



COUNCIL ON  
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
PHONE: 608-266-3118  
WEBSITE: [dhs.wisconsin.gov/cpd](https://dhs.wisconsin.gov/cpd)

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**Wisconsin Council on Physical Disabilities (CPD)  
Quarterly Teleconference Meeting**

**Thursday, October 27, 2022  
9:00 A.M. to 12:00 P.M.**

**Approved January 26, 2023.**

**Action and Motion Items**

**A. Action Items**

- 1. Action Item:** DHS support staff will make revisions as requested by the Council to the Dan Johnson Advocacy Award materials.
- 2. Action Item:** The Council's Executive Committee will review and approve the revised Dan Johnson Advocacy materials at the November Executive Committee meeting.
- 3. Action Item:** Council Committee Chairs will develop work plans with their respective Committees on strategies of how they plan to achieve goals as outlined in the State Plan for People with Disabilities and will submit them for approval by the full Council at the April 2023 Quarterly meeting.
- 4. Action Item:** The Council will review the Universal Changing Station bill introduced last legislative session and prepare comments on getting this language incorporated in to the 2021 accessibility rule change for the Department of Safety and Professional Services at the January 2023 Quarterly meeting.

**B. Motion Items**

- 1. Motion Item:** Michael Conley-Kuhagen made a motion to approve the CPD October Quarterly meeting agenda. Roberto Escamilla II seconded the motion. Motion carried.
- 2. Motion Item:** Roberto Escamilla II made a motion to approve the July Quarterly meeting minutes. Charles Vandenplas seconded the motion. Motion carried.



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3. **Motion Item:** Karen Secor made a motion to approve the Dan Johnson Advocacy Award materials are revised. Nicole Herda seconded the motion. Motion carried.



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4. **Motion Item:** Roberto Escamilla II made a motion to approve the state plan as revised and to assign the Council Committee Chairs with developing work plans, submitting them to the full Council for approval, and providing updates on these work plans at the Council's monthly Executive Committee meetings. Motion was seconded by Jeff Fox. Motion carried.
5. **Motion Item:** Nicole Herda made a motion to approve CPD's State Fiscal Year 2022 Annual Report as presented. Jeff Fox seconded the motion. Motion carried.
6. **Motion Item:** Karen Secor made a motion to adjourn the meeting. Roberto Escamilla II seconded the motion. Motion carried.

### C. Meeting Minutes

#### I. Welcome and Introductions, Ben Barrett, Chairperson

**Council members present:** Ben Barrett; Artrell Mason; Jeff Fox; Charles Vandenplas; Karen Secor; Roberto Escamilla II; Jackie Gordon; Gabriel Schlieve; Michael Conley-Kuhagen; Ann Belisle; Nicole Herda; Ramsey Lee; and Jason Glozier.

**Council members absent (excused\*):** Camile Cray.

**Liaisons present:** Taqwanya Smith, Department of Transportation; Craig Wehner, Wisconsin Department for Workforce Development; Eva Kubinski, Department of Public Instruction; Kristine Zukrow, Division of Vocational Rehabilitation; and Jeremy Kaukl, Department of Safety and Professional Services.

**Liaisons absent (excused\*):** Nicholas Zouski, Department of Natural Resources; Elizabeth Watson, University of Wisconsin Whitewater; Sarah Smith, Wisconsin Office of the Commissioner of Insurance; and Colleen Larsen, Wisconsin Technical College System.

**Guests:** Mikael Snitker, Journey of Facilitation (JOFC) training participant; Jessa Bokhoven, JOFC; Stef Bugasch, JOFC; and Suzanne Brandt, JOFC.

**Captioning Services:** Courtney.



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**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Laura Plummer, DHS, BADR; Karen Potnek, DHS, BADR; and Amber Mullett, DHS, BADR.

## II. Meeting Called to Order

**Ben Barrett, Chairperson, called the meeting to order at 9:01 A.M.**

The meeting was made available via phone at (669) 254-5252 and Meeting ID: 161 338 9219 and via [Zoom](#).

## III. Review and Approve October Quarterly Meeting Agenda

- Michael Conley-Kuhagen made a motion to approve the CPD October Quarterly meeting agenda. Roberto Escamilla II seconded the motion. Motion carried. See Motion Item 1.

