

OPEN MEETING MINUTES

Name of Governmental Body: Children Come First Advisory Committee (CCFAC)		Attending: John Bauman, Kenya Bright, Monica Caldwell, Jason Cram, Hugh Davis, Brian Dean, Jill Ellinwood, Samantha Feryance, Danielle Graham-Heine, Phyllis Greenberger, Langeston Hughes, Cheryl Ketelhut, Ann Kelly-Kuehmichel, Kia LaBracke, Anne Larson, Gail Nahwahquaw, Robin Raj, Phil Robinson, Ashley Rogers, William Seymour, Chris Shafer, Zachary Todd, Kaitlin Tolliver, Barbara Van Haren
Date: 7/28/2020	Time Started: 10:07 AM	Time Ended: 12:28 PM
Location: https://dhs.wi.zoom.us/j/98618968542		Presiding Officer: Phyllis Greenberger & Jill Ellinwood

Minutes

1. Welcome, call to order, and introductions
 - a. Jill Ellinwood called meeting to order at 10:07AM
2. Good news check-in
 - a. Each member introduced themselves and shared a piece of good news
3. Presentation and discussion: Cheryl Ketelhut- CCS and CLTS coordinator with Taylor County
 - a. Working to provide Wraparound services in less of a silo manner
 - b. Using functional screens to determine family's needs and strengths, as well as program/services that best suits the child's needs
 - c. In process of comparing CANS, CCS and CLTS requirements in order to integrate all three programs together
 - d. Mentioned barriers with having CCS program span over four counties
 - e. Discussed CST funding allocation
 - f. Mentioned tool created by DHS was utilized to identify strengths and weakness, need further direction as to next steps
4. Approval of minutes: January 28, 2020
 - a. Kia motions to approve minutes
 - b. Barb seconds the minutes
 - c. Minutes approved
5. Member spotlight: Ann Kelley-Kuehmichel
 - a. Received undergraduate degree from Minnesota
 - b. Completed internship through Wraparound Milwaukee, becoming Care Coordinator Certified
 - c. Moved into lead position and eventually promoted to supervisor
 - d. Supervisor for 5 years within Wraparound Milwaukee
 - e. Became manager for program serving youth transitioning out of facilities with the Department of Corrections
 - f. Assisted in Lincoln Hills investigation
 - g. Current position with state as System of Care Coordinator for DHS
 - h. Interested to learn how each county/region/tribe are running their programs and how she can be of assistance
6. DHS report: Jason Cram, DHS

- a. Position updates:
 - i) Joyce Allen (BPTR Director) will be retiring after 44 years of service work, her last day is August 7th
 - ii) Teresa Steinmetz, previously Deputy Bureau Director will be taking Joyce's position.
 - (1) Teresa's former position is being recruited for
 - iii) Ann Kelly-Kuehmichel recently began her position as Systems of Care coordinator
 - (1) Helping to refine final website for Project YES
 - (2) Focusing on transition aged youth
 - iv) Rebecca Wigg-Ninham has retired from state service as a CST coordinator
- b. DHS is working to publish priorities, mission, and vision on to an outward facing document
- c. Would like them live on the website instead of pdf form
- d. Upcoming conferences
 - i) State sponsored Crisis Conference will be virtual taking place September 17th and 18th
 - ii) State sponsored Mental Health and Substance Abuse Recovery Conference will be virtual taking place October 28th -30th
 - iii) Wraparound Conference made up of Wraparound and CCS/CST
 - (1) Remaining CST funds provided to White Pine Consulting who coordinated these conferences
 - (2) No CEU's available for these
 - (3) Key notes are Pat Miles and John Franz who are national level experts on wraparound
 - (4) Free conference
 - b) First Episode Psychosis Conference
 - i) Keynote speaker- Dr. Steven Dykstram taking place on August 27th
 - c) CST/CCS Statewide meeting held virtually September 9th
 - i) Going virtually freed up a significant amount of funds which can now be used for training and technical assistance
 - ii) Dr. John Lyons along with others to focus on the assessment process

7. Wraparound conference: Lori Martin, White Pine Consulting

- a. Agency holds contract with Waupaca County Human Service to provide CST training statewide
- b. Surplus Mental Health block grant funds used to organize conference
- c. Goal is to solicit feedback from stakeholders at various levels by way of action steps
- d. Levels of stakeholders addressed: practice or direct service, program or supervisory, local administration and policy and State administration and policy level
- e. Attendees will respond to five questions
 - i) How is wraparound going?
 - ii) What are examples of what quality Wraparound implementation looks like?
 - iii) What are barriers to quality Wraparound implementation?
 - iv) What is needed to ensure quality Wraparound implementation?
 - v) What do you want to see in Wraparound with the upcoming year?
- b) Three non-state level groups will participate in facilitated breakout sessions
- c) Final session will involve everyone discussing feedback from previous sessions

8. Discussion: 2020 priorities

- 1) Children Come Frist Advisory Committee membership
 - a) Had meeting to review membership, to ensure diversity and statutory requirements are being met
 - b) Discussed items to be considered
 - i) Term or commitment
 - ii) Reaching out to those who aren't in attendance to better understand interest levels (Phyllis and Jill will cover this)
 - iii) Create an onboarding process
 - iv) Creating a welcome packet
 - v) Discussed categories of vacancies that need to be filled
 - (1) Parents and young adults
 - (2) Tribal governing body
 - (3) Child welfare official
 - (4) Department of Workforce vocational rehab
 - (5) Department of Corrections
 - (6) Juvenile correctional system
 - (7) Local work development board
 - (8) Department of Public Health
 - (9) Someone from the technical college system
 - c) Looked at barriers to participation
 - i) Discussed stipends and travel reimbursements

9. Public comment

- a. No public comment

10. Announcements

- a. Comment made on creating a website for CCFAC

11. Adjournment

- a. Jill Ellinwood adjourned meeting at 12:28 PM

Prepared by: Ashley Rogers on 10/15/2020.

Approval by the governmental body on: 10/27/2020