



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Council on Physical Disabilities (CPD)
Executive Committee Meeting Minutes**

Wednesday, February 7, 2024

10:00 A.M. to 11:00 A.M.

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** DHS Support Staff will invite CPD Member, Jason Glozier, to Executive Committee Meeting to provide IL Days updates.
- 2. Action Item:** DHS Support Staff will send out an invitation to members for the CPD Quarterly Meeting on April 23, 2024. The invitation will note both in-person and teleconference options.

B. Executive Committee Motion Items

- 1. Motion Item:** Karen Secor made a motion to approve the February 7, 2024, Executive Committee Meeting Agenda. Elizabeth Watson seconded the motion. Stacy Ellingen requested an adjustment to line item, "CPD Committee Updates, Transportation" to include, "Update on Department of Transportation (DOT) website project." Motion carried with adjustment to agenda.
- 2. Motion Item:** Karen Secor made a motion to approve the January 3, 2024, Executive Committee Meeting minutes. Charles Vandenplas seconded the motion. Karen Secor added a correction to the minutes. Motion carried with correction to minutes.
- 3. Motion Item:** Charles Vandenplas made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions: Jeff Fox, Vice Chairperson

Executive Committee members present: Ben Barrett, Jeff Fox, Jackie Gordon, Ramsey Lee, Charles Vandenplas, Gabriel Schlieve, Artrell Mason, and Karen Secor.

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Executive Committee members absent (Excused*): Roberto Escamilla II.

CPD Members At-Large present: Stacy Ellingen, Jason Glozier, and Dr. Elizabeth Watson.

Guest(s): No guests.

DHS Staff Support Present: Angela Brenna, Department of Health Services (DHS), and Zachary Davenport, DHS, BADR.

American Sign Language Interpreting (ASL) Services: Carly Bieri and Chantel Wiedmeyer.

II. Jeff Fox, Vice Chairperson called the meeting to order at 10:02 A.M.

- The Executive Committee meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 1786 1716 and via [Zoom](#).

III. Review and Approve February 7, 2024, Executive Committee Meeting Agenda

- Karen Secor made a motion to approve the February 7, 2024, Executive Committee Meeting Agenda. Elizabeth Watson seconded the motion. Stacy Ellingen requested an adjustment to line item, “CPD Committee Updates, Transportation” to include Update on Department of Transportation (DOT) website project. Motion carried with adjustment to agenda. See Motion Item 1.

IV. Review and Approve January 3, 2024, Executive Committee Meeting Minutes

- Karen Secor made a motion to approve the January 3, 2024, Executive Committee Meeting minutes. Charles Vandenplas seconded the motion. Karen Secor added a correction to the minutes. Motion carried with correction to minutes. See Motion Item 2.

V. Public Comment on the State Plan for People with Physical Disabilities 2022-2024, or Issues Affecting People with Physical Disabilities

- Jeff Fox stated that Social Security may be making updates to their payments. He said he noticed a change in his own payments.

VI. Discuss Follow-Up Items from the January 25, 2024, CPD Quarterly Meeting

- The Committee discussed the information shared by Representative Jimmy Anderson from the CPD Quarterly Meeting.

VII. Discuss Follow-Up Items from the Cross-Council Meeting on January 18, 2024

- Ben Barrett and Ramsey Lee shared updates from the meeting. They mentioned being excited about future opportunities to work with the other councils.
- DHS Support Staff shared that an invitation will be sent to the Chairs and Vice Chairs of each Council and Committee supported by the DHS Office for the Promotion of Independent Living (OPIL) to attend another Cross-Council Meeting in February.
- Ramsey Lee requested that someone from ILCW give updates from IL Days at the next Executive Committee Meeting. DHS Support Staff will invite CPD Member, Jason Glozier, to Executive Committee Meeting to provide IL Days updates. See Action Item 1.

VIII. CPD Committee Updates

Emergency Preparedness

- Karen Secor shared updates about the Emergency Preparedness Committee. Some members shared ideas about items that could be added to the Emergency Preparedness Toolkit. Karen Secor asked that they attend the next meeting to discuss these items further. The next meeting will be held, March 13, 2024, from 12:00 PM to 1:00 PM.

Housing

- Jeff Fox shared that the Committee is on a hiatus until after the Cross Council Engage for Change Meeting. He stated there may opportunities to work with other Housing Committees from Councils. Jeff Fox stated that he will be stepping down in the next year as Housing Committee Chair and will need to develop a plan for next steps.

Employment and Health

- Ramsey Lee shared that the next Employment and Health Committee Meeting will be held on February 12, 2024.

Transportation

- The Committee shared that Kyle Kleist (Center for Independent Living, Executive Director) will be attending the next Transportation Committee Meeting to share updates about the New Freedom Volunteer Driver Program and other transportation initiatives.
- ***Update on Department of Transportation (DOT) website project:*** ***Stacy Ellingen and Dr. Elizabeth Watson***, shared that they may have a

project for CPD Transportation Committee to consider. They shared that the DOT website does not have adequate resources or information about adaptive driving. They would like to work with DOT on updating and cross-referencing resources on their website to make sure people are aware of what is available. The next CPD Transportation Committee meeting will be held March 14, 2024.

IX. Discuss April CPD Quarterly Meeting at ADILN Conference

- Members discussed holding the next CPD Quarterly Meeting in La Crosse on April 23, 2024. This day will be prior to the Aging Disability and Independent Living Network Conference. Members agreed the meeting should be held hybrid for those who cannot attend in-person. DHS Support Staff will send out an invitation to members for CPD Quarterly Meeting to be held on April 23, 2024. See Action Item 2.

X. Draft next Executive Committee Meeting Agenda

- The Executive Committee drafted the March 6, 2024, CPD Executive Committee Meeting Agenda.

• Adjourn

- Charles Vandenplas made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 11:01 A.M.