## IV. Review and Approve July Quarterly Meeting Minutes

- Roberto Escamilla II made a motion to approve the July Quarterly meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.

## V. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (9:10 A.M.–9:20 A.M.)

- Concerns were shared about public transit raising fares.
  - Roberto Escamilla II shared that he understood fares were raising due to increased fuel and transportation costs but feared that this might be a barrier to accessing accessible public transit for people with disabilities.
  - Artrell Mason shared the Milwaukee is cutting taxi services on May 31<sup>st</sup> under transit plus (transit and door services/paratransit) due to requirement to drug test drivers. Milwaukee is holding roundtables on this issue.
  - Public comment closed at 9:18 A.M.



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## VI. CPD Liaison Updates

- Eva Kubinski, Department of Public Instruction (DPI) Liaison shared that there is a new division superintendent that is trying to understand and support special education. DPI is creating Policy Initiative Advisors with subject matter expertise to inform the division superintendent and discuss how funding should be used. See DPI report send with meeting notice.
- Taqwanya Smith, Department of Transportation (DOT) Liaison shared that the next non-driver advisory committee will be in November.
- Jeremy Kaukl, Department of Safety and Professional Services Liaison reported that they are awaiting new building codes related to accessibility are to be reviewed and adopted by the Wisconsin legislature.
- Kristine Zukrow, Division of Vocational Rehabilitation (DVR) Liaison shared DVR will hold a state conference. DVR is wanting to do more outreach in the community to get more people enrolled in DVR services.

## VII. CPD Committee Updates

- ***Emergency Preparedness***
  - Karen Secor, Emergency Preparedness Committee Chair, provided updates on CPD Emergency Preparedness Toolkit distribution and outreach events.
    - Karen Secor and Nicole Herda presented to homeless providers in September. This was also posted by Nicole Herda via Facebook Live.
    - Ben Barrett and Jeff Fox staffed exhibit tables at the National Respite Conference in Madison in September and the Self-Determination Conference in Wisconsin Dells in October. Ben Barrett and Jeff Fox stated a third person is needed if the Council chooses to be an exhibitor at the Self-Determination Conference in the future. At these two events over 500 toolkits were distributed. There was a lot of interest by caregivers in the toolkit as well as the emergency communications folder.



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- Nicole Herda shared that there was interest from the Wisconsin Council of Churches to have a presentation on the Emergency Preparedness Toolkit.
  - Jackie Gordon also shared that there was an opportunity to have a table at the National Respite Conference being held September 13-15, 2022 at the Concourse Hotel in Madison, WI.
  - Charles Vandenplas staffed an exhibit table at the Disabled Veterans of Americans conference in Madison in September.
  - Buffalo County and Hayward emergency preparedness presentations were discussed for winter of 2023. Gabriel Schlieve volunteered to do the Buffalo County presentation.
- **Executive Committee**
    - **Review and Approve Dan Johnson Advocacy Award Documents**
      - The Council reviewed the press release, application, and award criteria. The Council requested several revisions.
        - Karen Secor made a motion to approve the Dan Johnson Advocacy Award materials are revised. Nicole Herda seconded the motion. Motion carried. See Motion Item 3.
        - DHS support staff will make revisions as requested by the Council to the Dan Johnson Advocacy Award materials. See Action Item 1.
        - The Council's Executive Committee will review and approve the revised Dan Johnson Advocacy materials at the November Executive Committee meeting. See Action Item 2.
      - Timeline for the Dan Johnson Advocacy award was discussed and determined to be as follows:
        - December 2022 – Call for Nominations
        - April 2023 – Applications Reviewed



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- June 2023 – Nominees Selected
- October 2023 – Award Celebration will be held in conjunction with CPD’s Quarterly meeting

