



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, July 12, 2023

12:00 P.M. to 1:00 P.M.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

- 1. Action Item:** Committee members will continue to email DHS support staff information about outreach and presentations for tracking purposes.
- 2. Action Item:** DHS support staff will work with OPEHC regarding setting up coding to use to grant towards outreach and education.

B. Emergency Preparedness Committee Motion Items

- 1. Motion Item:** Charles Vandenplas made a motion to approve the July 12, 2023, Emergency Preparedness Committee meeting agenda. Gabriel Schlieve seconded the motion. Motion carried.
- 2. Motion Item:** Charles Vandenplas made a motion to approve the May 10, 2023, Emergency Preparedness Committee meeting minutes. Ramsey Lee seconded the motion. Motion carried.
- 3. Motion Item:** Jeff Fox made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ramsey Lee; Gabriel Schlieve; Ben Barrett; and Charles Vandenplas.

Council Members absent (excused*): *Jackie Gordon; and Nicole Herda.

Guest(s): Not applicable.



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DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Angela Brenna, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:03 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve July 12, 2023, Emergency Preparedness Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the July 12, 2023, Emergency Preparedness Committee meeting agenda. Gabriel Schlieve seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve May 10, 2023, Emergency Preparedness Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the May 10, 2023, Emergency Preparedness Committee meeting minutes. Ramsey Lee seconded the motion. Motion carried. See Motion Item 2.

IV. Public Comment on the State Plan for People with Disabilities, 2022-2024 (<https://dhs.wisconsin.gov/cpd/cpd-state-plan-2022-24.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- No public comment received.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- **Update on Emergency Preparedness Toolkit Inventory, Disbursement:** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.



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- Committee members will continue to email DHS support staff information about outreach and presentations for tracking purposes. See Action Item 1.
- ***Office of Preparedness and Emergency Health Care (OPEHC)
Emergency Preparedness Outreach Grant***
 - DHS support staff stated that OPEHC approved the \$6,000 grant to assist with costs associated with outreach for Emergency Preparedness, which includes exhibit booths and lodging costs and as a new initiative, CPD would also like to provide education and outreach to the seven regional Healthcare Emergency Readiness Coalitions.
 - DHS support staff will work with OPEHC regarding setting up coding to use to grant towards outreach and education. See Action Item 1.
- ***Updates on Presentations:***
 - ***Update on Conferences***
 - A Home for Everyone
 - July 19-20, 2023
 - Ben Barret, Jeff Fox, Ramsey Lee and Karen Secor volunteered to host an information booth at the conference and would like to be in attendance.
 - Group went over logistics and lodging is set-up and registration are complete.
 - Self-Determination Conference
 - October 16-18, 2023, Wisconsin Dells
 - Jeff Fox, Ben Barrett, and Ramsey Lee agreed to be in attendance to have the exhibit booth.
 - DHS support staff will assist with registration and lodging.
 - iTeam presentation in Durand
 - Karen Secor will be presenting on October 25, 2023.



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VI. Draft the August 9, 2023, Emergency Preparedness Meeting Agenda

- The Committee made the decision to moved agenda items forward for updates and continuing to discuss outreach efforts for the August 9, 2023, Emergency Preparedness Meeting.

VII. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 12:47 P.M.

DRAFT