



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

Council on Physical Disabilities (CPD) Executive Committee Meeting Minutes

**Thursday, July 27, 2022
2:00 P.M. to 5:00 PM**

APPROVED 08/19/2022

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** The Executive Committee established an ad-hoc committee for the Dan Johnson Advocacy Award nomination review and award recipient selection.
- 2. Action Item:** DHS support staff will invite State Health Assessment (SHA) and State Health Improvement Plan (SHIP) staff to present on the current SHIP framework at a future Council Executive Committee meeting.

B. Executive Committee Motion Items

- 1. Motion Item:** Jeff Fox made a motion to approve the amended July Executive Committee meeting agenda as amended. Karen Secor seconded the motion. Motion carried.
- 2. Motion Item:** Charles Vandenplas made a motion to approve the May Executive Committee Meeting minutes. Karen Secor seconded the motion. Motion carried.
- 3. Motion Item:** Jeff Fox made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions: Ben Barrett, Chairperson

Executive Committee members present: Ben Barrett; Jackie Gordon; Jeff Fox; Charles Vandenplas; and Karen Secor.

Executive Committee members absent (Excused*): N/A.

Guest(s): Artrell Mason, CPD Member At-Large and Ramsey Lee, Governor's Committee on People with Disabilities (GCPD).

CART Provider: Margo Lucas.

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DHS staff support present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Laura Plummer, DHS, BADR; Ashley Walker, DHS, BADR; and Gary Roth, DHS, Bureau of Information Technology Services (BITS).

II. Ben Barrett, Chairperson called the meeting to order at 2:45 P.M.

The Executive Committee meet was held at the Sheraton Madison Hotel. The meeting was also accessible by phone at (669) 254-5252 and Meeting ID: 160 220 6144 and via [Zoom](#).

III. Review and Approve July Executive Committee Meeting Agenda

- Jeff Fox made a motion to approve the July Executive Committee meeting agenda. Karen Secor seconded the motion.
 - Discussion was had that agenda item 3 needs to be amended to read “Approval of May Executive Committee Minutes.” It was originally stated on the draft agenda as Approval of March Executive Committee Meeting Minutes.
 - Jeff Fox made a motion to approve the July Executive Committee meeting agenda as amended. Karen Secor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve May Executive Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the May Executive Committee Meeting minutes. Karen Secor seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for People with Physical Disabilities 2019-2021, or Issues Affecting People with Physical Disabilities

- No public comment was received.

VI. View and Discuss Governor’s Committee for People with Disabilities ([#accessforall videos Wisconsin GCPD - YouTube](#))

- The videos were reviewed and discussed in relation to the Council on Physical Disabilities State Plan, 2022-2024 and related work plan.

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VII. Discuss Dan Johnson Advocacy Award and Draft Recommendations

- The Executive Committee discussed Dan Johnson Advocacy Awards and development of an Ad-Hoc Award Committee. The Executive Committee will develop and assign Dan Johnson Advocacy Award Committee members for work in reviewing the nominees in the fall and winter of 2022, with tentative award(s) in Spring/Summer of 2023.
 - Jackie Gordon indicated she would serve on the Dan Johnson Advocacy Award Committee.

VIII. Update on Active CPD Committees

- **Emergency Preparedness Committee**
 - Toolkit and Communication folder usage and distribution were discussed, including local and regional distribution, and needs for the future.
- **State Plan Committee**
 - The Council's State Plan was reviewed within the current State Health Assessment (SHA) and State Health Improvement Plan (SHIP) framework. Priority areas in the framework include:
 - Social Determinants of Health
 - Physical, Mental and Systemic Safety
 - Person and community Centered Health
 - Social Connectedness and Belonging
 - Mental and Emotional Health and Well Being
 - The Council would like to further explore utilizing this framework for the Council's State Plan and related work plan. In addition, the Council wants to meet with DHS staff to discuss alignment between the two plans.
 - DHS support staff will invite State Health Assessment (SHA) and State Health Improvement Plan (SHIP) staff to present on the current SHIP framework at a future Council Executive Committee meeting. See Action Item 2.



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IX. Draft August 19, 2022, CPD Executive Committee Meeting Agenda

- Review and Approve August Executive Committee Meeting Agenda
- Review and Approve July Executive Committee Minutes
- Public Comment
- Guest Speaker: State Health Assessment (SHA) and State Health Improvement Plan input (SHIP) Framework Presentation
- Draft September Executive Committee Meeting Agenda

X. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 4:13 P.M.