an hour, and the next meeting will be held on May 11, 2023, from 1:00 PM- 2:00 PM.
  - Gabriel Schlieve made a motion to schedule the CPD Transportation Committee meeting bi-monthly. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.
- DHS support staff will email Zoom Links for ongoing bi-monthly CPD Transportation Committee meetings. See Action Item 4.

#### **VI. Adjourn**

- Gabriel Schlieve made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 3.

**The meeting adjourned at 1:45 P.M.**