

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Children Come First Advisory Committee (CCFAC)		Attending: Ron Hauser, John Bauman, Emily Coddington, Kaitlin Tolliver, Corinda Rainey-Moore, Brian Dean, Oriana Eversole, Scott Strong, Meridith Noltner, Ann Kelley-Kuehmichel, Phil Robinson, Hugh Davis, Zac Todd, Phyllis Greenberger, Lynn Green, Thai Vue, Shelby McCulley, Teresa Steinmetz, Kenya Bright, Tim Connor, Jason Cram
Date: 1/22/2019	Time Started: 10:00 a.m.	Time Ended: 1:53 p.m.
Location: Dane County Job Center		Presiding Officer: Ron Hauser, Phyllis Greenberger

Minutes

1. Meeting called to order at 10:00 AM; Ron Hauser and Phyllis Greenberger presiding
2. Introductions and roll call
 - a. William Seymour, PhD will replace Gordon Owley, William Seymour was unable to attend this meeting
 - b. Elizabeth Hudson from the OCMH will no longer be a member of this committee
 - c. Brian Dean will replace Carolyn Stanford-Taylor as the DPI representative
3. Scott Strong made a motion to approve the 10/23/2018 CCFAC minutes; Corinda Rainey-Moore seconded; no objections no abstentions, motion approved unanimously
4. Ron Hauser and Phyllis Greenberger initiated a discussion regarding both of them continuing in their roles as co-chairs of the CCFAC due to multiple circumstances; committee members briefly continued the discussion; Lynn Green made a motion to have both Ron and Phyllis continue as chairs for at least one more year; Corinda Rainey-Moore seconded the motion; motion approved unanimously with no abstentions or objections
5. Member Spotlight – purpose is to get to know committee members for example why they are on the committee, aspects of their professional life, opportunity to connect with others, no set agenda, designed to be brief
 - a. Thai Vue of the Wisconsin United Coalition of Mutual Assistance Associations, Inc. was in the member spotlight; Mr. Vue described his personal and professional journey that brought him to this point; he discussed his professional passions; he discussed the stakeholders he enjoys working with; he distributed three handouts for committee members to take with them
 - b. Rob Kaminski was on the agenda for member spotlight but was unable to attend the meeting
 - c. The committee chairs asked if anyone would like to be in the member spotlight for the next meeting, there were no volunteers
6. Update: Children and Youth Committee of the Mental Health Council
 - a. The council is statutory
 - b. One of the committees of the Council is the Children and Youth Committee
 - c. Phil Robinson discussed workforce issues; need for a coherent policy position which is in the process of being drafted using SAMHSA Annapolis Model which defines the workforce, mechanisms to strengthen the workforce, and mechanisms to build capacity; additional discussion included addressing disparities in the workforce, expanding best practices, developing resilient leadership, advancing total health integration, and continuous quality improvement; this document, once complete, may help serve the CCFAC
7. 2019 System of Care (SOC) Priorities
 - a. Refer to the “Planning: Barriers, Solutions, and 2019 Priorities” notes on page 3 of the October 2018 CCFAC minutes
 - b. SOC Workgroup, on 12/20/18, utilized these notes to address focus and goals for 2019 which resulted in the “2019 Children’s System of Care Priorities” handout provided to committee members
 - i. Phil Robinson emphasized the need for a clear and coherent vision
 - ii. Hugh Davis stated that this may be the most important initiative in Wisconsin
 - iii. Mr. Robinson and Mr. Davis discussed how CCS has changed the landscape
 1. Decrease in following CST model which is what the CCFAC provides oversight for
 2. CST and CCS should seek integration
 3. Wraparound philosophy should be integrated into CCS
 4. Additional funding should be allocated to the process of integrating

