

OPEN MEETING MINUTES

Name of Governmental Body: Department of Health Services		Attending:
Date: 10/12/2022	Time Started: 9:03 a.m.	Time Ended: 2:25 p.m.
Location: Virtual Zoom Meeting		Presiding Officer: Deb Rathermel

Members Present: Liz Hecht, Beth Swedeen, Angela Radloff, Lisa Hankes, Liz Williams, Lisa Stephan, Barbara Katz, Katy Morgan, Mitch Hagopian, Pamela Hencke, Patti Becker, Sandy Tierney, Tracey Stanislawski, Wendy Heyn, Walt Schalick, Kerry Blondheim, David McGinley, Marianne Novella,
 Members Excused: Cherie Purdy, Kelly Blaschko, Tammy Lewan
 Members Absent: Kristal Knudtson
 Public Members Present: Tyler Z., Toto Chanthavixay, Melanie Cairns, Lisa Reindl, Danielle Tolzmann
 DHS Staff Present: DHS Deputy Secretary Debra Standridge, Curtis Cunningham, Deb Rathermel, Becky Burns, Susan Seibert, Dan Kramarz, David Sorenson, Nancy Bills, Anna Fosdick, Linda Hoepfner, Jessica Holland, Lori Garsow, Rachel Lettner, Tara Sommersberger, Seth Roca, Loren Wilde, Joe Bouxa, Debbie Borquist-Conlon, Mary Schmierer, Gary Roth

Minutes

Council Member Updates and Announcements

- Recognized Liz Hecht and Mitch Hagopian’s last council meeting today due to retirement
- Chair position (vacated by Liz) will be appointed by the Secretary of the Department of Health Services
- Anyone interested in chairing the council please reach out to Deb Rathermel for further information.

Operational

- Approval of July 13, 2022 Minutes
 - Motion to approve by Walt Schalick and second by Kerry Blondheim, motion passed unanimously

Public Comments

- Overview of the Data Breach with CLTS Data
 - Both the county and the Wisconsin Department of Health Services (DHS) communicated to all CLTS participants that were potentially impacted by the 2021 PowerPoint that contained a link to participant-level information
 - Ongoing security monitoring services were offered to families
 - DHS has taken additional remediation efforts to prevent future potential data breaches

Children’s Community Options Program (CCOP) Data: Follow Up

- Overview of CCOP Program
 - CCOP is a funding option of last resort
 - Reviewed categories of services included in CCOP
- Access
 - Provided overview of enrollment by county
 - Total enrollment for 2021 was 4,330
- Utilization Data

- Percentage of funds spent in CCOP categories
 - Recreational services and items, 56%
 - Adaptive Aids account, 18%
 - Assessment, Plans, and Case Management, 15%
 - In-home Supports, 6%
 - Supported Living Expenses, 3%
- Overall spending
 - CLTS Maintenance of Effort (MOE) Match 39%
 - CCOP Services 37%
 - Unspent funding, 20%
 - Council discussion on how to maximize funding to prevent unspent funding
 - One idea is to re-obligate and de-obligate funds
 - Another idea is to work with local county administrations and committees on maximizing use of funding
 - Consideration around how to be more creative and utilize funding
 - CCOP Admin 3%
 - Assessment and Planning 1%

2023-2025 Biennial Budget Inputs

- CLTS Wisconsin County Human Service Association (WCHSA) Biennial Budget Paper
 - WCHSA is proposing eliminate county MOE that can potentially make CCOP funds more equitable
 - Eliminate MOE requirement by providing additional GPR to buy out the county MOE portion
 - Provide additional funding for CCOP based on the number of children with disabilities so counties have a more equitable amount of CCOP funds
 - This proposal may be one of the WCHSA final budget proposals to the Governor's budget.
- Council Budget Paper, 2022-2024 Biennial Budget Recommendations
 - Permanent funding for all eligible children
 - Establish a statewide Disability Resource Center for Children and Families
 - Address the Workforce Crisis
 - Medicaid Policy-HealthCheck Other Services, increase access to this service/benefit

