

## OPEN MEETING MINUTES

Name of Governmental Body: Children Come First Advisory Committee (CCFAC)			Attending: Jill Ellinwood, Samatha Feryance, Phyllis Greenberger, Kaitlin Tolliver, Nichol Grathen, Anne Larson, Kathryn Koslov, Sheila Corroo, Julie Incitti, Barb Van Haren, Zachary Todd, Greg Gintz, Dr. William Seymour, Kia Kjensrud, Susan Piazza, Lori Martin, Robert Kaminski, Phil Robinson, Michelle Larson, Hugh Davis, Veronia McCathy, Brenda Jennings, Ann Kelley-Kuehmichel, Chris Shaffer, Jason Cram, Danielle Graham-Heine, Gail Nahwahquaw, Georgette Teschner, Abe Morris
Date: 1/26/2021	Time Started: 10:06 a.m.	Time Ended: 12:30 p.m.	
Location: <a href="https://dhs.wi.zoom.us/j/86770576189">https://dhs.wi.zoom.us/j/86770576189</a>			Presiding Officer: Jill Ellinwood & Samantha Feryance

### Minutes

1. Welcome, call to order, and introductions
  - a. Jill Ellinwood called meeting to order at 10:06 a.m.
2. Good news check-in
  - a. Each member introduced themselves and shared a piece of good news
3. Approval of October 27, 2020 minutes
  - a. Motion by Kaitlyn Tolliver to approve the minutes
  - b. Barb Van Haren seconds the motion to approve the minutes
  - c. Minutes approved
4. Presentation: DPI: Student Services Prevention and Wellness Supports during the Pandemic
  - a. Julia presented on Student Services Prevention and Wellness Supports during the Pandemic
    - i. Focus was looking at building capacity for mental health supports for schools, students, and educators
      1. Expanding and building capacity of school supports
      2. Newly opening of Wisconsin Center for Resilient Schools that allows for coaching supports within school teams School-based Mental Health and trauma sensitive Social and Emotional Learning (SEL)
      3. Increase access to training, Increase local capacity to sustain training efforts, and TA support to those trained
      4. Supporting student mental health with new curriculum
      5. Mental health referral pathways guide and soon an online training module will be available
      6. Expanding work with WISE to develop stigma reduction toolkit
      7. Looking at Peer to Peer Suicide Prevention to support schools
      8. Compassion Resilience Toolkit with specific updates around COVID to allow for additional resources for school, parent, and community members
      9. 21<sup>st</sup> Century CLC – Out-of-School Time that has allowed stability and supports
      10. Mental Health Community of Practice that offered Bi-monthly Community of Practice Webinars to support educators
      11. Resources for online learning that supports school staff and mental health
      12. Special Education Supports for school staff, counselors, social workers
      13. Review of grant opportunities and funding opportunities to support mental health
      14. Review of additional resources –
        - a. Referral Pathway Guidance
        - b. Mental/Behavioral Health Screening Guidance
        - c. Wisconsin School Mental Health Framework

## 15. Questions

- a. There was an ask around how schools view the CST framework
  - i. Response: It is felt that CCS and CST brings additional supports to address the youths needs
- b. Can you speak to how these implementations are being tracked and is there a way to see how different things are working?
  - i. Response: It is unclear the number of schools that are implementing, but are encouraging connecting with best practice and evidenced based practices as well as using resources available
  - ii. Response: Works closely with schools to use their data around mental health
- c. Are these initiatives working with tribal nations and tribal governments and addressing tribal needs?
  - i. Response: There is a staff that support tribal nations and tribal governments, as well as addressing
  - ii. Response: There is a federal grants that is focused on working on developing native social workers

16. [https://docs.google.com/presentation/d/1nsLFeEUmtsvkzHMSq02dHqrdvUy-g4S3\\_efHJ6vSQEw/edit?usp=sharing](https://docs.google.com/presentation/d/1nsLFeEUmtsvkzHMSq02dHqrdvUy-g4S3_efHJ6vSQEw/edit?usp=sharing)

Jamboard

<https://jamboard.google.com/d/1yjJyygIAMzC-Sery9KsghQwQ3mfH4UbRePzNgymGYyI/edit?usp=sharing>

Jamboard 2

<https://jamboard.google.com/d/1W3JtUqI9LgpD96srixZbphlcF3LC9SEFkDvepwzsIu4/edit?usp=sharing>

## 5. Member spotlight: Kaitlyn Tolliver

- a. Sheila Corroo will present for the member spotlight at April 27, 2021 CCFAC Meeting

## 6. Voting of new members

- a. There are four individuals interested in filling vacancies on the member list
  - i. Joanne Kitelinger- Parent
  - ii. Greg Gintz- Mental health treatment provider
  - iii. Sheila Corroo- Juvenile Correctional System
  - iv. Katherine Koslov - Child Welfare
    1. Hugh Davis moved to nominate four interested individuals to fill vacancies
    2. Phyllis Greenberger second the movement to nominate individuals to fill vacancies
    3. Approved