#### **VIII. CPD State Plan Distribution and Discuss Development of Workplans by CPD Committees**

- The Council discussed the demographic data in the introduction of the state plan. The Council agreed that race information for Wisconsin needs to be added in a graphic or visual format.
- The Council discussed the final version of the State Plan being distributed to the Council’s Committees. The Council’s Committees would then meet and develop detailed work plans which identify strategies as to how the Council will achieve goals in the State Plan. Council Committees will bring these work plans back to the full Council for approval at the April quarterly meeting. The Council Committee chairs would provide updates as to their Committee’s progress on the work plan at the Council’s monthly Executive Committee meetings.
  - Roberto Escamilla II made a motion to approve the state plan as revised and to assign the Council Committee Chairs with developing work plans, submitting them to the full Council for approval, and providing updates on these work plans at the Council’s monthly Executive Committee meetings. Motion was seconded by Jeff Fox. Motion carried. See Motion Item 4.
  - Council Committee Chairs will develop work plans with their respective Committees on strategies of how they plan to achieve goals as outlined in the State Plan for People with Disabilities and will submit them for approval by the full Council at the April 2023 Quarterly meeting. See Action Item 3.

#### **IX. Review and Approve CPD State Fiscal Year 2022 Annual Report**

- Nicole Herda made a motion to approve CPD’s State Fiscal Year 2022 Annual Report as presented. Jeff Fox seconded the motion. Motion carried. See Motion Item 5.



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## **X. Discuss Options for Applications (Apps) for Bathroom Accessibility and Universal Access**

- The Council discussed that it would be helpful to have an app that would identify accessible rest areas, restaurants, etc. throughout the state.
  - Karen Secor stated the Department of Transportation (DOT) had a list of accessible rest areas on its website.
  - The Council further discussed that it would be helpful for the list of DOT rest areas or the app to list if the rest areas have family restrooms or adult chaining stations.
  - Taqwanya Smith with DOT stated that there are currently no rest areas with adult changing stations. However, DOT is looking at upgrading rest areas which includes family restrooms and infant changing stations over the next few years. Taqwanya Smith stated that DOT may consider adult changing stations in future rest area upgrades.
  - The Council discussed that DOT may want to include the non-drivers interactive map on the DOT website with the accessible rest areas information.
- Roberto Escamilla II also asked if listing accessible hotels would be helpful too. The Council discussed maybe reaching out the Hotel Association or Wisconsin Inn Keepers Association again.
  - There is a website [wisconsinlodging.org](https://wisconsinlodging.org) that was some information about hotels, including accessibility, and that is populated by the hotel and lodging association
- Jackie Gordon also mentioned that it would be helpful to also have a list of accessible emergency shelters when traveling.
- Jeremy Kaukl with the Department of Safety and Professional Services stated that the requirement to have universal changing stations would be more effective if it was done through administration code rather than legislation that would change state statute. Department of Safety and Professional Services is having a public comment period for 2021 building codes.





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- The Council may want to submit this recommendation to Department of Safety and Professional services to require universal changing stations as part of those building codes.
- The Council will review the Universal Changing Station bill introduced last legislative session and prepare comments on getting this language incorporated in to the 2021 accessibility rule change for the Department of Safety and Professional Services at the January 2023 Quarterly meeting. See Action Item 4.

#### **XI. Discuss 2023 Meeting Dates and Locations**

- The Council discussed 2023 meeting dates and dates are as follows:
  - Thursday, January 26, 2023, 9:00 A.M-4:00 P.M.
  - Thursday, April 27, 2023, 9:00 A.M.-4:00 P.M.
  - Thursday, July 27, 2023, 9:00 A.M.-4:00 P.M.
  - Thursday, October 26, 2023, 9:00 A.M.-4:00 P.M.
- DHS support staff are bidding out meeting locations and will get back to the Council with responses. The Council will hold its January and October meeting in Madison, as the Dan Johnson Advocacy Award Ceremony will be in October.
- The Council also discussed conducting a new CPD member orientation the night before the April quarterly meeting.

#### **XII. Draft January 26,2023 CPD Quarterly Meeting Agenda**

- The Council drafted the January 26, 2023 Quarterly meeting agenda. The agenda is as follows:
  - Welcome and Introductions
  - Review and Approve January Quarterly Meeting Agenda
  - Review and Approve October Quarterly Meeting Minutes
  - Public Comment
  - Presentation on the Caregiver Crisis Coalition



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- Accessible Voting/Disability Vote
- Discuss State Budget Updates

### **XIII. Adjourn**

- Karen Secor made a motion to adjourn the meeting. Roberto Escamilla II seconded the motion. Motion carried. See Motion Item 6.

**Meeting adjourned at 11:28 A.M.**