



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

Council on Physical Disabilities (CPD) Executive Committee Meeting Minutes

**Friday, August 19, 2022
2:00 P.M. to 3:30 PM**

APPROVED OCTOBER 3, 2022.

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

1. **Action Item:** The Executive Committee will discuss the Dan Johnson Advocacy Award ceremony within its Executive Committee meetings, including award nominations, review process, and award recipient selection. It will now be a standing agenda item.

B. Executive Committee Motion Items

1. **Motion Item:** Karen Secor made a motion to approve the August Executive Committee meeting agenda as amended. Charles Vandenplas seconded the motion. Motion carried.
2. **Motion Item:** Gabriel Schlieve made a motion to approve the July Executive Committee Meeting minutes. Charles Vandenplas seconded the motion. Motion carried.
3. **Motion Item:** Jeff Fox made a motion maintain the Dan Johnson Advocacy Award timelines from the prior award cycle. Karen Secor seconded the motion. Motion carried.
4. **Motion Item:** Karen Secor made a motion to modify the State Plan to align it with the SHIP framework. Charles Vandenplas seconded the motion. Motion carried.
5. **Motion Item:** Jeff Fox made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions: Ben Barrett, Chairperson

Executive Committee members present: Ben Barrett; Jackie Gordon; Jeff Fox; Charles Vandenplas; Gabriel Schlieve; Artrell Mason; and Karen Secor.

Executive Committee members absent (Excused*): N/A.

Guest(s): Ramsey Lee, Member at-Large, Governor's Committee on People with Disabilities (GCPD).

DHS staff support present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; and Ashley Walker, DHS, BADR.

II. Ben Barrett, Chairperson called the meeting to order at 2:01 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 161 465 0494 and via [Zoom](#).

III. Review and Approve August Executive Committee Meeting Agenda

- Karen Secor made a motion to approve the August Executive Committee meeting agenda. Charles Vandenplas seconded the motion.
 - Discussion led to the meeting agenda being amended to include Committee Updates as agenda item VIII.
 - Karen Secor made a motion to approve the August Executive Committee meeting agenda as amended. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve July Executive Committee Meeting Minutes

- Gabriel Schlieve made a motion to approve the July Executive Committee Meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on the State Plan for People with Physical Disabilities 2019-2021, or Issues Affecting People with Physical Disabilities

- Ramsey Lee provided information about the Governor's Transportation and Equity Councils, and the opportunities for CPD to contribute information in policy and practices related to disability, and the needs of people with disabilities.

VI. Discuss Dan Johnson Advocacy Award and Draft Recommendations

- The Executive Committee discussed the Dan Johnson Advocacy Award for 2023.
- The Executive Committee will discuss the Dan Johnson Advocacy Award ceremony within its Executive Committee meetings, including award nominations, review process, and award recipient selection. It will be a standing agenda item. See Action Item I.
- Jackie Gordon indicated she has sample documents from prior review process she can share with the Executive Committee for review.
- Jeff Fox made a motion to maintain the Dan Johnson Advocacy Award timelines from the prior award cycle. Karen Secor seconded the motion. Motion carried. See Motion Item 3.

VII. Presentation regarding State Health Assessment (SHA) and State Health Improvement Plan (SHIP)

- Julia Nagy, Wisconsin Department of Health Services discussed State Health Assessment and State Health Improvement Plan, as a framework to consider health and disability in the policy and practice processes.
- Specifically, alignment with State Health Improvement Plan (SHIP) could serve CPD and disability interests as strategies in CPD's State Plan for People with Physical Disabilities, and in the development of its annual work plan in order to adjust to emerging issues and opportunities related to disability.
- Topical areas within CPD State Plan could align within the SHIP framework of Social and Community Conditions, Physical, Mental, and systemic safety, Person and Community Centered Health Care, Social Connectedness and Belonging, and Mental and Emotional Health and Well-Being.



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VIII. CPD Committee Updates

- **Emergency Preparedness Committee**
 - The Emergency Preparedness Toolkit and Emergency Preparedness Communications folder inventory, usage, and distribution were discussed, including local and regional distribution, and future needs.
- **State Plan Committee**
 - Lisa Sobczyk, DHS support staff, discussed the updated draft of the CPD State Plan for People with Physical Disabilities, 2022-2024.
 - The Executive Committee discussed aligning its State Plan with the SHIP framework and removing the strategies from the State Plan and placing them in CPD's annual work plan.
 - Karen Secor made a motion to modify the State Plan to align it with the SHIP framework. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 4.

IX. Draft September 26, 2022, CPD Executive Committee Meeting Agenda

1. Review and Approve September Executive Committee Meeting Agenda
2. Review and Approve August Executive Committee Minutes
3. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (2:10 P.M.–2:20 P.M.)
4. Review, Discuss, and Approve Dan Johnson Advocacy Award Documents
5. State Health Improvement Plan (SHIP) and CPD 2022-2024 Strategy alignment.
6. CPD State and annual Work Plan
7. Draft October Executive Committee Meeting Agenda
8. Adjourn



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X. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried. See Motion Item 5.

The meeting adjourned at 3:25 P.M.