



COUNCIL ON  
PHYSICAL DISABILITIES

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## **Council on Physical Disabilities (CPD) Executive Committee Meeting Minutes**

**Wednesday, January 3, 2024**

**10:00 A.M. to 11:00 A.M.**

### **Executive Committee Action Items and Motion Items**

#### **A. Executive Committee Action Items**

- 1. Action Item:** DHS Support Staff will reach out to Representative Jimmy Anderson's office to invite him to the CPD Quarterly Meeting on January 25, 2024.
- 2. Action Item:** Ramsey Lee will email information from the meeting to DHS Support Staff to share with CPD.
- 3. Action Item:** DHS Support Staff will update the 2024 Executive Committee Meeting schedule to remove dates in months there is a Quarterly Meeting.

#### **B. Executive Committee Motion Items**

- 1. Motion Item:** Charles Vandenplas made a motion to approve the January 3, 2024, Executive Committee Meeting Agenda. Karen Secor seconded the motion. Motion carried.
- 2. Motion Item:** Charles Vandenplas. made a motion to approve the December 13, 2023, Executive Committee Meeting minutes. Karen Secor seconded the motion. Motion carried.
- 3. Motion Item:** Gabriel Schlieve made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried.

#### **C. Executive Committee Meeting Minutes**

##### **I. Welcome and Introductions: Ben Barrett, Chairperson**

**Executive Committee members present:** Ben Barrett; Jeff Fox; Ramsey Lee, Charles Vandenplas, Gabriel Schlieve, Jackie Gordon, Artrell Mason and Karen Secor.

**Executive Committee members absent (Excused\*):** Roberto Escamilla II.

**Guest(s):** Jason Glozier, Member-at-Large; Dr. Elizabeth Watson, University of Wisconsin System Liaison.

**DHS Staff Support Present:** Angela Brenna, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); and Zachary Davenport, DHS, BADR.

**American Sign Language Interpreting (ASL) Services:** Carly Bieri and Chantel Wiedmeyer.

**II. Ben Barrett, Chairperson called the meeting to order at 10:01 A.M.**

The Executive Committee meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 1786 1716 and via [Zoom](#).

**III. Review and Approve January 3, 2024, Executive Committee Meeting Agenda**

- Charles Vandenplas made a motion to approve the January 3, 2024, Executive Committee Meeting Agenda. Karen Secor seconded the motion. Motion carried. See Motion Item 1.

**IV. Review and Approve December 13, 2023, Executive Committee Meeting Minutes**

- Charles Vandenplas made a motion to approve the December 13, 2023, Executive Committee Meeting minutes. Karen Secor seconded the motion. Motion carried. See Motion Item 2.

**V. Public Comment on the State Plan for People with Physical Disabilities 2022-2024, or Issues Affecting People with Physical Disabilities**

- No public comment received.

**VI. Follow-up From A Home for Everybody Conference**

- Ramsey Lee shared he is on the committee planning A Home for Everybody Conference and will bring updates to CPD.

**VII. Follow-up Regarding LRB-3244 Information and Technology Accessibility Standards**

- DHS Support Staff shared WI State Representative Jimmy Anderson's proposed bill (Legislative Reference Bureau-3244) that would require all public entities websites to follow best practices for accessibility as outlined in the international Web Content Accessibility Guidelines (WCAG).

- The Committee discussed concerns about how implementing LRB-3244, as written, may impact the requirements in WI for digital accessibility under the Americans with Disabilities Act (ADA) Title II.
- The Committee discussed inviting Representative Jimmy Anderson to the CPD Quarterly Meeting on January 25, 2024, to learn more about LRB-3244. If Representative Jimmy Anderson can attend, members suggested to invite other Councils and Committees. DHS Support Staff will reach out to Representative Jimmy Anderson's office to invite him to the CPD Quarterly Meeting on January 25, 2024. See Action Item 1.

## VIII. CPD Committee Updates

- ***Emergency Preparedness***

- Karen Secor shared that the Emergency Preparedness Committee will be working on updating the presentation for first responders to include additional categories of disability including seniors, chemical sensitivity, and individuals who experience seizures.

- ***Housing***

- Jeff Fox shared that the Committee did not meet in December. The next meeting will be January 8, 2024.
- Ramsey Lee shared updates from the Housing and Urban Development (HUD) meeting held on December 4, 2023. Ramsey Lee will email information from the meeting to DHS Support Staff to share with CPD. See Action Item 2.

- ***Employment and Health***

- Ben Barrett shared that the Committee is tracking updates on Family Care and Family Care Partnership services around employment. DHS/Division of Medicaid Services (DMS) and the Division of Vocational Rehabilitation (DVR) have jointly approved the definition of Competitive Integrated Employment.
- Ramsey Lee shared the Standards for Certified 1-2 Bed Adult Family Homes are open for public comment.

- ***Transportation***

- The Committee shared that Kyle Kleist (Center for Independent Living, Executive Director) will be attending the next Transportation Committee

Meeting to share updates about the New Freedom Volunteer Driver Program and other transportation initiatives.

- Ramsey Lee shared updates from the IRIS Advisory Committee about Non-Emergency Medical Transportation.
- **Discuss CPD Committee Collaboration with Committee and Sub-Committees**
  - DHS Support Staff shared that an invitation will be sent to the Chairs and Vice Chairs of each Council and Committee supported by the DHS Office for the Promotion of Independent Living (OPIL) to attend a Cross-Council Meeting. The goal of this meeting is collaboration. The Committee discussed opening it up to more than Chairs and Vice Chairs.

**IX. Discuss CPD Committees Combining with Other Committees and Sub-Committees**

- DHS Staff shared that there will be an Office for the Promotion of Independent Living (OPIL) Councils/Committees Teleconference Meeting on January 18, 2024, from 10:00 A.M. to 11:30 A.M. The Chairs and Vice Chairs of all 6 Councils/Committees will receive an invitation.

**X. Draft January 3, 2024, CPD Quarterly Meeting Agenda**

- The Executive Committee drafted the January 3, 2024, Quarterly Teleconference Meeting Agenda.

**XI. Discuss Ongoing 2024 Executive Committee Meeting Schedule**

- The Executive Committee discussed changing the 2024 schedule to have Executive Meetings only in the months there is not quarterly meeting scheduled. DHS Support Staff will update the 2024 Executive Committee Meeting schedule to remove dates in months there is a Quarterly Meeting. See Action Item 3.
- The Executive Committee drafted the Agenda for the CPD Executive Committee meeting on February 7, 2024.

**• Adjourn**

- Gabriel Schlieve made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried. See Motion Item 3.

**The meeting adjourned at 11:01 A.M.**