5. Additional funding would provide matching funds which would allow for the application for SAMHSA grants
 6. Regardless of funding, this initiative needs to be properly resourced
 - iv. Teresa Steinmetz provided clarification of SAMHSA grant funding requirements and match dollars (likely 5 year grant at 1 million per year with a percent matching requirements); Ms. Steinmetz stated that DHS supports wraparound as a best practice but is limited in how it can request additional funding
 - v. Phyllis Greenberger initiated a discussion regarding the need for a system of care vision; this vision will be worked on in the SOC Advisory Workgroup with input from the CCFAC; discussion from the committee included:
 1. Reference was made to the Georgetown Technical Assistance provided to Wisconsin and encouraged this be considered when crafting a vision
 2. Language should be utilized that appeals to individuals outside of the immediate system
 3. Purpose of vision is to provide definition to individuals outside of the immediate system
 4. Vision should elicit an emotional response, moves stakeholders to action, inspires, and communicates priorities
 5. Vision should address need for diversity; appeal to broad audience; and address need for trauma informed care
 6. A vision is an ideal state
 7. A vision should indicate the cost of inaction
 8. Consideration should be given to the intended audience of the vision (counties, boards, legislative, judicial, schools, coordinating committees, etc.) and the purpose of the vision
 9. Consideration should be given to the tremendous turnover of staff in systems and how a vision can mitigate some of the loss if institutional knowledge
 10. Consideration should be given to “initiative fatigue” and competing priorities in regards to where a children’s system of care fits in
 11. Train to values; what does it mean to train to values; what are the values; what drives you; what are the personal stories of success; vision must be value driven – this is where the buy-in comes from regardless of audience; system vision should role model family vision
 12. The vision articulates a system change not a government change
 13. Wisconsin Principles of Wraparound should be infused into vision
 14. SOC Advisory Workgroup meets on 03/01/2019; Jason Cram will send all SOC documents, these meeting notes, and an email to CCFAC members prior to this meeting and request that members reply with words or phrases they would like to see in a Wisconsin Children’s System of Care Vision
 - vi. 2019 Children’s System of Care Priorities #2 and #3 were discussed which are to integrate the principles into a the vision and establish standards for personnel and supervision; discussion included:
 1. Is this the right direction for 2019, there was consensus that this was the right direction
 2. Limitations of an advisory committee was emphasized; address strengths, barriers, opportunities, emerging challenges
 3. Limitations of DHS were emphasized in regards to establishing standards for personnel and supervision; these are best practices
 4. Must complete vision before priorities #2 and #3 can be addressed
8. 2019 Internal System of Care Priorities
- a. Teresa Steinmetz provided an update:
 - i. Revisit Georgetown model; assess progress; reestablish priorities; approach from a PDSA model
 - ii. Evaluate how to incorporate principles into updated rules
 - iii. Recraft vision on 03/01/2019 at the SOC Advisory Committee
 1. Discuss at offsite internal meeting on 02/20/2019
 2. Once vision in place and priorities reestablished, develop an action plan
 - iv. Kenya Bright and Teresa Steinmetz will likely convene a workgroup to discuss a plan on how to incorporate the principles of wraparound into the rule; SOC Advisory Committee and the CCFAC will be utilized as well in this process

- v. Training workgroup continues to look at trainings from a developmental stages approach; workgroup is working on suggested best practices for supervision and personnel within a wraparound system of care based on the culture shift; some of this is already being rolled out in the joint CCS/CST statewide meetings the last two years where DHS has promoted the attendance by supervisors and administrators; mandating may not be possible at this time but we can always promote best practice
 - vi. 2019 priorities
 - 1. Joint site visits utilizing checklist
 - 2. Joint meetings emphasizing SOC development and best practice
9. 2019 Action Steps for CCFAC discussion
- a. Continue with initiatives
 - b. Site presentations
 - c. Be proactive to inform DHS Secretary and leadership regarding committee by:
 - i. Inviting Secretary and leadership to meeting
 - ii. Educating on purpose
 - iii. Sooner rather than later as this may impact the vision
 - iv. Motion by Phil Robinson to extend written invitation from committee chairs to DHS Secretary and leadership to upcoming CCF Advisory Committee meeting, Scott Strong seconded; unanimous motion with no abstentions or discussion
10. 2019 Site Presentations format to prepare groups in advance
- a. Questions should be framed to reflect values
 - b. They need to know there is no consequence for struggles, challenges, barriers
 - c. Committee will travel to sites if possible
 - d. Population served and funding sources
 - e. Hear not only about successes but struggles and challenges
 - f. Lessons learned, barriers/challenges and how these were overcome
 - g. Relevant data
 - h. Include stakeholders as part of conversation and perhaps consumers or families of consumers
 - i. Barriers or challenges with stakeholders
 - j. Infusion of wraparound within system
 - k. Inclusion of family voice within system
 - l. Goals of program, short term, long term
 - m. Planned initiatives and system improvements
 - n. Diversity within population served and workforce
11. Homework
- a. Jason Cram will send all SOC documents, these meeting notes, and an email to all CCFAC members prior to next SOC Advisory Committee Workgroup and request that members reply with words or phrases they would like to see in a Wisconsin Children's System of Care Vision
 - b. Individuals served are underrepresented on this committee; prior to next CCFAC meeting on 04/23/19, all CCFAC members are asked to try to identify a parent who would be interested in serving on the committee; lack of travel reimbursement is a deterrent so this will be discussed at the next meeting and possibly with the DHS Secretary; Hugh Davis motioned for the issue of stipends to be included in the written invitation to the secretary; Emily Coddington seconded; motion carried unanimously with no abstentions or discussion
 - c. Phyllis Greenberger made a motion directing the co-chairs to draft a letter indicating the CCFAC supports \$250,000 in funding for DHS to support and develop SOC development in Wisconsin; Phil Robinson seconded the motion; Shelby McCulley abstained; all overs voted in favor
 - d. If any committee member has a recommendation for a site presentation, forward these to Jason Cram
12. Shelby McCulley motioned to adjourn the meeting at 1:53 p.m.; Emily Coddington seconded; motion carried unanimously without further discussion