



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, May 10, 2023

12:00 P.M. to 1:00 P.M.

Approved July 12, 2023.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

- 1. Action Item:** Ben Barrett will complete and send DHS the call for presenter application to submit.
- 2. Action Item:** Karen Secor will reach out to Artrell Mason, CPD Member-at-Large, to see if she wants to assist with the HEAR WI Safety Information Presentation in West Allis.

B. Emergency Preparedness Committee Motion Items

- 1. Motion Item:** Ben Barrett made a motion to approve the May 10, 2023, Emergency Preparedness Committee meeting agenda. Charles Vandenplas seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the March 8, 2023, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried.
- 3. Motion Item:** Charles Vandenplas made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ramsey Lee; Ben Barrett; and Charles Vandenplas

Council Members absent (excused*): Jackie Gordon; Nicole Herda; and *Gabriel Schlieve.



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Guest(s): Not applicable.

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR).

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:04 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve May 10, 2023, Emergency Preparedness Committee Meeting Agenda

- Ben Barrett made a motion to approve the May 10, 2023, Emergency Preparedness Committee meeting agenda. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve March 8, 2023, Emergency Preparedness Committee Meeting Minutes

- Ben Barrett made a motion to approve the March 8, 2023, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.

IV. Public Comment on the State Plan for People with Disabilities, 2022-2024 (<https://dhs.wisconsin.gov/cpd/cpd-state-plan-2022-24.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- No public comment received.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- **Update on Emergency Preparedness Toolkit Inventory, Disbursement:** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.



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- ***Office of Preparedness and Emergency Health Care (OPEHC)
Emergency Preparedness Outreach Grant***
 - DHS support staff stated that OPEHC will have an update in June 2023 on approval or denial of the \$6,000 grant to assist with costs associated with outreach for Emergency Preparedness, which includes exhibit booths and lodging costs and as a new initiative, CPD would also like to provide education and outreach to the seven regional Healthcare Emergency Readiness Coalitions.
- ***Updates on Presentations:***
 - ***Update on Conferences***
 - Disabled America Veterans (DAV) Conference,
 - June 8-10, 2023
 - Charles Vandenplas, Ben Barrett, Karen Secor and Jeff Fox will be in attendance.
 - Ben Barrett and Jeff Fox will pick up 100 Emergency Preparedness Toolkits at 2:30 P.M. at DHS on June 8, 2023.
 - DHS support staff will assist with arranging lodging.
 - Caregiver Conferences
 - Feedback on Ashland, April 19, 2023
 - Ben Barrett, Karen Secor and Jeff Fox attended the event and passed out 50 Toolkits.
 - Superior, May 11, 2023
 - Ben Barrett, Karen Secor and Jeff Fox plan on attending this event.
 - A Home for Everyone
 - July 19-20, 2023
 - Ben Barret, Jeff Fox, Ramsey Lee and Karen Secor volunteered to host an information booth at the conference and would like to be in attendance.



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- DHS support staff will assist with registration and lodging.
- Self-Determination Conference
 - October 16-18, 2023, Wisconsin Dells
 - Jeff Fox, Ben Barrett, and Ramsey Lee agreed to be in attendance for a presentation and also have the exhibit booth.
 - Ben Barrett will complete and send DHS the call for presenter application to submit. See Action Item 1.
 - DHS support staff will assist with registration and lodging.
- Across the Boarded Senior Information and Awareness Walk
 - June 21, 2023
 - Karen Secor will be in attendance.
 - DHS support staff will mail Karen Secor 24 Toolkits for the event.
- HEAR WI Safety Information Presentation
 - Karen Secor reported that she received a request to do an in-person presentation to families at HEAR WI in West Allis and was looking at summer dates.
 - Karen Secor stated that she hoped to piggyback the presentation with the A Home for Everyone Conference since it was in the same area of the state.
 - Karen Secor will reach out to Artrell Mason, CPD Member-at-Large, to see if she wants to assist with the HEAR WI Safety Information Presentation in West Allis. See Action Item 2.



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VI. Draft the June 14, 2023, Emergency Preparedness Meeting Agenda

- The Committee made the decision to moved agenda items forward for updates and continuing to discuss outreach efforts for the June 14, 2023, Emergency Preparedness Meeting.

VII. Adjourn

- Charles Vandanplas made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 12:56 P.M.