Final Parental Payment Limit (PPL) Memo and Materials

- The Bureau of Children's Services (BCS) initiated PPL project to standardize PPL across all county waiver agencies (CWAs)
- PPL policy changes go into effect in 2023
- Key policy changes
 - Standard disability allowance has been increased from \$3,300 to \$4,050 per child with a disability
 - CWAs may bill PPL based on the cost of actual claimed services or use planned costs if reconciled with actual claimed costs
 - Families do not have to provide tax documents, pay stubs, or W-2 documents to verify their income or expenses for PPL determination
 - Recalculations must occur when in the best interest of the family or if there are significant changes with the Individual Service Plan (ISP)
 - New guidance given to CWAs on how to determine a financial hardship
- PPL Family Communications
 - PPL Fact Sheet is scheduled to be available in December 2022
 - Simplifies policy changes for families and informs them of how much they will have to pay, services they will pay for, documents needed
 - Family Feedback Discussion by Council Members
 - Consideration around families that do not have traditional type income (e.g., business owners, etc.)
 - Billing considerations for families to anticipate costs

CLTS Family Survey Report

- Program surveys conducted from 2018-2021
 - Average response rate over 4 years was 14%
- Survey Overview
 - Family Outcomes
 - Understanding your child’s strengths, needs, and abilities
 - Knowing your rights and advocating for your child
 - Helping your child develop and learn
 - Having support systems
 - Accessing the community
 - How Helpful has CLTS Waiver Been in Supporting Families
 - Knowing your rights
 - Communicating your child’s needs
 - Helping your child develop and learn
- Most Improved Areas
 - Access and transition related activities
- Opportunities for Improvement
 - How to file an appeal or complaint
 - Options that are available for children when they leave CLTS
 - Access to respite services
- These results informed BCS’s efforts to continue to emphasize access and transition work
- BCS specific survey discontinued in 2022 but BCS will continue to use the Child and Family National Core Indicators (NCI) survey findings to inform areas for future improvement
 - CLTS Council interested in reviewing the state level additional questions (10)

Bureau of Children’s Services (BCS) Status Update

- Soktheap (Tip) Pom, New Section Manager for Internal Operations and Systems Support
- Wisconsin Katie Beckett Eligibility via BCS and Bureau of Clinical Policy and Pharmacy (BCPP) in the Division of Medicaid Services (DMS) – transitioned effective August 22, 2022.
- HealthCheck Other Services Project Update
 - DMS launched this project to increase access and education to HealthCheck Other Services (HCOS)
- No Wrong Door-Supporting Kids Together – final advisory meeting set for October 13, 2022
- Updated CLTS Provider Registry
 - BCS is launching a new system to improve provider registration and search processes
- Program Access Videos - eligibility, functional screen and appeals.
 - Available in English, Spanish, and Hmong, and in ASL.

Council Member Sharing and Discussion

- Personal Care Worker Usage versus Use of Respite under CLTS
- Denials and Appeals
- Medicaid Coverage and Service Authorization Feedback
- Training of Support and Service Coordinators
- Managing County and Family Specific Concerns

Overview of CLTS Participant Appeals Process

- Families have the right to:
 - Review the Participant Rights and Responsibilities notification
 - File a grievance with the county
 - Request an appeal through the Division of Hearings and Appeals (DHA)
- BCS Role in Appeals
 - Review all participant request for CLTS appeals

- Ensure CLTS policy was followed
- Intervene if necessary
- Council Discussion and Feedback on the Appeal Process for Families

Discussion of 2023 Council Priorities

- Understanding responsibility of state versus county training of support and service coordinators
 - Retention considerations
- Recruitment of vacant council members

2023 Meeting Dates

- February 8, ~~May 10~~, August 9, November 8
 - Moving to May 3 instead of the 10th to accommodate Circles of Life Conference
- Interested in exploring in-person council meetings
 - Tentatively will plan the May 3 council meeting to be in person

Wrap-Up and Action Items

- County-level CCOP chart will be sent out
- Parent overview of PPL document will be sent out for review
- Follow up on the NCI questions - children's survey findings

Meeting Adjourned by Barbara Katz and seconded by Walt Schalick

Prepared by: Alexandra Cammilleri on 10/12/2022.