



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, December 14, 2022

12:00 P.M. to 1:00 P.M.

Approved March 8, 2023.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

1. **Action Item:** Planning for the 2023 Care Conferences. Jackie Gordon will send out the 2023 Care Conference dates and information to the Full Committee.

B. Emergency Preparedness Committee Motion Items

1. **Motion Item:** Ben Barrett made a motion to approve the December 14, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried.
2. **Motion Item:** Ben Barrett made a motion to approve the November 9, 2022, Emergency Preparedness Committee meeting minutes. Jeff Fox seconded the motion. Motion carried.
3. **Motion Item:** Jeff Fox made a motion to table the app discussion for a future date since more information will need to be obtained. Ben Barrett seconded the motion. Motion carried.
4. **Motion Item:** Ben Barrett made the motion to cancel the January 11, 2023, Emergency Preparedness Meeting. Jeff Fox seconded the motion. Motion carried.
5. **Motion Item:** Jeff Fox made a motion to adjourn the meeting. Jackie Gordon seconded the motion. Motion carried.



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C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ramsey Lee; Ben Barrett; and Jackie Gordon.

Council Members absent (excused*): Charles Vandenplas*; Gabriel Schlieve; and Nicole Herda*.

Guest(s): Lacy Donatell, Wisconsin Emergency Management, Eau Claire Office; and Taqwanya Smith, Senior Title VI and Americans with Disabilities (ADA) Coordinator, Department of Transportation (DOT).

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:04 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve December 14, 2022, Emergency Preparedness Committee Meeting Agenda

- Ben Barrett made a motion to approve the December 14, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve November 9, 2022, Emergency Preparedness Committee Meeting Minutes

- Ben Barrett made a motion to approve the November 9, 2022, Emergency Preparedness Committee meeting minutes. Jeff Fox seconded the motion. Motion carried. See Motion Item 2.



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IV. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdfiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdfiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- No public comment received.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- **Update on Emergency Preparedness Toolkit Inventory, Disbursement:** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.
- **Updates on Outreach Efforts:**
 - **Presentation to Adult Protective Services Program of Buffalo and Pepin Counties**
 - The presentation will be on February 22, 2023.
 - **2023 Conferences and Outreach**
 - Planning for the 2023 Care Conferences. Jackie Gordon will send out the 2023 Care Conference dates and information to the Full Committee. See Action Item 1.
 - Plan for the Self-Determination Conference, October 16-18, 2023, at the Kalahari in Wisconsin Dells.
 - Plan for the BADR Conference, Fall 2023.

VI. Discuss Options for Applications (Apps) for Bathroom Access and Universal Accessibility

- The Committee discussed the current CPD Emergency Preparedness App and how it is more informative than interactive.
 - The Committee discussed the possibility of having an interactive app that had rest area accessible bathrooms listed and recorded up-to-date feedback from the public on any changes or issues. The Committee discussed the large expense, liability, and the need to populate and keep an interactive app updated.



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- The Committee discussed utilizing the DOT website for information on rest areas and accessible bathrooms across the state.
- Taqwanya Smith, Senior Title VI and Americans with Disabilities (ADA) Coordinator, Department of Transportation (DOT), shared that the DOT could provide ADA information that could be added to the current CPD app, but it wouldn't be specific. Reported that no restrooms had an adult changing station, and it will be a number of years down the road before any would be added due to the rest areas needing basic upgrades and remodeling. Explained that it is the intent to have family restrooms that are equipped with adult changing stations, but it is a priority to get rest areas throughout the state in basic ADA compliance.
 - Jeff Fox made a motion to table the app discussion for a future date since more information will need to be obtained. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.
- The Committee discussed moving forward with more advocacy around the need for adult changing stations at Wisconsin's rest areas instead of the creation of an app.

VII. Draft the January 11, 2023, Emergency Preparedness Meeting Agenda

- The Committee made the decision to cancel the January 11, 2023, Emergency Preparedness Meeting.
 - Ben Barrett made the motion to cancel the January 11, 2023, Emergency Preparedness Meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 4.

VIII. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Jackie Gordon seconded the motion. Motion carried. See Motion Item 5.

The meeting adjourned at 12:55 P.M.