



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

Wisconsin Council on Physical Disabilities (CPD) Emergency Preparedness Committee Teleconference Meeting

Wednesday, November 10, 2021

1:00 P.M. to 2:00 P.M.

Approved January 12, 2022

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

- 1. Action Item:** DHS Support Staff will continue to check the Google Form to see if there are new requests for Toolkits and documents.
- 2. Action Item:** DHS Support staff will follow-up with a conversation from August 2021 with Andrew Beckett, Wisconsin Emergency Management, Public Information Officer, regarding distributing the Toolkits to every County Emergency Manager, and Tribal Unit per an updated list serve with addresses.
- 3. Action Item:** Charles Vandenplas will connect with his local Veteran Affairs Officer to discuss the Emergency Preparedness Toolkits and to obtain a list serve of county contacts for distribution.
- 4. Action Item:** State Plan Committee Members will review the Wisconsin.Ready.gov website for additions edits, and email those recommendations to Karen Secor prior to the next CPD State Plan Committee Meeting.
- 5. Action Item:** Ben Barrett will send an email to Full CPD Membership to inquire about interest in taking the lead on Social Media Outreach.

B. Emergency Preparedness Committee Motion Items

- 1. Motion Item:** Charles Vandenplas made a motion to approve the November 10, 2021 Emergency Preparedness Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.



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2. **Motion Item:** Charles Vandenplas made a motion to approve the October 13, 2021 Emergency Preparedness Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
3. **Motion Item:** Charles Vandenplas made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried.

C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ben Barrett. Gabriel Schleive; Charles Vandenplas

Council Members absent (excused*): Jackie Gordon

Guest(s): Ramsey Lee, Member-at-Large, Governors Committee for People with Disabilities (GCPD); Lawrence Brown, Community Member; and Mark Hebbard, Community Member

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR)

Meeting Called to Order

Ben Barrett, Emergency Preparedness Committee, Chairperson called the meeting to order at 1:06 P.M.

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 160 308 0393; Passcode: 779829 and via [Zoom](#).

II. Review and Approve November 10, 2021 Emergency Preparedness Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the November 10, 2021 Emergency Preparedness Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.



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III. Review and Approve October 13, 2021 Emergency Preparedness Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the October 13, 2021 Emergency Preparedness Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.

IV. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (1:10 P.M.–1:20 P.M.)

- Ramsey Lee extended a thank you to Ben Barrett and Jeff Fox for presenting to the People First of Wisconsin Advocacy group via Zoom on November 6, 2021 regarding the Emergency Preparedness Toolkits.
- Lawrence Brown stated that he ordered three copies of the Emergency Preparedness Toolkits and hopes to distribute them. Added that it would be good to add a section regarding the lack of caregivers and the emergency that it puts on people with disabilities.
- Mark Hebbard stated the importance for caregivers to have wage increases.

V. Discuss Outreach and Presentation on Emergency Preparedness Toolkit

- ***Update on Emergency Preparedness Toolkit Inventory and Disbursement:*** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.
 - DHS Support Staff will continue to check the Google Form to see if there are new requests for Toolkits and documents. See Action Item 1.
- **Update on List Serve of Statewide County Emergency Manager, and Tribal Units:** The Committee is still waiting for the updated list serve from Andrew Becket.



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- DHS Support staff will follow-up with a conversation from August 2021 with Andrew Beckett, Wisconsin Emergency Management, Public Information Officer, regarding distributing the Toolkits to every County Emergency Manager, and Tribal Unit per an updated list serve with addresses. See Action Item 2.
- The Committee discussed reaching out to county Veteran Affairs Officers to see about obtaining a statewide list serve for toolkit distribution.
 - Charles Vandenplas will connect with his local Veteran Affairs Officer to discuss the Emergency Preparedness Toolkits and to obtain a list serve of county contacts for distribution. See Action Item 3.
- **Wisconsin.Ready.Gov Website:** The Committee discussed carrying over this item to the next Emergency Preparedness Committee Meeting.
 - State Plan Committee Members will review the Wisconsin.Ready.gov website for additions edits and email those recommendations to Karen Secor prior to the next CPD State Plan Committee Meeting. See Action Item 4.
- **Social Media Outlets: Facebook; YouTube Channel:** The Committee discussed the need for a lead to do outreach about CPD on social media platforms.
 - Ben Barrett will send an email to Full CPD Membership to inquire about interest in taking the lead on Social Media Outreach. See Action Item 5.

VI. Discuss Agenda Items for December 8, 2021 Emergency Preparedness Committee Meeting

- The Committee discussed agenda items for December 8, 2021 meeting:
 - Discuss Outreach and Presentations on Emergency Preparedness Toolkit



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- Update on Emergency Preparedness Toolkit Inventory and Disbursement
- Update on List Serve of Statewide County Emergency Manager, and Tribal Units
- Review Edits to Wisconsin.Ready.Gov Website
- Social Media Outlets: Facebook; YouTube Channel

VII. Adjourn

- Charles Vandenplas made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 1:54 P.M.