## 7. Report: System of Care updates

- i. Membership subgroup
  1. Subgroup has reviewed vacancies on membership list, as well as, reviewing CCFAC Bylaws developed in 2014
- ii. Vacancies
  1. Ann Kelley-Kuehmichel provided an update regarding current vacancies
    - a. Parents and tribal membership
    - b. Department of Workforce Vocational Rehab
    - c. Department of Corrections
    - d. Local Workforce development
    - e. Philanthropy
    - f. Department of Public Health / Technical College
  2. These membership seats are required as outlined in Statute 46.56

### iii. Bylaws

1. Jason Cram provided a review of the Bylaws and how the subgroup reviewed bylaws which had evolved from looking at memberships list and vacancies
    - a. Bylaws were developed in 2014
    - b. Subgroup looked at the needs for update and editing – it was noted that there was minimal to no content of Bylaws were changed
      - i. Revision have been made to address:
        1. Reimbursement
        2. Grammatical edits
  2. Question
    - a. Where will Bylaws be stored?
      - i. The Children’s Come First Advisory Committee webpage (<https://www.dhs.wisconsin.gov/ccfac/index.htm>) has been newly developed that will house the Bylaws, along with Agendas and Minutes, and additional content
  3. There was no motion to approve edits of Bylaws.
  4. The recommendation for the CCFAC committee is to review the updated Bylaws and bring back to the next meeting for discussion and approval
- b. System of Care Advisory Committee
- i. 2021 Priorities
    1. Jason Cram reviewed the 2021 Priorities that are shared priorities between system of care committee, internal DHS system of care, and CCFAC
      - a. Priority 1a, 1b, and 1c - linking the Vision, Principles, and Mission to the Rule are the same as previous year
      - b. Priority 2a, 2b, and 2c - Service Facilitator and Supervisor Competencies are the same as pervious year
        - i. Develop a set of competencies for service facilitators and supervisors – recruit, retain, and promote
        - ii. This will allow to support additional training and technical assistance around competencies
      - c. Priority 3a, 3b, and 3c focusing on Wraparound Resilience and Action Plan
      - d. Priority 4a – system of care framework
        - i. Question
          1. Is there a toolkit that families can use?
            - a. Review of System of Care Self-Assessment Toolkit to evaluate program within a Tribal and County systems to include coordinating committee and family members to complete
            - b. CST and CCS programs require the use of a satisfaction survey annual
          2. Discussion around the need to potentially develop an additional tool for family / parent evaluation – satisfaction
          3. What is it that the committee would like to do and to push forward the vision of the committee?
            - a. Review CST annual report to look at satisfaction survey data responses
            - b. Concerns about survey that was utilized within Outagamie County that showed differences of opinion between the child and parent

- c. Low response rate from Outagamie County survey
      - d. Viewpoints look different between staff and parents
    - 2. Hugh Davis motions to move forward with 2021 priorities with possibly considering an additional tool focusing on family satisfaction
    - 3. Robert Kaminski seconds the motion to move forward with 2021 priorities with possibly considering an additional tool focusing on family satisfaction
    - 4. Approved
  - ii. Wraparound Conference Wraparound Resilience Activation Plan
    - <https://www.wicollaborative.org/wraparound-conference.html>
    - 1. Phil Robinson provided an update around the Wraparound Conference Wraparound Resilience Activation Plan
      - a. Subgroups of Wraparound Conference developed vision around a specific topic provided
      - b. Themes were developed by each team that participated
      - c. Teams developed a Vision statement, identified strengths, and offered recommendations to support Wraparound
      - d. System of Care workgroup has been reviewing each theme and determine measures and indicators to ensure vision is moving forward along with strategies
8. Discussion on 2021 CCF presentations
  - a. Ann Kelley-Kuehmichel identified that there was a list of brain storming topics for 2021 presentation; though, did not have access to that list for today's meeting
  - b. Samantha Feryance suggested that CCFAC members offer topics for 2021 presenters
  - c. Suggestion to send an email to all CCFAC members to request topics
9. Public comment
  - a. No public comment
10. Announcements
  - a. 2021 meeting dates: 04/27/2021, 07/27/2021, 10/26/2021
  - b. Sharing March 2nd Advocacy Day registration/info link as requested...  
<https://www.eventbrite.com/e/wiaap-annual-pediatric-advocacy-day-tickets-135577486913?aff=erellivmlt>
  - c. 2021-23 DPI budget request: [https://dpi.wi.gov/sites/default/files/imce/policy-budget/pdf/Mental\\_Health\\_One\\_Pager\\_v2.pdf](https://dpi.wi.gov/sites/default/files/imce/policy-budget/pdf/Mental_Health_One_Pager_v2.pdf)
11. 11. Adjournment
  - a. Barb Van Haren motions to adjourn
  - b. Hugh Davis seconds motion to adjourn
  - c. Adjourned at 12:30 p.m.

Prepared by: Danielle Graham-Heine on 01.26.2021.

These minutes are in draft form. They will be presented for approval by the governmental body on: 4/27/2021